

Class 1 Government Contract with the Private Sector (Over \$150k)

1. Document Number	
A19/0074	
2. Name and Address of the contractor	
Name: Archer Office Pty Ltd Address: Suite 76, Level 7 61 Marlborough Surry Hills NSW 2010	
3. Particulars of any related body corporate (within the meaning of the Corporations Act 2001 of the Commonwealth) in respect of the contractor, or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor's obligations under the contract or will receive a benefit under the contract	
[eg: will the contractor sub-contract any part of the agreed contract? If yes provide details] Archer Office has been engaged as the Head Consultant to deliver the design of the Boot Factory Restoration project. Archer Office will be supported by several sub-consultants made up of professional engineers and consultancy's.	
4. The date on which the contract became effective and the duration of the contract	
Effective Date: 15 July 2019	Duration: 18 Months
5. Particulars of the project to be undertaken, the goods or services to be provided or the real property to be leased or transferred under the contract	
Design Services for the Boot Factory Restoration project.	
6. The estimated amount payable to the contractor under the contract	
Design Services. \$344,900 (ex GST). This amount includes all sub consultant fees.	
7. A description of any provisions under which the amount payable to the contractor may be varied	
Latent/unforeseen conditions/design contingency.	
8. A description of any provisions with respect to the renegotiation of the contract	
Nil.	
9. In the case of a contract arising from a tendering process, the method of tendering and a summary of the criteria against which the various tenders were assessed	
An RFT was uploaded to tenders online from 30/06/17 to 19/07/17. Tenderers were scored against a 60% (non-price) 40% (price) criteria. The non-price criteria consisted of: <ul style="list-style-type: none"> • Demonstrated understanding of the project brief and familiarity with the site; • Demonstrated relevant experience; • Duration of schedule for works and program; • Methodology; • Work Health and Safety; and • Capacity to carry out the works. 	
10. A description of any provisions under which it is agreed that the contractor is to receive payment for providing operational or maintenance services	
Nil.	