



WAVERLEY
COUNCIL

APPLICATION FOR Pool Barrier Inspection Request

Swimming Pools Act 1992

OFFICE USE ONLY

Council Reference Pool No: SP-

Initial Inspection Fee: \$150.00

Re-Inspection Fee: \$100.00

Date Received:

Receipt No:

Cost code: Receipt to License

About this form

As per the Swimming Pools Act 1992, the owner of a premise may apply to the Council for a Certificate of Compliance for a swimming pool situated on their premises.

Address of pool

Lot No(s):		Section:		DP/SP Number:	
Unit No:		Street No:		Street Name:	
Suburb:				Post Code:	
NSW Pool Registration:					

Applicant details

Date of Application:				
Title:	☐ Mr	☐ Mrs	☐ Ms	☐ Other
First Name:			Family Name:	
Mailing Address:				
Suburb:				
Email Address:				
Phone No.:		State:		Post Code:
Signature:				

CM reference: D24/114681 | Last updated: 30/06/2026

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Postal address

PO Box 9, Bondi Junction NSW 1355
ABN 12 502 583 608

Waverley Council Service Centres

Bondi Junction Customer Service Centre, 55 Spring St, Bondi Junction NSW 2022
Bondi Pavilion Customer Service, Queen Elizabeth Drive, Bondi Beach NSW 2026

W waverley.nsw.gov.au

E info@waverley.nsw.gov.au
T (02) 9083 8000

You can contact us through the **National Relay Service** if you are deaf or have a hearing or speech impairment.

Translating and Interpreting Service (TIS)
131 450

TTT/Voice Calls
133 677

Speak & Listen
1300 555 727

Owner's consent

As owner(s) of the land to which this application relates, I/we consent to this application and authorise Waverley Council staff to undertake all necessary inspections of the premises in order to properly assess this certificate of compliance application. I also authorise:

- Council representatives to enter the site for the purpose of site inspections.
- If more than one owner, every owner must sign.
- If you are signing on the owner's behalf as their legal representative, please state your legal authority e.g. Power of Attorney, Executor, Trustee: and attach evidence of this authority.
- If the property is within a strata plan, the consent of the Owners Corporation is required under seal.
- If the owner is a Company, a Director and the Secretary must sign.

Full Name:

Full Name:

Full Name:

Address:

Address:

Address:

Phone No.:

Phone No.:

Phone No.:

Email Address:

Email Address:

Email Address:

Signature:

Signature:

Signature:

Date:

 / /

Date:

 / /

Date:

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If signing on behalf of a Company, please also indicate your position within the Company:

Position:

Position:

Position:

Company Name:

Company Name:

Company Name:

Pool details

Type of Property			
☐ Waterfront Area	☐ More than 2 hectares	☐ Less than 230sqm	☐ Other
Type of Pool			
☐ Above Ground/Inflatable	☐ Outdoor In Ground	☐ Outdoor Out-of-Ground	
☐ Spa/Hot Tub	☐ Indoor		
Year of Pool Construction/Alteration			
☐ Pre 1 Aug 1990	☐ 1 Aug 1990-31 Aug 2008	☐ 1 Sep 2008-30 Apr 2013	☐ After 1 May 2013
Has Waverley Council previously issued an Exemption Certificate to the provisions of the Swimming Pools Act.			
☐ Yes	☐ No	☐ Unknown	

Details for access

Contact person:		Phone:		Email Address:	
Access instructions:					

Site map/drawing of property

Required information includes street name, orientation, all existing buildings including their use, existing fencing including height and type, any other child-resistant barriers to pool access and location of the pool.

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If insufficient space, attach Property Sketch on a separate sheet.

How to lodge this application

You can lodge your completed application form and any required supporting documents:

In person: At any of Council's Customer Service Centres:

Bondi Junction Customer Service Centre, 55 Spring St, Bondi Junction NSW 2022

Declaration

- I declare that the information given is true and correct.
- I understand that under the provisions of Section 26 of the Swimming Pools Act 1992 the applicant is entitled to appeal to the Land and Environment Court against the local authority's decision. Such appeal must be made within TWENTY EIGHT (28) DAYS of the decision.
- I understand if incomplete, the application may be delayed or rejected.
- A processing fee must be paid.
- I understand that the local authority's failure to determine the application within 6 weeks after it is made is taken, for the purposes of any such appeal, to be a refusal of the application.
- The personal information required on this form may be available for public access under various legislation.

Applicant's Signature

Date

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Privacy notice

Waverley Council (55 Spring Street, Bondi Junction NSW 2022) is collecting and holding your personal information for the purpose of processing your request or application. The intended recipients of your personal information are Council officers and other service providers necessary to process your request or application, if applicable. We will not disclose your personal information to anybody else unless you have given consent, or we are authorised or required to do so by law. This form is classified as open access information under the *Government Information (Public Access) Act 2009* and may be disclosed to members of the public on request. If you do not provide your personal information, we may be unable to process your request or application. To access or correct your personal information, please contact info@waverley.nsw.gov.au or call 9083 8000. For further details on how Council manages your personal information, please refer to the Privacy Management Plan on our website: waverley.nsw.gov.au/privacy