

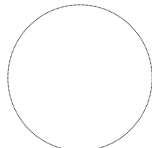
# APPLICATION TO REVIEW A DETERMINATION OF A DEVELOPMENT CONSENT



Use this form to request the Council to review its determination of a development application under Section 8.3 of the Environmental Planning and Assessment Act. You cannot make this application if the development is 'designated development' or 'integrated development'. **This application MUST be made within 8 weeks of the determination date of the development consent to ensure that it can be assessed within the statutory timeframe. If you are seeking a review of a Section 4.55 application, then your application for a review MUST be made within 28 days of the determination date of that decision.**

To minimise delay in receiving a decision about your application, please ensure you submit all relevant information. You will receive a notice of determination once this application has been assessed. Should you require assistance please contact Council's Customer Service Centre on 9083 8000.

PROPERTY DESCRIPTION <i>(This will help us to correctly identify the subject property)</i>	
Unit/Street No.: _____ Street Name: _____	
Suburb: _____ Lot and DP/SP No.: _____	
REVIEW OF DETERMINATION	
Development Consent No.: _____ Date of Consent: _____	
Description of Original Development Consent: _____	
_____	
What aspect of the determination are you seeking to have reviewed?	
_____	
_____	
APPLICANT'S NAME	
Title:	Given Names: _____ Family Name: _____
Organisation / Company Name (if applicable): _____	
ABN: _____	
Applicant's Email address: _____	
<i>Note: Please provide an email and postal address, correspondence will be via email when possible (including notice of determination)</i>	
Address: _____	
<i>Note: It is important that we are able to contact you if we need more information. Please give as much detail as possible. Council will deal only with the nominated applicant in the event of any query or communication regarding this application.</i>	
Contact Number: _____	Alternative Contact Number: _____

DECLARATION	
<ul style="list-style-type: none"> <li>• I apply for consent to carry out the development described in this application.</li> <li>• I declare that all the information is true and correct, and electronic plans and documents submitted on electronic storage medium are an exact reproduction of the original source of documents submitted with this application.</li> <li>• I understand that if incomplete, the application may be delayed or rejected.</li> <li>• I understand that more information may be requested by Council.</li> <li>• I give permission to Waverley Council ('Council') to make copies, including electronic copies, of all submitted documents, including plans, for the purposes of assessing and determining this application (and related purposes) under the <i>Environmental Planning and Assessment Act 1979</i> and to provide copies, including electronic copies, of all submitted documents, including plans, to members of the public, and to publish them on Council's website, in accordance with the <i>Government Information (Public Access) Act 2009</i>. This application form will not be published on Council's website.</li> <li>• I warrant that if I am not entitled to copyright in respect of any submitted document, I have obtained permission from the copyright owner for Council to use the documents lodged with this application in accordance with the above paragraph.</li> <li>• I indemnify the Council against all claims and actions in respect of a breach of copyright arising from the Council copying, issuing copies, reproducing or publishing any documents lodged with this application.</li> </ul>	
Applicant Signature:	
Name:	Date:
OWNER'S CONSENT	
<i>Single / Joint Ownership:</i>	<i>All name owners must sign (if more than one owner, every owner must sign)</i>
<i>Strata Title Property:</i>	<i>The strata secretary must sign the form and attach the strata seal</i>
<i>Company / Business Owned Property:</i>	<i>The director/s or company secretary must sign the form and attach the company seal or provide a signed company letterhead with the ACN / ABN included giving consent to this application.</i>
<ul style="list-style-type: none"> <li>• I hereby consent to the submission of this application and to a representative of Council entering the site for the purpose of a site inspections; and</li> <li>• For Council to make copies of all documents for the purpose of determining the application or to provide copies to persons who may be affected by the proposal.</li> </ul>	
Signature:	
Name:	Date:
Signature:	
Name:	Date:
Company / Strata Corp:	 AFFIX COMMON SEAL
Position:	
ACN / ABN:	Date:
POLITICAL DONATIONS	
<p><i>Under the Environmental Planning and Assessment Act 1979, the applicant (or any other persons with a financial interest in the application) must disclose any reportable political donations or gifts they have made to a Councillor or Council employee in the two years before the application is made. The disclosure requirements continue to apply until the application is determined.</i></p> <p><i>Note: Failure to disclose relevant information is an offence under the Act. It is also an offence to make a false disclosure statement.</i></p>	
Are you aware of any person with a financial interest in this application who made a reportable donation or gift in the last two years?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No

**If yes:** complete the 'Political Donation and Gifts Disclosure Statement' available on Council's website and lodge with this application

**If no:** in signing this application I undertake to advise the Council in writing if I become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination.

