



W A V E R L E Y  
C O U N C I L

## **AUDIT COMMITTEE**

### **AGENDA**

**10.00AM, FRIDAY, 29 MAY 2015**

Waverley Council  
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## **AGENDA**

### **AUDIT COMMITTEE MEETING**

A meeting of the Waverley Council Audit Committee will be held in the Bronte Room, Level 2, Waverley Council Chambers, Corner Bondi Road and Paul Street, Bondi Junction at:

**10.00am, Friday, 29 May 2015**

#### **COMMITTEE MEMBERS:**

Independent Members: Mr M Bass (Chair)  
Mr N Hall

Councillor Member: Cr B Mouroukas  
Cr T Kay (Alternate)

**ATTENDEES:** Mr A Kyron – General Manager  
Mr F Rombola – Executive Manager, Financial Waverley  
Mr S Helweh – Senior Internal Auditor

#### **INVITEE:**

**QUORUM:** Two Committee members.

**APOLOGIES:** By telephone or email to the following:

Cathy Henderson, Acting General Manager  
Ph: 9369 8056 or email [cathy.henderson@waverley.nsw.gov.au](mailto:cathy.henderson@waverley.nsw.gov.au)

Michael Simmons, Acting Governance Manager  
Ph: 9369 8121 or email [michael.simmons@waverley.nsw.gov.au](mailto:michael.simmons@waverley.nsw.gov.au)

## AGENDA

### **A-1505.A Apologies**

### **A-1505.DI Declarations of Interest**

The Chair will call for Declarations of Interest.

### **A-1505.1 Confirmation of Minutes of Previous Meeting – 27 February 2015**

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**Recommendation:** That the Minutes of the Waverley Council Audit Committee Meeting of 27 February 2015; a copy of which was distributed to each Committee member, be received and that such Minutes be confirmed as a true record of the proceedings of that meeting.

### **A-1505.2 Internal Audit's Progress Report (A10/0345)**

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Report dated 19 May 2015 from Internal Auditor providing an update on progress with the FY15 Audit Plan.

**Recommendation:** That the Committee receive and note this progress report.

### **A-1505.3 Audit Committee Performance Review (A09/1105)**

**PAGE 16**

Report dated 8 May 2015 from Internal Auditor on the Waverley Council Audit Committee Self Evaluation

**Recommendation:** That the Committee receive and note this progress report.

**A-1505.4****ISSUED SEPARATELY****CONFIDENTIAL REPORT – Internal Audit Report – DRAFT Strategic 3 Year Audit Plan FY 16-18 (A09/1105)**

*This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.*

Confidential Internal Audit report issued May 2015 on the Strategic 3 year Audit Plan FY 16-18.

**Recommendation:** That:

1. The Committee receive and note the Confidential Internal report on the Strategic 3 year Audit Plan FY 16-18, which has been distributed separately with the agenda.
2. The Confidential Internal Report on the Strategic 3 year Audit Plan FY 16-18 be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
  - (a). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
  - (b). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

**A-1505.5****ISSUED SEPARATELY****CONFIDENTIAL REPORT – Internal Audit Report – DRAFT Annual Audit Plan 2015/2016 (A09/1105)**

*This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.*

Confidential Internal Audit report issued May 2015 on the Annual Audit Plan 2015/2016.

**Recommendation:** That:

1. The Committee receive and note the Confidential Internal report on the Annual Audit Plan 2015/2016, which has been distributed separately with the agenda.
2. The Confidential Internal Report on the Annual Audit Plan 2015/2016 be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
  - (b). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

- (c). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

**A-1505.6**

**Schedule of Meeting Dates for 2015 (A09/1105)**

At its last meeting the Committee adopted the following schedule of meeting dates for 2015.

- 10.00am, Friday, 29 May 2015
- 10.00am, Friday, 4 September 2015
- 10.00am, Friday, 11 December 2015

**Recommendation:** That the Committee receive and note this information.

**A-1505.7**

**GENERAL BUSINESS**