

APPLICATION FOR A HERITAGE EXEMPTION CERTIFICATE

Made under Clause 5.10 (3) of the Waverley Local Environmental Plan 2012



Explanatory Note:

The Waverley Local Environmental Plan 2012 (WLEP) provides for certain minor works to be excluded from requiring development consent (specific to heritage conservation areas and heritage items) if an exemption certificate has been issued by Council in accordance with Clause 5.10 (3) of the WLEP. Please refer to Waverley Local Environmental Plan 2012 Schedule 5 to check whether or not your property is of heritage status.

Use this form to apply for an exemption certificate under clause 5.10(3) of the WLEP. Once granted, the exemption certificate allows a person to carry out certain works that will not have an impact on the significance of the heritage area or item. Your application must be assessed and approval granted in writing **before** you can proceed with your proposed activity/works.

What works can be granted an exemption certificate?

Minor works that do not have an impact on the significance of a heritage item or conservation area may be granted an exemption certificate, subject to an assessment by Council's Planning, Environment and Regulatory Services department. However, a certificate **will not** be issued for the following:

- Demolition
- Erecting a building
- Change of use
- Removal/pruning of trees

PROPERTY ADDRESS/DESCRIPTION

Unit/Street No.: _____ Street Name: _____

Suburb: _____ Lot and DP/SP No.: _____

HERITAGE STATUS

The property is located in a Heritage Conservation Area

The property is listed as a Heritage Item

DESCRIPTION OF THE PROPOSED WORKS

LODGEMENT REQUIREMENTS

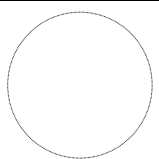
This application must be lodged online through Council's website and you must upload supporting documents for Council officers to assess your application. The documents you submit must be labelled in accordance with Council's Electronic Lodgement Guidelines (Refer to Council's Info Sheet online) and include the following;

- This Application form
- A detailed statement describing the works
- Plans of the proposed works and photos
- Product samples/specifications

*Further information may be requested if necessary to understand your proposed works

FEES

Application fees are in accordance with Council's Fees and Charges Policy. Fees are payable via the website. If lodging multiple applications, a separate payment must be made for each application. You may arrange to pay for the application separately by cash, cheque, credit card (surcharge applies) and EFTPOS by contacting the Waverley Council Customer Service Centre, however your application will be lodged quickly if you use the online payment system.

APPLICANT'S NAME	
Title:	Given Names: Family Name:
Organisation/Company Name & ABN (if applicable):	
Email address:	
Address:	
<i>Note: It is important that we are able to contact you if we need more information. All contact will be via email. Council will deal only with the nominated applicant in the event of any query or communication regarding this application.</i>	
Contact Number:	Alternative Contact Number:
DECLARATION	
<ul style="list-style-type: none"> I declare that all the information is true and correct, and electronic plans and documents submitted are an exact reproduction of the original source of documents submitted with this application. I understand that if incomplete, the application may be delayed or rejected and that and that more information may be requested by Council. I give permission to Waverley Council ('Council') to make copies, including electronic copies, of all submitted documents, including plans, for the purposes of assessing and determining this application (and related purposes) and to provide copies, including electronic copies, of all submitted documents, including plans, to members of the public, and to publish them on Council's website, in accordance with the <i>Government Information (Public Access) Act 2009</i>. This application form will not be published on Council's website. I warrant that if I am not entitled to copyright in respect of any submitted document, I have obtained permission from the copyright owner for Council to use the documents lodged with this application in accordance with the above paragraph. I indemnify the Council against all claims and actions in respect of a breach of copyright arising from the Council copying, issuing copies, reproducing or publishing any documents lodged with this application. I understand that works must not be undertaken unless an exemption certificate is issued. 	
Applicant Signature:	
Name:	Date:
OWNER'S CONSENT	
<i>Single / Joint Ownership:</i>	<i>All name owners must sign (if more than one owner, every owner must sign)</i>
<i>Strata Title Property:</i>	<i>The strata secretary must sign the form and attach the strata seal</i>
<i>Company / Business Owned Property:</i>	<i>The director/s or company secretary must sign the form and attach the company seal or provide a signed company letterhead with the ACN / ABN included giving consent to this application.</i>
<ul style="list-style-type: none"> I hereby consent to the submission of this application and to a representative of Council entering the site for the purpose of a site inspections; and For Council to make copies of all documents for the purpose of determining the application or to provide copies to persons who may be affected by the proposal. 	
Signature:	
Name:	Date:
Signature:	
Name:	Date:
Company / Strata Corp:	 AFFIX COMMON SEAL
Position:	
ACN / ABN: Date:	
CONFLICT OF INTEREST	
Are you an employee of Council or do you have an affiliation with a Council Officer or Councillor or member of Parliament by way of family, close personal friendship or business interest?	
<input type="checkbox"/> Yes (provide details)	<input type="checkbox"/> No
NOTICE UNDER SECTION 10 OF THE PRIVACY & PERSONAL INFORMATION PROTECTION ACT 1998	
<p><i>Waverley Council ('Council') is collecting and holding your personal information to assess and determine this application under the Environmental Planning and Assessment Act 1979 (EP&A Act) and Regulation. Your information may be made available to Council officers, delegates of Council, contractors engaged by Council—including lawyers, consultants and external experts—and other public sector agencies. Your information may also be made available to members of the public under the EP&A Act and the Government Information (Public Access) Act 2009. This application form will not be published on Council's website. The personal information requested on this form is mandatory. If you do not provide the information, Council will be unable to process this application. Please advise Council if you require your personal information to be withheld. You are entitled to access and correct the information you provide. Questions concerning privacy or the use of your personal information should be referred to governance@waverley.nsw.gov.au.</i></p>	