#### CONFLICT OF INTEREST

Are you an employee of Council or do you have an affiliation with a Council Officer or Councillor or member of Parliament by way of family, close personal friendship or business interest?

Yes

No

If yes, please provide details:

#### NOTICE UNDER SECTION 10 OF THE PRIVACY & PERSONAL INFORMATION PROTECTION ACT 1998 & GIPPA Act

*Waverley Council ('Council') is collecting and holding your personal information to assess and determine this application under the Environmental Planning and Assessment Act 1979 (EP&A Act) and Regulation. Your information may be made available to Council officers, delegates of Council, contractors engaged by Council—including lawyers, consultants and external experts—and other public sector agencies. Your information may also be made available to members of the public under the EP&A Act and the Government Information (Public Access) Act 2009. This application form will not be published on Council's website. The personal information requested on this form is mandatory. If you do not provide the information, Council will be unable to process this application. Please advise Council if you require your personal information to be withheld. You are entitled to access and correct the information you provide. Questions concerning privacy or the use of your personal information should be referred to [governance@waverley.nsw.gov.au](mailto:governance@waverley.nsw.gov.au)*

#### LODGEMENT REQUIREMENTS

Development Applications will not be accepted for lodgement unless all information is received, a digital copy of all forms, plans and supporting documentation are provided on a USB/CD created and labelled in accordance with Council's Electronic Lodgement Guidelines (Refer to Council's Info Sheet online) and payment of correct fees is made. For full lodgement requirements, refer the **Development Application Guide**. In summary, minimum requirements for submission are:

- **USB or CD with ALL forms, plans and documents in digital form – Refer to 'Electronic Lodgement Guidelines: Building and Development Applications' Info Sheet on Council's website.**
- **DA CHECKLIST – Please refer to this document for all lodgement requirements**
- **Section 1 - FORMS: 1 x hard copy of forms;**
- **Section 2 – PLANS\*: 2 x hard copy of plans to scale (preferably limited to A3 size), coloured and labelled to clearly show all new works (Refer to Council's Colour Code for reference of colour palette to use);**
- **Section 3 and 4 – DOCUMENTATION\*: 2 x hard copy of documentation; and,**
- **Section 5 – DESIGN EXCELLENCE PANEL APPLICATIONS ONLY: 5 x hard copy of plans and documentation (in addition to above requirements).**

## HOW TO LODGE THIS APPLICATION

**BY MAIL** with a cheque attached:

Post: The General Manager  
Waverley Council  
PO Box 9,  
BONDI JUNCTION NSW 1355

DX: DX 12006 Bondi Junction  
Customer Service Centre  
55 Spring Street,  
BONDI JUNCTION

**OVER THE COUNTER** by courier or personal delivery with payment to be made via cash, cheque, credit card or EFTPOS

Centre open: Monday to Friday from 8.30am to 5.00pm  
Note: No lodgements accepted between 1 – 2pm or after 4pm on any day.

#### FEES

Application fees are in accordance with Council's Fees and Charges Policy. To avoid delays at lodgement, please contact us to obtain a quote prior to lodging your application. If lodging multiple applications, a separate payment must be made for each application.

Fees may be paid by cash, cheque, credit card (surcharge applies) and EFTPOS. Make cheques payable to Waverley Council.

OFFICE USE ONLY

<b>Duty Planner to complete:</b>	
Is additional information required prior to lodgement? If yes, please specify	
Other comments:	
Duty Officer Name:	
Signature:	Date:
<b>Customer Service Officer to complete:</b>	
Notification Fee	\$
Advertising Fee	\$
Application Fee	\$
Design Excellence Panel Fee	\$
Other:	\$
<b>TOTAL</b>	<b>\$</b>
<b>Receipt No:</b>	<b>Date:</b>