

# REPORT TO COUNCIL

## Reporting on Council's 2010/2013 Delivery Program (A10/0189)

Report dated 7 December 2011 from the Director, Corporate and Technical Services reporting on progress with implementing Council's 2010/2013 Delivery Program as required by section 404(5) of the Local Government Act 1993.

**Recommendation:** That Council receive and note progress to date with actions from Council's Operational Plan in delivering on Council's 2010/2013 Delivery Program.

### Purpose of Report

This report and the review that accompanies it aim to provide a summary of progress to date with the actions from our 2011/2012 Operational Plan as they reflect progress with our 2010/2013 Delivery Program.

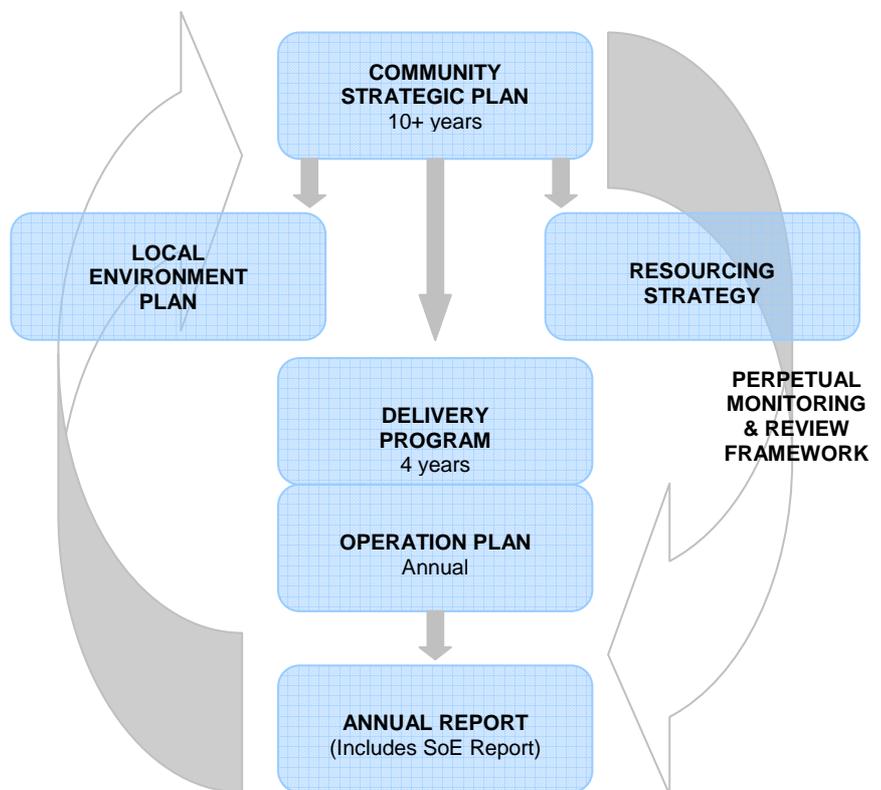
The reporting format is in line with the motion adopted by Council in July 2010 that "in the case of the six monthly reporting of the Operational Plan, a new version of the executive exception reporting could include comment on progress that has significantly stalled, or has well exceeded expectations, thereby not requiring the reader to delve into the detailed report for these items".

### Background / Introduction

Section 404(5) of the Local Government Act 1993 requires that 'the General Manager ensure regular progress reports are provided to the Council as to its progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every 6 months'.

We have chosen to report on progress with actions from the Operational Plan as a measure of how well we are moving forward with the Delivery Program and ultimately with progress in the directions from the Community Strategic Plan 'Waverley Together 2'.

Council's planning is based on a long term community strategic plan, *Waverley Together 2*, which sets out the community's vision for Waverley in 2022 as well as the directions that Council needs to pursue to help achieve the vision. In accordance with the legislation, sitting under the Community Strategic Plan is a four year Delivery Program and a one year Operational Plan (See diagram opposite).



## REPORT TO COUNCIL

The Delivery Program is Council's commitment, during its four year term of office, on what it is going to deliver to the community to assist them to achieve the directions set out in the Community Strategic Plan.

