



**APPLICATION FOR – APPROVAL TO INSTALL, CONSTRUCT OR ALTER AN ON-SITE SEWAGE MANAGEMENT FACILITY UNDER the Local Government ACT 1993, SECTION 68**

<b>DA No:</b>	
<b>Date Issued:</b>	

Office Use Only

Please complete all sections of this application. Ensure all supporting documents are supplied. Incomplete applications may result in delays in processing.

**1. Details of property where system is proposed to be installed:**

H/No: \_\_\_\_\_ Lot No: \_\_\_\_\_ Sect: \_\_\_\_\_ DP: \_\_\_\_\_  
 Street/Road: \_\_\_\_\_ Suburb: \_\_\_\_\_  
 Allotment Area: \_\_\_\_\_

**2. Property Owner's Details:**

Name : \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact no: \_\_\_\_\_ (w) \_\_\_\_\_  
 (h) \_\_\_\_\_ Email: \_\_\_\_\_

**3. Details of drainer/installation (Contractor):**

Name: \_\_\_\_\_  
 Licence No: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact no: \_\_\_\_\_ Email: \_\_\_\_\_

**4. Details of Sewage Management System:**

Brand: \_\_\_\_\_ Model: \_\_\_\_\_ Accreditation No: \_\_\_\_\_  
 Capacity: Septic Tank: \_\_\_\_\_ L Collection well: \_\_\_\_\_ L  
 Aerated Tank: \_\_\_\_\_ L treatment Chamber: \_\_\_\_\_ L  
 Other (Provide Details): \_\_\_\_\_  
 Method of disposal of effluent: \_\_\_\_\_  
 Source of water supply (e.g. town, tank): \_\_\_\_\_

**5. Details of wastes to be treated:**

No. of bedrooms: \_\_\_\_\_ No. of people: \_\_\_\_\_ WC flush capacity: \_\_\_\_\_  
 Waste fittings to be connect to the system: \_\_\_\_\_  
 \_\_\_\_\_  
 other factors relevant to the capacity of the proposed sewage management facility.  
 \_\_\_\_\_  
 \_\_\_\_\_

## Local Government (General) Regulation 2005

### **Clause 26: Matters to accompany applications for approval to install or construct sewage management facilities.**

(1) An application for approval to install or construct a sewage management facility on any premises must be accompanied by the documents specified in this clause.

(2) **Plan.** The application must be accompanied by a plan, to scale, showing the location of: (a) the sewage management facility proposed to be installed or constructed on the premises, and  
(b) any related effluent application areas, and  
(c) any buildings or facilities existing on, and any environmentally sensitive areas of, any land located within 100 metres of the sewage management facility or effluent application areas, and  
(d) any related drainage lines or pipework (whether natural or constructed).

(3) **Specifications.** The application must be accompanied by full specifications of the sewage management facility proposed to be installed or constructed on the premises concerned.

(4) **Site assessment.** The application must be accompanied by details of the climate, geology, hydrogeology, topography, soil composition and vegetation of any effluent application areas related to the sewage management facility together with an assessment of the site in the light of those details.

(5) **Statement.** The application must be accompanied by a statement of: (a) the number of persons residing, probable number of persons to reside, on the premises, and  
(b) such other factors as are relevant to the capacity of the proposed sewage management facility.

(6) **Operation and maintenance.** The application must be accompanied by details of: (a) the operation and maintenance requirements for the proposed sewage management facility, and  
(b) the proposed operation, maintenance and servicing arrangements intended to meet those requirements, and  
(c) the action to be taken in the event of a breakdown in, or other interference with, its operation.

**Note: Failure to provide the above details may result in delays in the assessment of your application.**

**COMMENT**

All charges are in accordance with Waverley Council Schedule Fees & Charges for the 2022/2023 financial year - \$500 (GST exempt).

**Payment** can be made by credit card over the telephone (0.8% surcharge applies to credit card payments - MasterCard and Visa Card accepted only) to **Waverley Council Customer Service Centre, (02) 9083 8000**

I declare the above information is true and correct in every detail and accept all conditions listed above if approval is granted.

<b>Owner's signature:</b>	<b>Date:</b>
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Please e-mail the completed signed application to [assets@waverley.nsw.gov.au](mailto:assets@waverley.nsw.gov.au) and a Council Staff Member will contact you for payment of the relevant fees by credit card (0.8% surcharge applies to all credit card payments). The permit will be emailed to you, together with your receipt of the payment. Allow 5 working days for processing.

**Should you have any queries, please contact Councils asset officer on (02) 9083 8886 OR Waverley Council Customer Service Centre, (02) 9083 8000. Operational hours between 9am to 5pm Monday to Friday.**

<b>Application No:</b>	<b>Amount Paid</b>
<b>Receipt No:</b>	<b>Date:</b>