



# **ON THE SPOT TRAINING**

## Infobase Learning Cloud provides over 30,000 video tutorials covering 110 different software programs.

platformapi.learningcloud.infobase.com/register/Waverley

STEP1 Create an account with your passcode learn, a name and email address

**STEP2** Confirm your account. An email including a confirmation link will be sent to the address you provided. In order to finish creating your account, you must check your email and click the confirmation link.

**STEP3** Create a password

	Get Started Enter your passcode Register your account Email address First name	Your Waverley Library passcode is <b>learn</b> .	Create a password Choose a password Confirm your password	Ð
	Last name Submit Already have an account? Sign in		Submit	S C S
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Search	Ad	dvanced Filters	STEP 4 SEARCH Finding modules that meet your needs is swift and easy through the following search capabilities:	
	All applications All topics All categories	•	<ul> <li>Using 1 or more keywords</li> <li>Leveraging advanced filtering to narrow search results</li> <li>Sort results by relevance, date, title name</li> </ul>	
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#### **STEP5 EXPLORE TOPICS**

Select up to three topics on the home page to help you discover modules that best fit your interests and needs. These include content around Planning, Learning Environment, Instructional Strategies and more.







#### **STEP6 PATHWAYS**

Take your online learning to the next level using a Pathway, which groups individual, but related modules together to make up a larger concept. Click on 'Pathways' in the top navigation bar which takes you to the Pathways home page; you can filter and find a Pathway that is relevant to you.



### ACCOMPLISHMENTS

After completing a full module or pathway, and all aspects of the Learning Framework, you can see your hard work shown on your accomplishments page. You are able to print, email or share your certificates, transcripts or badges right from there if needed.