

# Planning Proposal

## APPLICATION FORM

Waverley Council Customer Service Centre  
55 Spring Street, Bondi Junction  
(open 8.30am to 5.00pm, Monday – Friday)

PHONE 9083 8000

FAX 9387 1820

WEB [www.waverley.nsw.gov.au](http://www.waverley.nsw.gov.au)



W A V E R L E Y  
C O U N C I L

ABN 12 502 583 608

### APPLICANT DETAILS

Name: .....

Company/Organisation: .....

Postal Address: .....

Contact Number: .....

Email: .....

### PROPERTY DESCRIPTION

Address: .....

Suburb: ..... Postcode: .....

Lot and DP/SP No: .....

### PLANNING PROPOSAL DESCRIPTION

- |                                   |   |   |
|-----------------------------------|---|---|
| <input type="checkbox"/> Zone     | <input type="checkbox"/> Height of Buildings        | <input type="checkbox"/> Floor Space Ratio      |
| <input type="checkbox"/> Heritage | <input type="checkbox"/> Additional Permitted Users | <input type="checkbox"/> Other (please specify) |

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Was a pre-lodgement meeting held with Council officers?

- Yes  
 No

### DOCUMENTATION

All documentation must be prepared in accordance with the Department of Planning and Environment's 'A Guide to preparing a planning proposal', 'A guide to preparing local environmental plans' and Section 55 of the Environmental Planning and Assessment Act 1979. Particular attention should be given to providing the information required in Parts 1-4 (incl) of Section 2 of 'A Guide to preparing a planning proposal'.

- Four (4) x hard copy sets of all documents submitted.
- One (1) digital set (on CD/USB) of all documents submitted.
- 3D Digital Model (if required) in accordance with Council's specifications.

**NOTE:** Amended and/or additional documentation may be required

Fees for Planning Proposals will depend on the complexity of the proposal. Please contact Shaping Waverley on 9083 8000 to confirm the details and scope of the Planning Proposal. Relevant Planning Proposal fees are listed in Council's Pricing Policy, Fees and Charges.

- Request for simple planning amendment to be included in annual housekeeping amendment
- Minor - Minor planning proposal generally refers to a single allotment spot rezoning generated by a planning anomaly or inconsistency. These proposals are generally not complex or contentious.
- Major - 'Major' planning proposals refers to applications requiring a higher level of investigation, possibly involving several disciplines within Council or that may generate considerable community interest.
- Complex - 'Complex' planning proposals will require extensive investigation, generate considerable community interest and are likely to be the catalyst for consideration of planning controls on sites further afield than the subject site.\*

**NOTE:** \*Clause 11(1) of Part 2 of the Regulations authorises the relevant planning authority to enter into an agreement with a person who requests the preparation of a planning proposal under Part 3 of the Act for the payment of the costs and expenses incurred by the authority in undertaking studies and other matters required.

## POLITICAL DONATIONS AND GIFTS DISCLOSURE STATEMENT

Any person lodging a Planning Proposal must declare any reportable political donation and/gift of or exceeding \$1,000.

Are you required to complete a Political Donations and Gifts Disclosure Statement?

- Yes -> Please complete the Political Donations and Gifts Disclosure Statement available on Council's website at [www.waverley.nsw.gov.au](http://www.waverley.nsw.gov.au)
- No

## DECLARATION

I/we declare that the information given is true and correct. I understand that if the information is incomplete there may be delays, further information may be requested or the application may be rejected.

Applicant Signature:	Date:
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## FOR OFFICE USE ONLY

Date Received:	Received By:	Receipt Reference: PP
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## CHECKLIST

- Planning Proposal
- Information Checklist (see the Department of Planning and Environment's "A guide to preparing planning proposals")
- Location/Site Plan
- 3D Model