

## APPLICATION FOR – LEGAL DOCUMENTATION AUTHORISATION

(Under the Conveyancing Act 1919)

This application is to accompany any legal documentation in relation to ‘Restrictions on the Use of Land’ or ‘Positive Covenants’ in relation to Development Applications.

Applications are to be prepared in accordance with the [Waverley Council’s ‘Guide for submitting legal documents’](#) (the Guide)

The following checklist must be submitted with this application and all documentation sought. Failure to provide the required documentation of an acceptable standard will result in your application being returned or significantly delayed.

<b>Required documents to be submitted</b> All documents must be provided for application to be assessed	<b>Reference in the Guide</b>	<b>Supplied</b>
<b>Restrictions on the Use of Land:</b>		
- Cover page: Form 13RPA (Available from Land Registry Services Website)	Available from Land Registry Services Website	
- Annexure using Council’s wording for the relevant system	Appendices 1-5	
<b>Positive Covenant:</b>		
- Cover page: Form 13PC (Available from Land Registry Services Website)	Available from Land Registry Services Website	
- Annexure using Council’s wording for the relevant system	Appendices 1-5	
<b>Works – as – Executed Drawings (WAED)</b> - Details overdrawn in red by a registered Surveyor on copy of the Council’s approved plan	Example in Appendix 7.0	
<b>Engineer’s Certification</b>	Example in Appendix 6.0	
<b>Photographic evidence</b>	Example in Appendix 8.0	
<b>Maintenance schedule</b>	Examples in Appendix 9.0	
<b>Insurance Policy*</b>		

\* Only for structures within the road reserve such as awnings, suspended bridges etc.

### Lodgement Fees

<b>Item</b>	<b>Cost Associated</b>
Positive Covenant / Restrictions on Use of Land (Per system)	\$647
(All Fees are GST Exempt)	

## APPLICATION FOR – Legal Documents Authorisation Application

Please e-mail your application and relevant documentation to [assets@waverley.nsw.gov.au](mailto:assets@waverley.nsw.gov.au) and you will be contacted in regards to payment once the application has been lodged.

Or visit our Customer Services Centre at 55 Spring St, Bondi Junction NSW 2022.

Please allow a turnaround time of 20 days for approval of this application

THE APPLICATION FEE IS PAYABLE ON SUBMISSION OF THIS FORM

### DEVELOPMENT APPLICATION REFERENCE

DA- ...../20.....

### SITE ADDRESS

.....  
 .....  
 .....

### APPLICANT

Name.....

Address.....  
 .....

### CONTACT

Name.....

Phone .....

Mobile.....

Email.....

### Please Note:

This application is only to be used for stormwater and public domain related documentation

I declare that all the information in the application and checklist is, to the best of my knowledge, complete, true and correct.

I also understand that if the information is incomplete, the application may be delayed or rejected or more information may be requested.

Further, I also certify that the certification and works as executed plans submitted in support of this application are fully compliant with the following:

- Relevant DA consent
- Councils Water Management Technical Manual
- All applicable codes, policies, plans and standards

Signature.....

Date.....

OFFICE USE ONLY: Amount Paid:..... A/C Ref: PUBA

Date: ...../..... /.....

**Privacy of Personal Information.** The personal information supplied on this form, such as your name, address and contact details, is required in order to properly deal with your application. It will be used by Council staff only for the purpose for which it was provided. The information will be stored in our record system for only as long as necessary. During this time it can be accessed and amended by you, and will only be given to third parties with your consent or as required by legislation