

Bondi Pavilion Stakeholder Committee Terms of Reference

21 November 2017

1. Purpose

The Bondi Pavilion Stakeholder Committee is established to:

- Recommend and prioritise desired uses and functions of the Bondi Pavilion as a cultural and community centre
- Advise on future cultural and community programs and artistic direction of Bondi Pavilion, to ensure a 21st century community cultural centre.

2. Deliverables

The Committee will:

- (a) Develop a vision statement which guides the committee's process and communicates the values and mission for Bondi Pavilion as a vibrant community and cultural centre
- (b) Identify a matrix of recommended and desired uses and functions for Bondi Pavilion, in order to assist the review of the Bondi Pavilion Upgrade & Conservation Project. This matrix must include prioritisation of potential uses and improvements.
- (c) Provide a report to Council on the matrix of recommended and desired uses and functions, to be finalised by Monday 29 January 2018 so that it can be considered by the Operations & Community Services meeting on 6 February 2018. This report may include consideration of broad locations of uses and functions if desired by the Committee.
- (d) Provide advice on the development of future cultural programming and artistic direction at Bondi.

3. Interpretation

For the purpose of this document

Member means member of the Bondi Pavilion Stakeholder Committee

Committee means Bondi Pavilion Stakeholder Committee

4. Membership

The Committee is comprised of up to 20 members as follows:

- (a) Bondi Ward Councillors
- (b) Up to eight members appointed by Council following a public Expression of Interest campaign
- (c) One member who is a young person, appointed by Council
- (d) A representative of the Traditional Owners
- (e) A representative who is a film and TV specialist

- (f) A representative from the Waverley Access Committee
- (g) One nominee from Friends of Bondi Pavilion
- (h) One nominee of the Bondi Beach Precinct
- (i) One nominee of the North Bondi Precinct
- (j) One nominee of the Bondi Precinct

Senior Council staff and other appropriate staff, as nominated by the General Manager, will attend and provide information and support to the Committee's meetings.

5. Chair

The Mayor and the Deputy Mayor will alternate responsibility for chairing meetings, as agreed.

6. Terms of Reference Review

After the submission of the Committee's report due 29 January 2018, Council will review the Terms of Reference of the Committee, and will have regard to the Committee's role as advising on cultural and arts programming and identified other matters for Bondi Pavilion into the future.

At the Committee's final meeting before 29 January, feedback will be sought from Committee members as a part of this review.

Amendments to this Terms of Reference can only be approved by the Council.

7. Meeting Schedule

Meetings will be held on Saturdays 25 November, 3 December and 10 December 2017. Future meetings will be scheduled as required after consultation with Committee members.

8. Meeting Agenda & Minutes

The meeting notice, agenda and business paper is provided to members in advance and will be made available on the Council website. Committee members may request items to be included on the agenda.

Minutes of meetings will be made available on the Council website.

9. Code of Conduct

All members of the Committee are required to comply with the provisions of the Council's Code of Conduct and any other policy or requirement applicable to the proper functioning of the Committee.

10. Confidentiality and privacy

Members may come in contact with confidential or personal information retained by Council. If

so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information unless the member is authorised to do so.

Privacy legislation governs the collection, holding, use, correction, disclosure and transfer of personal information.

11. Media protocol

Members are not to speak to the media in their capacity as Committee members.

In accordance with Council's Media Policy, the Mayor is the only person permitted to speak to the media on behalf of the Council and the Committee.