1. **WHO SHOULD APPLY FOR A PERMIT?**
If you are providing fitness services, activities and/or instruction to people on public land and receiving a commercial benefit then you must apply for a permit.

2. **WHO SHOULD NOT APPLY FOR A PERMIT?**
- local sporting clubs
- local schools
- surf life saving clubs
- corporate groups
- defence forces

However, a separate process applies to these groups and is subject to an approval process through the general beach and park usage procedures. Please refer to our website for the ‘Use of Public Open Space’ application.

3. **ARE ALL PUBLIC RESERVES COVERED IN THE POLICY?**
Yes. All public reserve areas (public open space) within the Waverley Local Government Area including, but not limited to, Bondi, Bronte and Tamarama Beaches, promenades and all parks and reserves are covered by the policy.

**Note:** Queens Park is managed by the Centennial and Moore Park Trust. Call 9339 6699 for information about using this area for your activities.

4. **WHY DO I NEED A PERMIT?**
Personal fitness training is one of the strongest growing areas in the fitness industry. Increasing numbers of commercial fitness trainers using public reserves has raised a number of issues including:
- equity of access issues – eg. potential conflict with displaced users, management of demand, domination and monopolisation of areas and exploitation of public land by commercial operators
- impact on the asset – eg. trainers (especially of large groups) causing wear and tear to recreational facilities
- facility management – scheduling of regular, seasonal and reactive maintenance
- public liability concerns – eg. trainers with insufficient insurance.

Regulating the use of public reserves by organised or commercial fitness groups and personal fitness trainers through the issuing of permits will assist in managing the above issues.

5. **HOW IS COUNCIL MANAGING THE USE OF PARKS, RESERVES AND BEACHES?**
So that Council can best manage the equity issues of our parks and reserves, we have divided them into ‘permitted training areas’. Permitted training areas contain ‘exclusion zones’ where no training is to take place. See question 8 on this form for a list of exclusion zones.

The number of permits issued for each area is restricted.

6. **HOW DO I FIND AN AVAILABLE PERMITTED TRAINING AREA?**
To see the available areas and for further information you can visit our website [www.waverley.nsw.gov.au/council_services/online_mapping](http://www.waverley.nsw.gov.au/council_services/online_mapping), and follow these steps:

   a) click on ‘community facilities’
   b) choose “Queries” from the drop-down menu
   c) select ‘find a permitted fitness training area’ from the drop down menu and choose a park listed.
   d) click on ‘Submit’
   e) click on ‘Legend’
   f) untick the middle box next to ‘Open Space’
   g) click on ‘Apply’
   h) click [on icon](#)
   i) select ‘Toggle Aerial Imagery 2009’
   j) select the ‘i’ icon and click on the training area on the map to bring up area information

Or call 9083 8413 to arrange an appointment with a Council Officer.
7. **WHAT TYPE OF PERMIT DO I APPLY FOR?**

Depending on the number of people you intend to train at any one time, you will need to decide what category of permit to apply for:

- **Category 1**
  - 1 to 2 participants, no fixed location, no equipment.

- **Category 2**
  - 1 to 6 participants, fixed location, with equipment.

- **Category 3**
  - 7 to 12 participants, fixed location, with equipment.

- **Category 4**
  - 13 to 18 participants, fixed location, with equipment.

The table below sets out the maximum group size permitted in each location.

<table>
<thead>
<tr>
<th>Location</th>
<th>Maximum group size (CONDITIONS APPLY)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bondi Beach (sand) (area 15)</td>
<td>18</td>
</tr>
<tr>
<td>Bondi Park (areas 1,2,3,4 &amp; 7)</td>
<td>12</td>
</tr>
<tr>
<td>Bondi Park (areas 5 &amp; 6)</td>
<td>18</td>
</tr>
<tr>
<td>Marks Park (area 8)</td>
<td>18</td>
</tr>
<tr>
<td>Tamarama Park (area 9)</td>
<td>6</td>
</tr>
<tr>
<td>Bronte Park (area 10 &amp; 11)</td>
<td>12</td>
</tr>
<tr>
<td>Bronte Park (area 12)</td>
<td>18</td>
</tr>
<tr>
<td>Waverley Park (areas 13-14)</td>
<td>12</td>
</tr>
<tr>
<td>Hugh Bamford Reserve (area 16)</td>
<td>18</td>
</tr>
<tr>
<td>Varna Park (area 17)</td>
<td>18</td>
</tr>
<tr>
<td>Diamond Bay Reserve (area 18)</td>
<td>18</td>
</tr>
<tr>
<td>Rodney Reserve (area 21)</td>
<td>18</td>
</tr>
<tr>
<td>Dudley Page Reserve (area 19)</td>
<td>18</td>
</tr>
<tr>
<td>Baracluff Park (area 20)</td>
<td>18</td>
</tr>
</tbody>
</table>

