4 Public consultation and notification

Whenever public trees require substantial pruning or removal, particularly if it will affect the visual appeal of streetscapes or adjacent properties, the following process is to be followed:

- Council's Tree Operation Supervisor will initially assess any request for work on public trees.
- If the request involves the possible removal of a tree/s it is also referred to Council's Tree Management Officer for assessment and issuing of a permit under the Tree Preservation Order.

The same process of public notification and response for public tree work as detailed in Chapter One will be followed. This same process will also apply to planting of multiple trees in a street or park and for large-scale tree pruning (other than maintenance pruning) or for pruning of significant trees.

*Image 16: Acmena smithii (Lillypilly) is a locally indigenous street tree suited for wide verges or parks*
Procedure For Removal Of Public Tree (Park or Street)

1. **Request received from external or internal customer, placed on Service Desk.**
   - **NO**
   - **YES**

2. **Tree Operations Supervisor inspects and assesses**
   - **NO**
   - **YES**

3. **Tree Operations Supervisor refers to Tree Management Plan; involves Strategic Tree Planning Officer as required; identifies replacement tree**
   - **NO**
   - **YES**

4. **Tree Management Officer assesses under Tree Preservation Order**
   - **NO**
   - **YES**

5. **Concerned residents are contacted and reasons for removal explained in detail**
   - **NO**
   - **YES**

6. **If tree is prominent or several trees to be removed. Precinct committees and councillors are notified**
   - **NO**
   - **YES**

7. **Further investigation required; consider report to Council for decision**
   - **NO**
   - **YES**

8. **Tree Operations Supervisor organises immediate removal.**
   - **AGREE**
   - **DISAGREE**

9. **Organises letters to nearby residents, and closes Service Desk request**

10. **HAZARDOUS TREE**
    - **YES**
    - **NO**

11. **TREE REPLACEMENT**
    - **YES**
    - **NO**

12. **Tree Replacement (where possible). Planted in date order during cooler months between April and September**

13. **Tree Replacement (where possible). Planted in date order during cooler months between April and September**

**Tree Replacement (where possible). Planted in date order during cooler months between April and September**