



W A V E R L E Y  
C O U N C I L

## **AUDIT COMMITTEE**

### **AGENDA**

**10.00AM, FRIDAY, 16 OCTOBER 2015**

Waverley Council  
PO Box 9  
Bondi Junction NSW 1355  
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Tel. 9369 8000  
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## **AGENDA**

### **AUDIT COMMITTEE MEETING**

A meeting of the Waverley Council Audit Committee will be held in the Bronte Room, Level 2, Waverley Council Chambers, Corner Bondi Road and Paul Street, Bondi Junction at:

**10.00am, Friday, 16 October 2015**

#### **COMMITTEE MEMBERS:**

Independent Members: Mr M Bass (Chair)  
Mr N Hall

Councillor Member: Cr B Mouroukas  
Cr T Kay (Alternate)

#### **ATTENDEES:**

Mr A Kyron – General Manager  
Mr F Rombola – Executive Manager, Financial Waverley  
Mr S Helweh – Senior Internal Auditor

#### **QUORUM:**

Two Committee members.

#### **APOLOGIES:**

By telephone or email to the following:

Al Johnston, Governance Officer  
Ph: 9083 8107 or email [alan.johnston@waverley.nsw.gov.au](mailto:alan.johnston@waverley.nsw.gov.au)

## AGENDA

### A-1510.A Apologies

### A-1510.DI Declarations of Interest

The Chair will call for Declarations of Interest.

### A-1510.1 Confirmation of Minutes of Previous Meeting – 29 May 2015

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**Recommendation:** That the Minutes of the Waverley Council Audit Committee Meeting of 29 May 2015; a copy of which was distributed to each Committee member, be received and that such Minutes be confirmed as a true record of the proceedings of that meeting.

### A-1510.2 Internal Audit's Progress Report (A10/0345)

Internal Audit will provide a verbal report on progress to date.

**Recommendation:** That the Committee receive and note the verbal progress report from the Internal Auditor.

### A-1510.3 CONFIDENTIAL REPORT - Internal Audit Report - Follow Up Report of Asset Management – Kerb and Gutter (A12/0554)

ISSUED SEPARATELY

*This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.*

Confidential Report issued September 2015 from the Internal Auditor on the Kerb and Gutter Asset Management

**Recommendation:** That:

1. The Committee receive and note the Confidential Internal Audit Follow-Up Report on Asset Management – Kerb and Gutter, which has been distributed separately with the agenda.

2. The Confidential Internal Audit Follow-up report on Asset Management – Kerb and Gutter be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
  - (a). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
  - (b). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

**A-1510.4** **ISSUED SEPARATELY**  
**CONFIDENTIAL REPORT - Internal Audit Report – Follow Up Report of Procurement – Stores (A06/1691)**

*This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.*

Confidential Report issued July 2015 from the Internal Auditor on Procurement - Stores

**Recommendation:** That:

1. The Committee receive and note the Confidential Internal Audit Follow-Up Report on Procurement – Stores, which has been distributed separately with the agenda.
2. The Confidential Internal Audit Follow-up report on Procurement – Stores be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
  - (a). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
  - (b). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

**A-1510.5****ISSUED SEPERATELY****CONFIDENTIAL REPORT – Internal Audit Report – Special Request – Review of Waverley Cemetery (incl. South Head Cemetery) (A15/0292)**

*This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.*

Confidential Report issued July 2015 from the Internal Auditor on a review of Waverley Cemetery, including South Head Cemetery.

**Recommendation:** That:

1. The Committee receive and note the Confidential Internal Audit Report on a review of Waverley Cemetery, including South Head Cemetery, which has been distributed separately with the agenda.
2. The Confidential Internal Audit report on a review of Waverley Cemetery, including South Head Cemetery be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
  - (a). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
  - (b). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

**A-1510.6****Schedule of Meeting Dates for 2015 (A09/1105)**

At its last meeting the Committee adopted the following schedule of meeting dates for 2015.

- 10.00am, Friday, 11 December 2015

**Recommendation:** That the Committee receive and note this information.

**A-1510.7****GENERAL BUSINESS**