**Note:** The number of permits issued per location is limited to ensure equitable usage of the area.

Waverley Park, Hugh Bamford Reserve, Dudley Page Reserve, Baracluff Park and Rodney Reserve may be booked by sporting and recreational groups. If training in these areas the permit holder must comply with the conditions of their permit which state that the booked group have priority. The applicant should seek guidance from Council’s Parks administration team as to what land areas and times are available to meet their specific requirement by calling 9083 8999.

8. **ARE THERE ANY EXCLUSION ZONES?**

Commercial fitness training will not be permitted in high activity areas or areas of cultural, environmental or natural significance. Specific areas where these activities are prohibited include but are not limited to:

- Waverley Cemetery
- picnic sheds and benches
- Bondi Pavilion colonnades
- Bondi Pavilion forecourt and rear courtyard
- North Bondi ocean pool and Wally Weekes ocean rock pool
- Bronte ocean pool
- exclusive use of public outdoor fitness equipment in parks and reserves
- within 10 metres of memorials
- within 10 metres of playgrounds or play equipment
- within 10 metres of public change rooms, toilets or kiosk areas
- within 10 metres of residential properties
- Biddigal Reserve
- Clementson Park
- Thomas Hogan Reserve
- Memorial Gardens
- Eora Reserve
- St James Reserve
- Hewlett St Reserve
- Raleigh Reserve
- Eastern Reserve
- Simpson Park
- Marlborough reserve
- Macpherson Park
- Caffyn Park
- Ray O’Keefe Reserve
- stairways and pathways including but not limited to the Coastal Walkway, Marks Park, Tamarama Beach, Bronte Gully and adjacent to the North Bondi outdoor fitness equipment. These and other designated areas can be transited but are not to be used for either static or repeated training routines
- static training on Bondi Beach after 7.30am
- static training along the shoreline on Bronte and Tamarama.

Council may add or remove areas during the life of the policy as it sees fit.
9. **WHAT ACTIVITIES ARE PERMISSIBLE UNDER THE POLICY?**
- gym sessions (with or without weights, fitballs, skipping ropes etc)
- boxing and pad training
- organised aerobic activity
- organised cardiovascular activity (i.e., dance fusion, Zumba and others)
- pilates, yoga, and tai chi classes
- circuit training
- a combination of any of the above

10. **WHAT ACTIVITIES ARE NOT PERMISSIBLE?**
- aggressive and intimidating activities
- activities involving amplified music or amplified audio (voice) equipment.

11. **WHAT ARE THE CONDITIONS THAT I MUST ABIDE BY UNDER THE PERMIT?**
Please read the Policy, available on Council’s website, for details of conditions.


12. **HOW DO I APPLY FOR A PERMIT?**
Read the ‘Commercial Fitness Groups and Personal Trainers’ Policy.

Complete an application form and attach copies of the essential documents below:
- Current Senior First Aid Certificate
- evidence of Public Liability Insurance cover, minimum $10 million, indemnifying Waverley Council.
- registration with Fitness Australia or another registered fitness association
- a copy of a roster of your program/activities
- a list of qualified trainers/support person that may use your permit in your absence (see question 16 for more detail)
- a head shot photo for your ID card (must be emailed as a PDF or JPG attachment).

