

APPLICATION – CONSTRUCTION/WORK ZONE

UNDER THE ROAD ACT 1993, SECTION 138

A Construction Zone is required for access to a construction site. The zone can be used by trucks, parking of employees, contractors or subcontractors with vehicles displaying a permit for the specific zone. These permits will be supplied to the applicant.

Please note:

1. This is an application only and you are not to use the zone until written permission is given by Waverley Council.
2. special purpose vehicles and equipment such as mobile cranes/concrete boom pumps/line pumps/scissor lifts/cherry pickers will require a separate application.
3. Construction Zones are referred to the Waverley Traffic Committee (WTC) for approval. Meetings of the WTC are held on the ***fourth*** Thursday of the month. Applications must be received at least **three (3)** weeks prior to the meeting. Under current legislation the WTC cannot authorise. Instead it makes a recommendation to the next full Council meeting for consideration. Council approval is required before installation. The applicant should allow a minimum of six (6) weeks for the approval.

Supporting Documentation

In order for your application to be processed, the following documents are required:

1. Provide a plan on A4 sized paper, showing all existing kerbside parking restrictions and the proposed Construction/Work zone length.
2. The Applicant must have an approved Construction Traffic Management Plan (CTMP) prior to applying for a Work Zone (if applicable). The proposed Works Zone must comply with the CTMP.

GENERAL CONDITIONS:

1. The applicant must notify adjacent properties of the works zone at least 14 days before the installation of the work zone and include contact details for the supervisor responsible for the work zone. A copy of the notification letter and distribution map must be provided to Council.
2. The applicant must provide safe pedestrian access adjacent to the works zone during the hours of operation. All traffic and pedestrian control must be in accordance with the current version of AS1742.3 and its associated handbook RMS' Traffic Control at Work Sites Manual.
3. It is an offence under Section 667 of the Local Government Act 1993 to wilfully remove, destroy, deface, damage or otherwise interfere with notices or signs erected by Council. The applicant must immediately notify Council of any lost or damaged signs adjoining the building site.
4. The applicant is liable for any damage to persons or property arising from the works and must take all reasonable measures to prevent such damage.
5. The applicant uses the Construction/work zone at their own risk. Council is not responsible for any loss, damage, injury or death relating to the applicant's use of the zone.
6. Council may suspend or restrict the operation of a Works Zone for major events. Special traffic arrangements may be required during the Christmas and New Year period (generally from 1 December to 2 January) and other major event days. The applicant must make their own enquiries, on a regular basis, about any major events near their development site.
7. Works are to be undertaken between 7:00am - 5:00pm, Monday to Friday, or between 8:00am-3:00pm Saturdays. Works outside these hours **must** be approved by Council.
8. Renewal of the work zone will require resubmission of this form. The administrative application fee applies.
9. Failure to comply with these Conditions may result in the works zone being revoked and not reinstated.

Completed applications, together with supporting documentations, should be forwarded **ONLY** by email to construction.permit@waverley.nsw.gov.au.

Applicant's name and address			Contact Number	
			Post Code	
Contractor's trading name and address (if not the applicant)				
			Post Code	
Email Address			Contact Number	
Contractor's Public Liability	Insurance Company	Policy No	Expiry Date	Sum Insured (Minimum) \$20M
Site Address				
Construction Zone to occupy how many metres along roadway? In general, the length of building frontage including existing driveway (minimum 9m)				
Period of occupation				
Current Development Application number, if applicable			DA-	

Fees

Category	Unit	RATE (GST Exempt)
Application Fee (Non-Refundable)	per application	\$ 514.00
Fee (Areas zoned low, medium, or high density residential) - Parallel parking - Angle parking	per metre per week	\$ 70.00 \$ 139.00
Fee (Areas zoned neighbourhood centre, commercial core, or mixed use) - Parallel parking - Angle parking	per metre per week	\$ 97.00 \$ 190.00
Occupation of metered parking spaces (in addition to the above fees)	per space per week	\$ 387.00

Note: Parallel parking assessed at an average of 5.5 metres per space. Angle parking assessed at an average of 2.8 metres per space.

Payment can be made by credit card over the telephone (0.8% surcharge applies to credit card payments – Only Master Card and Visa Card accepted). All charges are in accordance with Waverley Council Schedule Fees & Charges for the 2021/2022 financial year.

I declare the above information is true and correct in every detail and accept all conditions listed above if approval is granted.

Signature:	Date:
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Return the signed and completed Application and supporting documentations by email to construction.permit@Waverley.nsw.gov.au a Council staff member will contact you. If the application is approved, payment can be made by credit card over the telephone (0.8% surcharge applies to all credit card payments).

Should you have any queries, please contact Waverley Council Customer Service Centre on 9083 8000.