

Request for DA/Planning Information Form

55 Spring Street, Bondi Junction NSW 2022
Open 8.30 am – 5 pm, Monday – Friday, Thursday 8.30 am – 7 pm
Phone: 9083 8000 | Email: info@waverley.nsw.gov.au



WAVERLEY
COUNCIL

* Indicates mandatory field

Applicant details	
Name: _____	
Postal Address: _____	
Phone/mobile no: _____	Email: _____

Property description	
* Street/unit no: _____	* Street name: _____
* Suburb: _____	* Application no/ref (if known) _____

* DA/planning information requested	
<input type="checkbox"/> Application form	<input type="checkbox"/> Plans
<input type="checkbox"/> Submissions/objections	<input type="checkbox"/> Assessment Report
<input type="checkbox"/> Construction Certificate (CC)	<input type="checkbox"/> Statement of Environmental Effects
<input type="checkbox"/> Occupation Certificate (OC)	<input type="checkbox"/> Complying Development Certificate (CDC)
Other (please specify): _____	
* Form of Access	
<input type="checkbox"/> View information in person at the Customer Service Centre during operating hours.	
<input type="checkbox"/> Have information emailed to the above email address (subject to file size/number of documents requested).	
<input type="checkbox"/> Have information photocopied (documents must be specified. Photocopying fees apply).	
<input type="checkbox"/> Have information downloaded to USB stick (provided by the applicant).	

PLEASE NOTE

- Some information may be view-only before 1 January 2019.
- Requests for current files will be completed within 3–5 working days. Historical files (pre-2000) may take 10–15 working days to process.
- If you have requested to view the information, you will have two weeks to view and/or copy the hard copy documents at the Customer Service Centre before they are returned to our archives.
- Copies of plans are provided solely for the purposes of research or study. Further reproduction requires the consent of the copyright owner.
- If you require non-DA information, please contact info@waverley.nsw.gov.au or visit www.waverley.nsw.gov.au/council/access-to-information

Privacy notice

Waverley Council ('Council') is collecting and holding your personal information to process your request. Your information will be made available to Council officers only. The supply of your personal information is voluntary. You are entitled to access and correct the information you provide. Questions concerning privacy or the use of your personal information should be referred to governance@waverley.nsw.gov.au