

**MINUTES OF THE WAVERLEY COUNCIL AUDIT
COMMITTEE MEETING HELD AT THE WAVERLEY
COUNCIL CHAMBERS ON FRIDAY, 29 MAY 2015**

Voting Members Present:

Mr M Bass	Independent Member (Chair)
Mr N Hall	Independent Member

Also Present:

Mrs C Henderson	Acting General Manager
Mr S Helweh	Internal Auditor (via telephone conference)
Mr F Rombola	Executive Manager – Financial Waverley
Mr M Simmons	Acting Governance Manager
Mr R Coelho	Governance Officer

Invitees:

Mr G Mottau	Director, Hill Rogers Spencer Steer (External Auditors)
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At the commencement of proceedings at 10.05am, those voting members, those present and those invitees were as listed above with exception of S Helweh, who was present via telephone conference between 10.38am and 11.36am.

A-1505.A

Apologies

The Chair called for apologies and the following were received:

1. Cr T Kay.
2. Cr B Mouroukas.

A-1505.DI

Declarations of Interest

The Chair called for Declarations of Interest and none were received.

A-1505.1

Confirmation of Minutes of Previous Meeting – 27 February 2015

DECISION: That the Minutes of the Waverley Council Audit Committee Meeting of 27 February 2015, a copy of which was distributed to each Committee member, be received and that such Minutes be confirmed as a true record of the proceedings of that meeting.

A-1505.2

Internal Audit's Progress Report (A10/0345)

Report dated 19 May 2015 from Internal Auditor providing an update on progress with the FY15 Audit Plan.

DECISION: That:

1. The Committee receives and notes this progress report.
2. The Internal Auditor will report back to the Committee about activities outside the scope of the Audit Plan, as requested by the General Manager.

A-1505.3

Audit Committee Performance Review (A09/1105)

Report dated 8 May 2015 from Internal Auditor on the Waverley Council Audit Committee Self Evaluation.

DECISION: That:

1. The Committee receives and notes this report.
2. The independent members provide feedback by the next meeting, to be held on 18 September 2015.

A-1505.4

CONFIDENTIAL REPORT – Internal Audit Report – DRAFT Strategic 3 Year Audit Plan FY 16-18 (A09/1105)

This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.

The Confidential Internal Audit report issued May 2015 on the Strategic 3 year Audit Plan FY 16-18 was distributed separately with the Agenda.

DECISION: That:

1. The Committee receives and notes the Confidential Internal report on the Strategic 3 year Audit Plan FY 16-18, which has been distributed separately with the agenda.
2. The Confidential Internal Report on the Strategic 3 year Audit Plan FY 16-18 be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
 - (a). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
 - (b). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

A-1505.5

CONFIDENTIAL REPORT – Internal Audit Report – DRAFT Annual Audit Plan 2015/2016 (A09/1105)

This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.

The Confidential Internal Audit report issued May 2015 on the Annual Audit Plan 2015/2016 was distributed separately with the Agenda.

DECISION: That:

1. The Committee receives and notes the Confidential Internal report on the Annual Audit Plan 2015/2016, which has been distributed separately with the agenda.
2. The Confidential Internal Report on the Annual Audit Plan 2015/2016 be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
 - (b). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
 - (c). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

A-1505.6

Schedule of Meeting Dates for 2015 (A09/1105)

At its last meeting the Committee adopted the following schedule of meeting dates for 2015.

- 10.00am, Friday, 18 September 2015
- 10.00am, Friday, 11 December 2015

DECISION: That the Committee receives and notes this information.

A-1505.7

GENERAL BUSINESS

A-1505.7.1

Waverley Audit Committee report to Council for 2014-15 (A09/1105)

DECISION: That the report to Council be finalised and brought to the Audit Committee Meeting for confirmation before the report is submitted to Council.

THE MEETING CLOSED AT 11.48AM.