

# ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Thursday 1 September 2022  
6 pm – 7.30 pm  
Face to Face and Zoom



<b>Attended</b>
<p><b>Members</b></p> <p>Councillor</p> <p>Cr Paula Masselos (Chair)</p> <p>Cr Elaine Keenan (IT difficulties so Cr Masselos chaired the meeting)</p>
<p><b>Community Members</b></p> <p>Ben Whitehorn, Rachel Lazarov, Zoe Dunn, Ben Alexander, Danny Hui, Petra Pattinson, Mia Capitanelis, Andre Cioban</p>
<p><b>Council Officers</b></p> <p>Meredith Graham, A/Director</p> <p>Annette Trubenbach, Executive Manager, Community Services</p> <p>Chris Bath, Manager, Older People and Disability Services</p> <p>Annabelle Hayter, Community Development Officer, Access and Inclusion</p> <p>Carl Nugent, Service Manager, Open Space &amp; Recreation</p>
<b>Apologies</b>
<p>Cr Angela Burrill</p> <p>Cr Leon Goltsman</p> <p>Emily Scott, General Manager</p>

Item	Minutes: Annabelle Hayter	Action officer
<b>1. Welcome &amp; Acknowledgement of Country</b>	Cr Masselos welcomed everyone and gave an Acknowledgement of Country.	
<b>2. Introductions and Apologies</b>	Councillors and Community members introduced themselves.	
<b>3. Conflict of Interest</b>	There was no conflict of interests declared.	
<b>4. Minutes of last meeting and business arising</b>	Minutes of the last meeting: <b>Accepted:</b> Ben Whitehorn <b>Seconded:</b> Danny Hui  See Action log for actions from previous meetings	
<b>5. Waverley Park Play Space - Upgrade Consultation</b>	Carl Nugent provided an overview of the play space upgrade. See paper attached for more information.	

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	<p>Chair and Deputy Chair acknowledged the work of Carl Nugent and the Open Spaces team. It is very positive that there is an inclusive play space at Waverley Park with inclusive play equipment.</p> <p><b>Action:</b> When upgrading the play space, ensure paths into the park are accessible for wheelchair users from parking spaces and bus stops, and assess whether existing handrails are adequate to support people who are less mobile.</p>	<p>Carl Nugent</p>
<p><b>6. Disability Inclusion Action Plan (DIAP) 2022 – 2026</b></p> <p><b>Governance</b></p> <ul style="list-style-type: none"> <li>Discussion about monitoring progress on DIAP Actions (Report)</li> </ul> <p><b>Actions</b></p> <ul style="list-style-type: none"> <li>Business Awards, Disability Inclusion (DIAP Action 1.3.1) (Paper)</li> </ul>	<p>After feedback from the last meeting, it is proposed to provide a quarterly report to the Panel about progress on actions. A report covering July – September was tabled which is attached.</p> <p>The panel suggested including dates to make it easier to understand if the projects are on track.</p> <p><b>Action:</b> Dates to be included in the next quarterly report provided to the panel.</p> <p>The business awards have opened and there is a Disability Inclusion Award category. See paper for more information.</p> <p>Panel members were asked if they would like to be part of the judging panel or a mystery shopper. Judges need to be available end of September and mystery shopper in October. Mystery shoppers will be paid and will need to go out and visit the five disability inclusion category finalists</p> <p>Panel members accepted roles as set out below: Mystery Shopper Zoe Dunn</p>	<p>Chris Bath</p>

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	<p>Judges Rachel Lazarov Petra Pattinson Andre Cioban (possible)</p> <p>If anyone else is interested in being a judge or mystery shopper, please let Annabelle know by next week</p> <p><b>Actions:</b> Liaise with Economic Development about next steps.</p>	Annabelle Hayter
<p><b>7. Bondi Pavilion</b></p> <p>Use of Master Locksmith Access Key (MLAK)</p>	<p>There is a MLAK on the new Changing Places Facility at Bondi Pavilion. We would like advice from the panel about whether it should be locked with the MLAK all the time or kept open and then locked with the MLAK later in the day. See paper attached.</p> <p>It was discussed that it is important that facilities are available to people with disability when they need it, therefore Option 2 is supported as outlined:</p> <p><i>The Changing Places facility remains locked with the MLAK system and anyone needing to use the facility that does not have a MLAK, can borrow a key from the Welcome Centre. There needs to be clear signage and information about where people can obtain keys if they do not have a MLAK.</i></p> <p><b>Action:</b> Inform the Bondi Pavilion team about the outcome.</p>	Annabelle Hayter
<p><b>8. Brief update Bronte Surf Life Saving Club &amp; Other Business</b></p>	<p>Bronte Surf Life Saving Club follow up from last meeting</p> <p>Danny Hui attended the May Council meeting, as a concerned resident, and raised issues about</p>	

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	<p>the concept design of the surf club. In particular, he raised concern about the rebuilding of the steps from the top park down to the park promenade as a lost opportunity to make this section of the coastal walk accessible. A follow up meeting was held with the Mayor, Deputy Mayor and General Manager.</p> <p>Council’s Major Projects team have engaged an access consultant to look into the feasibility of creating level access from the top level of the park and coastal walk down into Bronte Park and promenade.</p> <p>The paper is not yet completed. It is proposed to discuss access at Bronte at the next meeting or if timing allows to call a meeting with a focus on Bronte before the end of the year.</p> <p>Disappointment was expressed that the paper was not presented to the advisory panel today.</p> <p>It was clarified that there are two separate projects:</p> <ol style="list-style-type: none"><li>1. The redevelopment of the Surf Club which is now being led by the Club</li></ol> <p>The concept design of Bronte Surf Club has a tight timeframe due to the \$2 million contribution from the Commonwealth Government. The Club has ensured the building is accessible in accordance with legal requirements and an access audit was completed. A DA will be submitted to Council soon.</p> <p>Disappointment was expressed that the club design does not include consideration of step</p>	
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	<p>free access from the top of the park to the lower level and promenade.</p> <p>2. Broader responsibilities of Council to manage parks (eg through the Plan of Management) and infrastructure and improve amenities and accessibility</p> <p>It was clarified that accessibility of the coastal walk and park would be considered as a separate Council project.</p> <p>The challenge of making the whole coastal walk wheelchair accessible due to the topography was discussed. Access improvements are usually identified as part of the parks planning process which includes consultation, resource allocation, staging and prioritising implementation against other projects. The upgrade of Marks Park is an example of how accessibility is integrated into a broader park project.</p> <p>Council is committed to making Waverley LGA as accessible as possible. In some instances, identified improvements occur over the long-term given challenges with topography, resourcing, and other constraints.</p> <p>It was confirmed that Council is also planning to develop an accessible beach and coastal walk strategy. This is a DIAP action as people with disability raised the need to improve access to the ocean pools and beaches. The aim is to identify and promote which parts of the walk can be made accessible or improved so people know where they can go.</p>	
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	<p>It was suggested that Council could provide more information about the phases of each project and timeframes, so the Panel knows when to have input on key aspects of a project.</p> <p><b>Action:</b> Provide improved information on timeframes and phases for projects. Invite representatives to speak to the Bronte Club DA and park access.</p> <p><b>Other Business</b> The Bondi Pavilion is reopening on 22 September. All advisory committee members across Council received invitations. Everyone is welcome.</p>	Annabelle Hayter
<b>7. Next Meeting</b>	A meeting may be scheduled late 2022 to discuss the Bronte Surf Club DA and options paper.	
<b>Meeting closed</b>		