



GIPA Form for Contracts over \$150,000 (Including GST)

1. Document TRIM Container and Tender Number
A25/1847 RFT 2546
2. Project Name
Waverley Council Website Redevelopment Project
3. Name (including T/As) and Address of the contractor
Digital Garden Pty Ltd Level 3, 89 York Street, Sydney NSW 2000
4. Particulars of any related body corporate (within the meaning of the Corporations Act 2001 of the Commonwealth) in respect of the contractor, or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor's obligations under the contract or will receive a benefit under the contract
NIL
5. The date on which the contract became effective and the duration of the contract
Effective from the date of contract execution to 31 December 2028, with two (2) x one (1) year extension options at Council's discretion.
6. Particulars of the project to be undertaken, the goods or services to be provided or the real property to be leased or transferred under the contract
Provision of website redevelopment services for Waverley Council, including design, build, hosting, licensing and support services in accordance with RFT 2546 and the accepted tender submission.
7. The estimated amount payable to the contractor under the contract
\$563,144 ex GST (including the initial term and potential extension periods).
8. A description of any provisions under which the amount payable to the contractor may be varied
The contract price is fixed unless varied in writing by agreement of both parties under the contract variation provisions. Additional services may be charged in accordance with agreed hourly rates or approved variation requests.
9. A description of any provisions with respect to the renegotiation of the contract
The contract allows for variations to be requested by either party in writing, with any change only taking effect once agreed and signed by both parties. Extension options are exercisable at Council's discretion.

10. In the case of a contract arising from a tendering process, the method of tendering (RFT/RFQ/EOI) and a summary of the criteria against which the various tenders were assessed
Tenders were assessed against the criteria set out in the request for tender documentation, including demonstrated capability and experience, methodology, pricing, and compliance with the specification and contract requirements.
11. A description of any provisions under which it is agreed that the contractor is to receive payment for providing operational or maintenance services
The contract includes ongoing hosting, licensing and support costs following go-live, including annual support services and provision for additional support at agreed hourly rates when needed.
12. Class of Contract (e.g. 1, 2 or 3)
Class 1