

## Small community events involving a road closure

### Guidelines for traffic controllers

It is essential that someone is responsible for monitoring a road closure associated with a small community event. This person will also be responsible for implementing the closure. He or she will most likely need assistant traffic controllers for the monitoring function. The guidelines below provide important information which the traffic controller and assistants must be aware of.

The information based on guidelines contained in Australian Standard "AS1742.3 - 2009 Manual of uniform traffic control devices - Traffic control for works on roads".

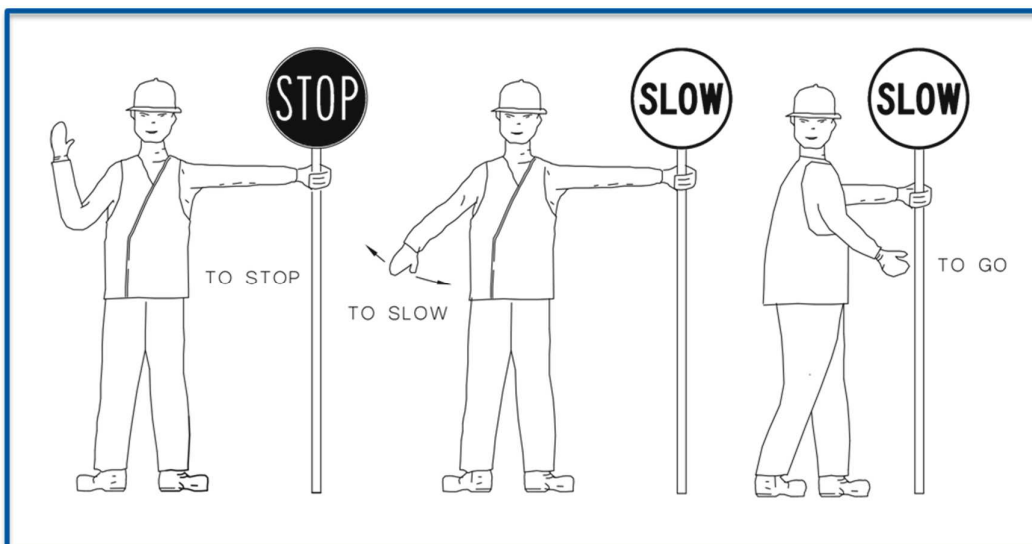
As a traffic controller it is important that people can identify you. Wear an orange or yellow high vis day / night safety vest. Have some spares for assistant controllers. They cost around \$7.00 each.



### Your tasks

As a traffic controller or assistant, you must observe the following instructions:

1. The traffic controller and assistants are responsible for setting up the closure and removing it.
2. Try to locate yourself where you can see the closure and cars coming from either direction.
3. Stay outside the path of vehicles.
4. You must make sure you do not obstruct a driver's view of other signs and devices and that you are not yourself partially hidden by one of these.
5. Work out what you would do if a vehicle came towards you and appeared not to be stopping. Have an escape path ready.
6. You must give definite and clear signals. Signals you will use are shown below. Stop/go bats are optional.
7. To stop a vehicle, raise your hand into the stop position with the palm towards the traffic.
8. To allow traffic to proceed, wait until the road closure barrier has been removed, move to the side of the road, and with your other hand give the 'to go' signal.
9. To slow traffic, face traffic, extend the free arm and wave it up and down but not above shoulder level.
10. Make sure you stand clear of traffic before allowing it to proceed.
11. Take care that you do not inadvertently display a STOP sign to a stream of traffic.
12. You must remain at your station until directed by the main traffic controller to leave or be relieved by another employee.
13. Traffic controllers should be relieved every 2 hours.
14. Always be courteous in dealing with the public. If requested, tell the driver the reason for the closure but be brief. Never let yourself be provoked by a member of the public.



Signals to use to direct traffic (stop/go bat optional)