

**MINUTES OF THE WAVERLEY COUNCIL AUDIT
COMMITTEE MEETING HELD AT THE WAVERLEY
COUNCIL CHAMBERS ON FRIDAY, 27 FEBRUARY
2015**

Voting Members Present:

Mr M Bass	Independent Member (Chair)
Mr N Hall	Independent Member
Cr B Mouroukas	Waverley Council

Also Present:

Cr Kay	Waverley Council
Mr A Kyron	General Manager
Mr S Helweh	Senior Internal Auditor
Mr F Rombola	Executive Manager – Financial Waverley
Mr R Russo	Governance Manager
Mr R Coelho	Governance Officer

Invitees: Nil

At the commencement of proceedings at 10.15am, those voting members and those present were as listed above with exceptions of Cr Mouroukas and Mr Kyron who arrived at 10.35am and 10.47am respectively.

At 11.26am Mr Kyron left the meeting and did not return.

At 11.27am Cr Kay left the meeting and did not return.

A-1502.A

Apologies

Late apologies were received and accepted for Cr Mouroukas and Mr Kyron.

A-1502.DI

Declarations of Interest

The Chair called for Declarations of Interest and none were received.

A-1502.1

Confirmation of Minutes of Previous Meeting – 12 December 2014

DECISION: That the Minutes of the Waverley Council Audit Committee Meeting of 12 December 2014; a copy of which was distributed to each Committee member, be received and that such Minutes be confirmed as a true record of the proceedings of that meeting.

A-1502.2

CONFIDENTIAL REPORT - Internal Audit Report – Off Street Parking (A15/0069)

This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.

Confidential Internal Audit report issued January 2015 on Off Street Parking.

DECISION: That:

1. The Committee receive and note the Confidential Internal Audit Report on Off Street Parking, which has been distributed separately with the agenda.
2. The Confidential Internal Audit Report on Off Street Parking be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
 - (a). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
 - (b). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.
4. The draft brief of the Waverley Integrated Movement, Parking and Land Use Study is to consider the outcomes of the Internal Audit Report regarding Off Street Parking, in particular, the observations listed in Part 1 of the report "Overall Strategy and Procedures"
5. Council reviews the process of enforcement at its off street car parks.

A-1502.3

CONFIDENTIAL REPORT – Internal Audit Report – Section 149 Certificates (A15/0068)

This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.

Confidential Internal Audit report issued January 2015 on Section 149 Certificates.

DECISION: That:

1. The Committee receive and note the Confidential Internal report on Section 149 Certificates, which has been distributed separately with the agenda.
2. The Confidential Internal Report on Section 149 Certificates be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
 - (b). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
 - (c). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
3. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

A-1502.4

CONFIDENTIAL REPORT – Internal Audit Follow Up Report – General Insurance (A15/0067)

This matter is classified as confidential under the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter.

Confidential Internal Audit Follow Up report issued January 2015 on General Insurance.

DECISION: That:

1. The Committee receive and note the Confidential Internal Follow Up report on General Insurance, which has been distributed separately with the agenda.
2. The Confidential Internal Follow Up report on General Insurance be treated as confidential in accordance with the provisions of Section 6.4(d) of Waverley Council's Audit Committee Charter for the following reasons:
 - (c). The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
 - (d). It is not in the public interest to reveal commercially sensitive information about Council's internal operations and business interests, which if disclosed may prejudice Council's effective operation of its functions.
4. The correspondence and reports relevant to the subject business be withheld from the public as provided by Section 6.4 of the Audit Committee Charter.

A-1502.5

Schedule of Meeting Dates for 2015 (A09/1105)

The Committee adopted the following schedule of meeting dates for the remainder of 2015.

- 10.00am, Friday, 29 May 2015
- 10.00am, Friday, 4 September 2015
- 10.00am, Friday, 11 December 2015

DECISION: That the Committee receive and note this information.

A-1502.6

GENERAL BUSINESS

There was no General Business.

THE MEETING CLOSED AT 11.52AM.