Submit your application:

**BY POST**
Waverley Council
Bondi Pavilion
Queen Elizabeth Drive
Bondi Beach 2026

**IN PERSON**
Waverley Council
Customer Service Centre
55 Spring St, Bondi Junction

**VIA EMAIL**
tracey.jurcevic@waverley.nsw.gov.au

13. **IS THERE A FEE FOR THE PERMIT?**

<table>
<thead>
<tr>
<th>Category 1:</th>
<th>1-2 participants, no fixed location, no equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration fee</td>
<td>$150 all applicants</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category 2:</th>
<th>1-6 participants, fixed location, own equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration fee</td>
<td>Only the application fee applies</td>
</tr>
<tr>
<td>Category fee</td>
<td>$550 (one permitted training area in either Bondi Park, Bronte Park, Marks Park, Tamarama Park or Waverley Park)</td>
</tr>
<tr>
<td>Category fee</td>
<td>$275 (one permitted training area in either Barracluff Park, Diamond Bay Reserve, Dudley Page Reserve, Hugh Bamford Reserve, Rodney Reserve, Upper Dickson Reserve or Varna Park)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category 3:</th>
<th>7-12 participants, fixed location, own equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration fee</td>
<td>$1500 (one permitted training area in either Bondi Park, Bronte Park, Marks Park, Tamarama Park or Waverley Park)</td>
</tr>
<tr>
<td>Category fee</td>
<td>$800 (one permitted training area in either Barracluff Park, Diamond Bay Reserve, Dudley Page Reserve, Hugh Bamford Reserve, Rodney Reserve, Upper Dickson Reserve or Varna Park)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category 4:</th>
<th>13-18 participants, fixed location, own equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration fee</td>
<td>$2500 (one permitted training area in either Bondi Park, Bronte Park, Marks Park, Tamarama Park or Waverley Park)</td>
</tr>
<tr>
<td>Category fee</td>
<td>$1500 (one permitted training area in either Barracluff Park, Diamond Bay Reserve, Dudley Page Reserve, Hugh Bamford Reserve, Rodney Reserve, Upper Dickson Reserve or Varna Park)</td>
</tr>
</tbody>
</table>

**Note:** Pro rata rate would apply for the months of the year up until 1 July 2013.

14. **HOW IS MY APPLICATION ASSESSED?**

Your application will be reviewed by Council Officers in accordance with the Commercial Fitness Groups and Personal Trainers Policy to determine if you are eligible for a permit.

You will be notified of the outcome by phone and mail within 14 days of submitting your application.
15. HOW DO I SHOW PEOPLE I AM A REGISTERED TRAINER WITH COUNCIL?
Once your permit is approved you will receive an identification card. It will be colour coded and have the following information:

- company name
- trainer's name
- photo
- permitted training area
- category

Your permit identification card must be carried with you at all times when conducting your activities.

The Waverley Council Rangers, Park Staff and Life Guards may check your identification during their patrols.

16. CAN ANYONE ELSE USE MY PERMIT IF I'M SICK OR ON HOLIDAYS?
One trainer only is authorised to operate at any one time under the permit issued. However, the authorised trainer can nominate a replacement person in case of illness or leave. The trainer must notify Council within 24 hours of the scheduled session, specifying the replacement trainer, as well as supply a photo of the trainer.

All trainers must be insured and eligible to operate under the permit as specified in the Policy.

17. CAN I TRAIN IN MORE THAN ONE PERMITTED TRAINING AREA?
The permit card shows what area you are permitted to train in (unless you are applying for a Category 1 permit). You must remain in that area when you are conducting static training with equipment.

18. HOW DO I MAKE PAYMENT?
If your application is successful, a tax invoice will be emailed to you. Once payment has been made and confirmed, a permit will be emailed to you and a coloured permit identification card posted.

19. WHAT IS THE PROCESS OF APPEAL IF I'M NOT HAPPY WITH THE OUTCOME OF THE ASSESSMENT AND/OR PERMIT CONDITIONS?
You must put your issues and concerns in writing and forward to General Manager, Waverley Council PO Box 9, Bondi Junction NSW 1355, for review. You will then be contacted regarding the outcome of your appeal.

20. WHAT IF I DON'T APPLY FOR A PERMIT?
WHAT IF I DON'T COMPLY WITH ANY OF THE CONDITIONS?
On the first occasion you will be asked to cease activities and be advised to apply for a permit. On subsequent occasions you will be asked to cease activities immediately and may be issued with a fine.

Note: Upon Council receiving your payment, your details (company name, trainer’s name, contact number and website) will be posted on Council’s website, unless you indicated otherwise.