

APPLICATION FOR A Heritage Exemption Certificate

Waverley Local Environmental Plan 2012 Clause 5.10 (3)



STEP 1: Explanatory note

The Waverley Local Environmental Plan 2012 (WLEP) provides for certain minor works to be excluded from requiring development consent (specific to heritage conservation areas and items) if an exemption certificate has been issued in accordance with Clause 5.10 (3). The applicant will be notified in writing before work can commence.

This form is used to apply for an exemption certificate under the clause. Once granted, the exemption certificate allows a person to carry out certain works that will not have an impact on the significance of the heritage area or item.

Please refer to Waverley Local Environmental Plan 2012 Schedule 5 to check whether or not your property is of heritage status.

What works can be granted an exemption certificate?

Minor works that do not have an impact on the significance of a heritage item or conservation area may be granted an exemption certificate, subject to an assessment by Council's Planning and Environmental Services department. However, a certificate will not be issued for the following:

- Demolition
- Erecting a building
- Change of use
- Removal/pruning of trees

Your application must be assessed and approval granted in writing before you can proceed with your proposed activity/works. An application fee will apply.

This form and attachments should be sent by mail, or delivered in person to:

Customer Service Centre
55 Spring Street
BONDI JUNCTION NSW 2022

PLEASE NOTE: Mailed applications will require a cheque made payable to Waverley Council.

For further information please contact our Duty Planner on:
61 2 8305 8484

STEP 2: Applicant and property details

The 'applicant' must be the owner of the property and include all owners (where there is more than one). For strata buildings, a strata seal and the signature of the body corporate, secretary or representative must be attached.

Title: Mr Ms Mrs Dr. Other:

Surname (or company):

Given Name:

Postal address:

.....Postcode

Email:

Property address for which this certificate is required:

.....

.....Postcode

STEP 3: Supporting documentation

This application must include supporting information including a statement describing the proposed works. You may also provide the following: (where appropriate)

- A statement describing the works (mandatory)
- Plans of proposed works
- Photos
- Product samples/specifications

DECLARATION

I declare that the information given is true and correct and understand that if the information is incomplete, the application may be delayed, rejected or further information requested.

I understand that works must not be undertaken unless an exemption certificate is issued.

Signature of Applicant:

Date:

PRIVACY POLICY

The information requested in this form is required under clause 5.10 (3) of Waverley Local Environmental Plan 2012 and will be used in connection with the requirements of the legislation. The information will be available to Councillors, Council Officers and members of the public as required by the EP&A Act.

Office use only:

Accepted by:

Payment Received: Yes No