



1. Document TRIM Container and Tender Number A23/0657 and RFQ 2355	
2. Project Name PMO Services - Digital Transformation\Implementation Phase of ICT Modernisation Program	
3. Name (including T/As) and Address of the contractor PROJECT MANAGEMENT PARTNERS PTY LIMITED LEVEL 24, 1 O'CONNELL STREET, SYDNEY NSW 2000	
4. Particulars of any related body corporate (within the meaning of the Corporations Act 2001 of the Commonwealth) in respect of the contractor, or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor's obligations under the contract or will receive a benefit under the contract	
N/A	
5. The date on which the contract became effective and the duration of the contract Start date: 15th Jan 2024 End date: 14th Jan 2025	
6. Particulars of the project to be undertaken, the goods or services to be provided or the real property to be leased or transferred under the contract	
PMO Services - Digital Transformation\Implementation Phase of ICT Modernisation Program. Support of immediate needs of the Program and of the delivery of the number of projects within the IMT department including Finance and Procurement SAAS model, Cyber and Information Management uplift and remediation; development of project management framework and tools for operational projects and possible implementation of HR system/Time in Attendance and Assets & Works Management module.	
7. The estimated amount payable to the contractor under the contract	
Approximately \$445,000.00 (exl.GST)	
8. A description of any provisions under which the amount payable to the contractor may be varied	
2 X 1 Year Options	

9. A description of any provisions with respect to the renegotiation of the contract:																					
Contract extension up to 3 years – At Council’s sole discretion.																					
10. In the case of a contract arising from a tendering process, the method of tendering (RFT/RFQ/EOI) and a summary of the criteria against which the various tenders were assessed																					
RFQ																					
<table border="1"> <thead> <tr> <th>Criteria</th> <th>Weighting %</th> </tr> </thead> <tbody> <tr> <td>Work, Health, and Safety</td> <td>Mandatory (Y/N)</td> </tr> <tr> <td>Financial and commercial trading integrity including insurances</td> <td>Mandatory (Y/N)</td> </tr> <tr> <td>Demonstrated Capability and Capacity, including Quality Management Information and Environmental Management</td> <td>10%</td> </tr> <tr> <td>Understanding of the Requirement</td> <td>15%</td> </tr> <tr> <td>Demonstrated Experience and Past Performance</td> <td>15%</td> </tr> <tr> <td>PMO functional capability and Key Personnel, including proposed Subcontractors and Consultants</td> <td>15%</td> </tr> <tr> <td>Proposed Methodology / Program</td> <td>10%</td> </tr> <tr> <td>Risk Management Plan, including management of proposed Subcontractors and Consultants</td> <td>10%</td> </tr> <tr> <td>Price</td> <td>25%</td> </tr> </tbody> </table>	Criteria	Weighting %	Work, Health, and Safety	Mandatory (Y/N)	Financial and commercial trading integrity including insurances	Mandatory (Y/N)	Demonstrated Capability and Capacity, including Quality Management Information and Environmental Management	10%	Understanding of the Requirement	15%	Demonstrated Experience and Past Performance	15%	PMO functional capability and Key Personnel, including proposed Subcontractors and Consultants	15%	Proposed Methodology / Program	10%	Risk Management Plan, including management of proposed Subcontractors and Consultants	10%	Price	25%	
Criteria	Weighting %																				
Work, Health, and Safety	Mandatory (Y/N)																				
Financial and commercial trading integrity including insurances	Mandatory (Y/N)																				
Demonstrated Capability and Capacity, including Quality Management Information and Environmental Management	10%																				
Understanding of the Requirement	15%																				
Demonstrated Experience and Past Performance	15%																				
PMO functional capability and Key Personnel, including proposed Subcontractors and Consultants	15%																				
Proposed Methodology / Program	10%																				
Risk Management Plan, including management of proposed Subcontractors and Consultants	10%																				
Price	25%																				
11. A description of any provisions under which it is agreed that the contractor is to receive payment for providing operational or maintenance services																					
NA																					
12. Class of Contract (e.g. 1, 2 or 3)																					
Class 1																					