



# Car Share Policy

DEPARTMENT/S **CORPORATE & TECHNICAL SERVICES**  
**PLANNING & ENVIRONMENTAL SERVICES**

DATE ADOPTED BY COUNCIL **16 October 2012**



## Introduction

Car share is a convenient and cost-effective alternative to private car ownership. It complements sustainable transport modes of walking, cycling and public transport, thereby reducing private vehicle use and parking demand.

Waverley Council residents have been using car share vehicles for over five years. The car share vehicles situated in dedicated spaces in the Waverley local government area have demonstrated that they can reduce private vehicle ownership and usage. They enable residents and local businesses to easily access a car for short periods. As well as being cost effective, their use has environmental benefits through an overall reduction in car use and through the use of environmentally friendly vehicles.

## Scope

This policy applies to the Waverley Council local government area (LGA) and car share vehicles with dedicated on-street spaces.

## Aim

This policy aims to support and increase the use of sustainable transport so that Waverley residents walk, cycle and catch public transport. This reflects Council's strategic direction for car share in Waverley and supports the following targets to be realised by the year 2020:

- a 15% reduction in the distance driven by the average Waverley resident per day;
- a 15% increase in the daily distance Waverley residents travel by public transport, walking or cycling;
- a 30% reduction in greenhouse gas emissions on 2003/04 levels.

The provision of a network of a car share vehicles in the Waverley LGA will enable residents and businesses that only require a vehicle occasionally to avoid purchasing a vehicle and use active transport modes for the majority of their transport requirements. This will:

- result in a more efficient use of street parking,
- improve environmental outcomes including reducing community greenhouse gas emissions and congestion,
- support our local residents and businesses.



## **Council requirements of car share operators**

Waverley Council requires that car share operators:

- 1) Offer the short term hire of cars. This means that cars can be hired for time periods of 1 hour or less. Car can be hired for a maximum of 4 days in one time period.
- 2) Provide access to vehicles at all times, through an online or telephone booking system that enables cars to be reserved and used by members immediately.
- 3) Provide quarterly reports to Council that show the number of bookings, kilometres travelled, length of bookings and average trip distance by individual vehicle and overall.
- 4) Submit an annual report detailing the results of an annual survey of its members including usage of car share vehicles, alternative transport modes and usage, satisfaction with the service, and suggestions for improvement.
- 5) Use passenger vehicles that have a 4-star or greater rating as defined by the Australian Green Vehicle Guide (see [www.greenvehicleguide.gov.au](http://www.greenvehicleguide.gov.au))
- 6) Be financially sound and demonstrate this to Council, if requested, through the provision of an independent financial audit.
- 7) Provide a network of vehicles or are in the process of rolling out a network of vehicles.

## **Management and allocation of dedicated car share spaces**

- 8) Council will only allocate dedicated on-street car share space to legitimate car share providers that meet Council's requirements.
- 9) Council does not support the provision of car share services in non-dedicated spaces except on private property.
- 10) Dedicated parking spaces will be allocated on their individual merits.
- 11) Dedicated parking spaces will be allocated where it can be demonstrated that there is sufficient potential demand for the service.
- 12) Dedicated parking spaces shall ideally be located adjacent to public land, council or government land, or business premises, but may also be located along the side of residential properties.
- 13) Dedicated parking spaces shall not be located adjacent to the front of residential properties, in metered locations or commercial areas.



- 14) Car share providers will need to have a legal agreement with Council for the use of dedicated parking spaces.
- 15) Car share providers are responsible for the installation and maintenance of the dedicated parking space, including signage, to Council's agreed specification.
- 16) If approved, car share spaces that have signage installed and are not used within 4 weeks may have their approval revoked.
- 17) Dedicated parking bays will be allocated to a specific car share operator and must be used by that car share operator.
- 18) Before approval, Council will seek community feedback from residents and businesses within a 50m radius of the proposed dedicated parking bays. If a majority of those consulted object to the location an alternative nearby location shall be investigated. The local precinct committee shall be included in the community consultation.
- 19) Council reserves the right to reject any application for establishment of an on-street car share space.
- 20) Council reserves the right to revoke approval of an existing dedicated car share parking bay when conditions change.
- 21) Dedicated on street spaces will be allocated in accordance with the former Roads and Traffic Authority (now Roads and Maritime Services) *Guidelines for the Implementation of On-street Car Share Parking* (2007).

### **Car Share Parking Permits**

- 22) A car share vehicle assigned to a designated car share parking space within a Resident Parking Scheme Area shall be issued with a 'Car Share Parking Permit' subject to the payment of a fee by the car share operator.
- 23) A car share parking permit exempts a car share vehicle from the time limit shown on the parking control signs within the residential parking scheme zone noted on the permit, where parking is signposted "Permit Holders Excepted", but only where the pod is occupied by an unauthorised vehicle.
- 24) A Car Share Parking Permit does not apply to metered parking areas, where the parking control signs state "Ticket", even if signposted "Permit Holders Excepted".
- 25) A Car Share Parking Permit is valid for 12 months from the date of issue and must be renewed annually by the car share operator.



## Payment of Fees

Each car share operator is required to pay the following fees to Council (note that all fees are subject to annual increases as detailed in Council's Pricing Policy):

- 26) A fee of \$200 for application of new car share allocated parking space including investigation, consultation and preparation of a report to the Waverley Traffic Committee and Council to be charged after the completion of above activities. This fee does not guarantee the approval of the proposed car share pod.
- 27) An annual fee charged for the approval of the operators' occupation of each individual car share pod (includes issue of resident parking permit for car share vehicle where relevant).

Vehicle type	Annual fee for pod in RPPS area	Annual fee for pod in non-RPPS area
Ordinary vehicle	Maximum fee for resident parking permit (\$173 in 2012-13)	\$50
Electric vehicle	Cost of 1 <sup>st</sup> resident parking permit (\$29 in 2012-13)*	Free*

\*Note: This reduced fee for electric vehicles is intended to support the introduction of electric vehicles in Waverley and is under the condition that infrastructure for the electric vehicles (charging stations, etc) is provided and funded by car share operators.

- 28) In the case of non-compliance with any requirements detailed in this policy, Council may impose sanctions to remedy the breach and deter future non-compliance. Sanctions, if applied, will be progressively escalated, and may include:
  - (i). Suspension of an operator's right to use one or more dedicated car share spaces.
  - (ii). Suspension of processing requests for new spaces and/ or renewal of annual parking permits.
  - (iii). Termination of an operator's agreement with Waverley Council (as per this Policy), and rescission of all spaces provided to the operator by Council.

