## WAVERLEY SCHOOL HOLDAY PROGRAM

## **Booking Guidelines**

- Minimum numbers are required for sessions to run. In the unlikely situation where it is necessary to cancel a session, customers will be notified.
   Tickets may be transferred to another session or a refund will be provided through the ticket vendor, Eventbrite. Refunds will be processed via the payment method used, in 1 to 5 business days.
   Refunds will not be offered for any other reason.
- Parents/carers of children 0–5 years must stay in the room or immediate vicinity for the duration of the activity.
- The age range of the activities are set to ensure the best possible outcomes for the children involved.
   We ask that you only book children of appropriate age into the activities. Please note that workshops for children aged 5–12 years can only accept five year olds currently attending school.
- All children MUST be signed in and out of their activity venue by a parent or guardian. Children are not allowed to leave the supervised area alone.
   Please ensure your contact phone number and child's name is lodged beside your booking on arrival.
- We ask that children not bring snacks containing peanuts or eggs in consideration of other children who may have allergies.
- The program features a wide range of activites.
  Please ensure that children are dressed in appropriate clothing for the activity they are undertaking eg, trainers for sports activities, old clothes for craft activities, hat and sunscreen for outdoor activities.

- If a child has any special requirements, please bring this to the attention of staff at the appropriate venue prior to the start of the session.
- If a child is disrupting an activity they may be removed for a short period of supervised time out.
- Waverley Council encourages the use of sustainable transport. Why not walk, catch the bus or ride your bike to the venue? Parking is limited around all venues.
- To book tickets for all activities and view the current School Holiday Program, please go to waverley.nsw.gov.au/schoolholidayprogram. For specific information about classes, please call staff at the relevant location (contact details listed below).
- For information about specific classes, and for explanation of these guidelines, please contact staff at each venue:
  - » Margaret Whitlam Recreation Centre: 9083 8000
  - » Waverley Library: 9083 8720



