

Request for DA/Planning Information Form

55 Spring Street, Bondi Junction NSW 2022

Open 9 am–5 pm, Monday–Friday

Phone: 9083 8000 | Email: planningcounter@waverley.nsw.gov.au



WAVERLEY
COUNCIL

* Indicates mandatory field

Applicant details

Name: _____

Postal address: _____

Phone/mobile no: _____ Email: _____

☐ I am the owner of the property ☐ I am not the owner – Owner/strata consent attached for internal plans before 1 January 2019

Property description

* Street/unit no: _____ * Street name: _____

* Suburb: _____ * Application no/ref (if known) _____

* DA/planning information requested

<input type="checkbox"/> Application form	<input type="checkbox"/> Plans
<input type="checkbox"/> Submissions/objections	<input type="checkbox"/> Assessment report
<input type="checkbox"/> Construction certificate	<input type="checkbox"/> Statement of environmental effects
<input type="checkbox"/> Occupation certificate	<input type="checkbox"/> Complying development certificate

Other (please specify): _____

* Form of access

☐ View information in person at the Customer Service Centre during business hours.

☐ Have information emailed to the above email address (subject to file size/number of documents requested).

☐ Have information photocopied (documents must be specified. Photocopying fees apply).

PLEASE NOTE

- Some information may be view-only before 1 January 2019.
- Owner or strata consent is required for the release of all internal floor plans of residential developments lodged prior to 1 January 2019.
- Requests for current or recent files will be completed within 3-5 working days per property. Historical files (pre-2000) may take 10-15 working days per property to process.
- Requests for several properties or large amounts of documents may require the applicant to visit the centre to view digital files and narrow their search.
- Copies of plans are provided solely for the purposes of research or study. Further reproduction requires the consent of the copyright owner.
- If you require non-DA information, please email info@waverley.nsw.gov.au or visit https://www.waverley.nsw.gov.au/council/access_to_information

Privacy notice

Council is collecting and holding your personal information to process your request. Your information will be made available to Council officers only. The supply of your personal information is voluntary. You are entitled to access and correct the information you provide. Questions concerning privacy or the use of your personal information should be referred to governance@waverley.nsw.gov.au