The one year Operational Plan, which is a sub-plan of the Delivery Program sets out the activities (services and projects) being undertaken by Waverley Council in the financial year to progress what the Delivery Program is to deliver.

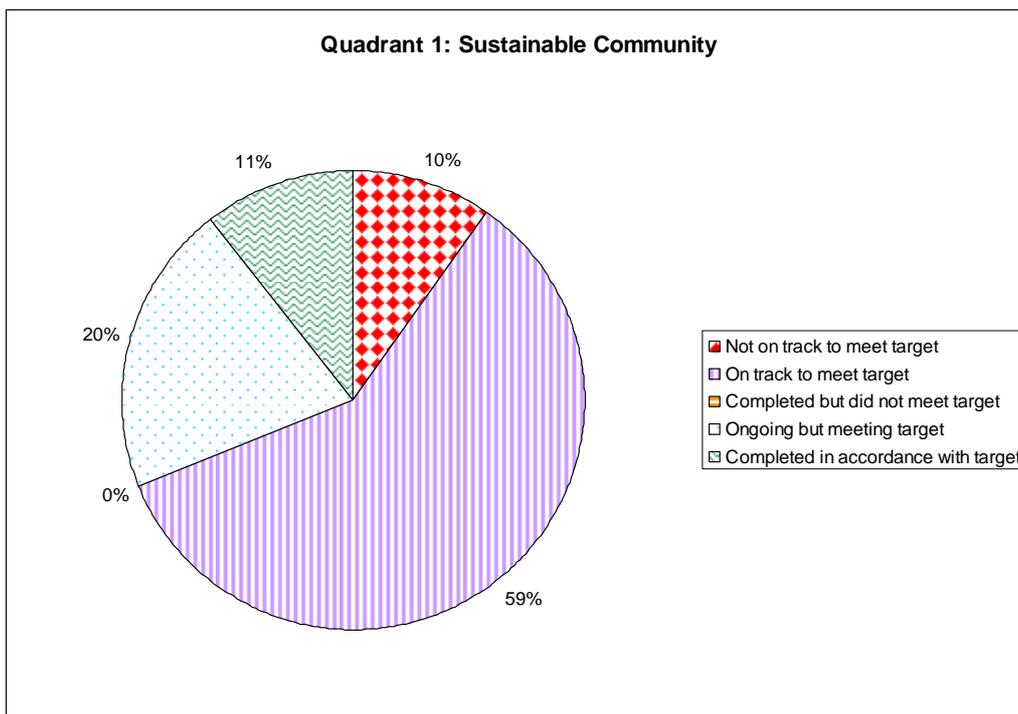
Our approach to using the Operational Plan actions for reporting on the Delivery Program is in line with comments from the Planning and Reporting Manual for Integrated Planning produced by the Division of Local Government, which states (at page 101) that the "the Operational Plan is a sub set of the Delivery Program.....and needs to be wholly complementary".

### Analysis

This review suggests that good progress has been made with Operational Plan actions against the targets set.

A breakdown on achieving the deliverables by Quadrant is set out in the graphics below:

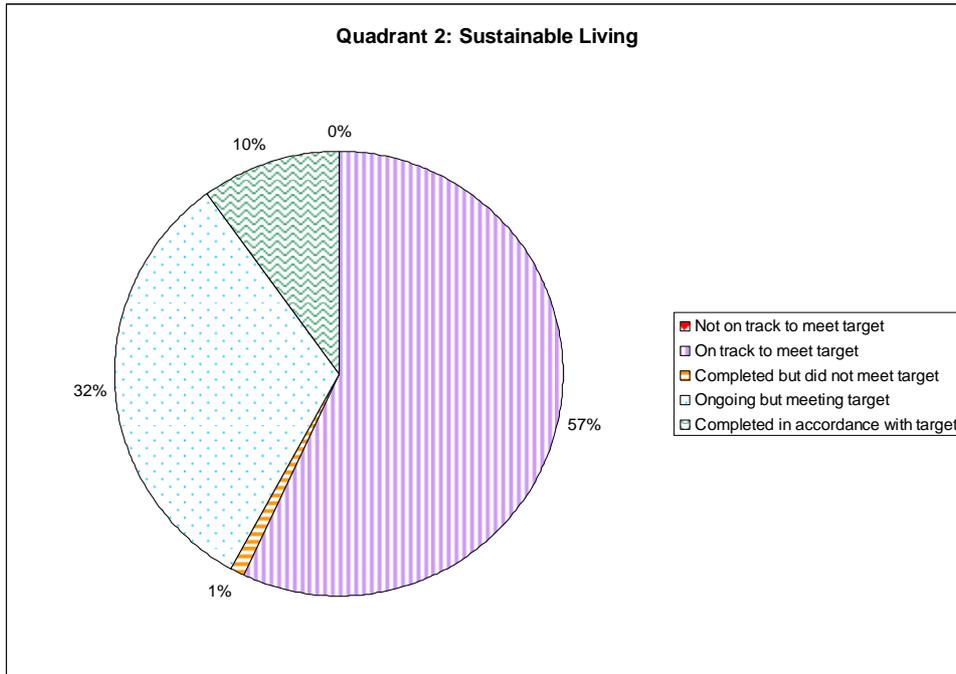
### Quadrant 1: Sustainable Community



Ninety (90%) percent of deliverables within the Sustainable Community Quadrant are on track, ongoing but meeting target or have been completed in accordance with their target, with only 10% not on track to meet their target. The majority of those deliverables which are not on track to meet their target have experienced delays as timeframes have had to be extended for construction, provision of the special rate variation, reallocation of funding or the recruitment of staff.

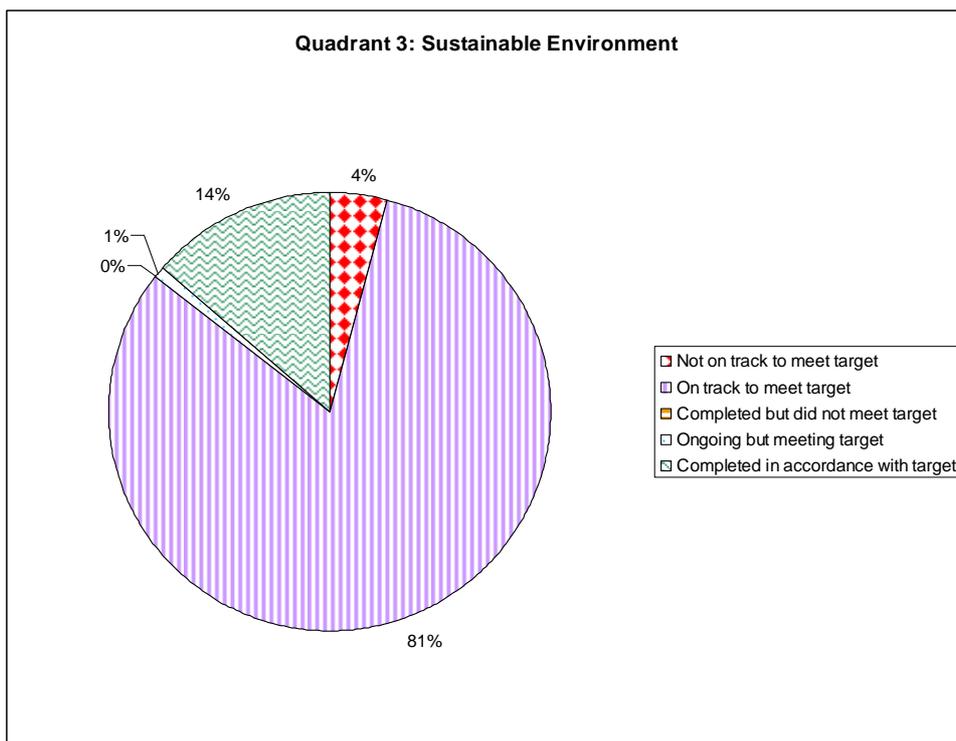
# REPORT TO COUNCIL

## Quadrant 2: Sustainable Living



Ninety nine (99) percent of the deliverables within the Sustainable Living Quadrant are on track, ongoing but meeting target or have been completed in accordance with their target. Only 1% of deliverables which have been completed did not meet their target. This has been the result of the new comprehensive DCP being considered separate to the new LEP.

## Quadrant 3: Sustainable Environment

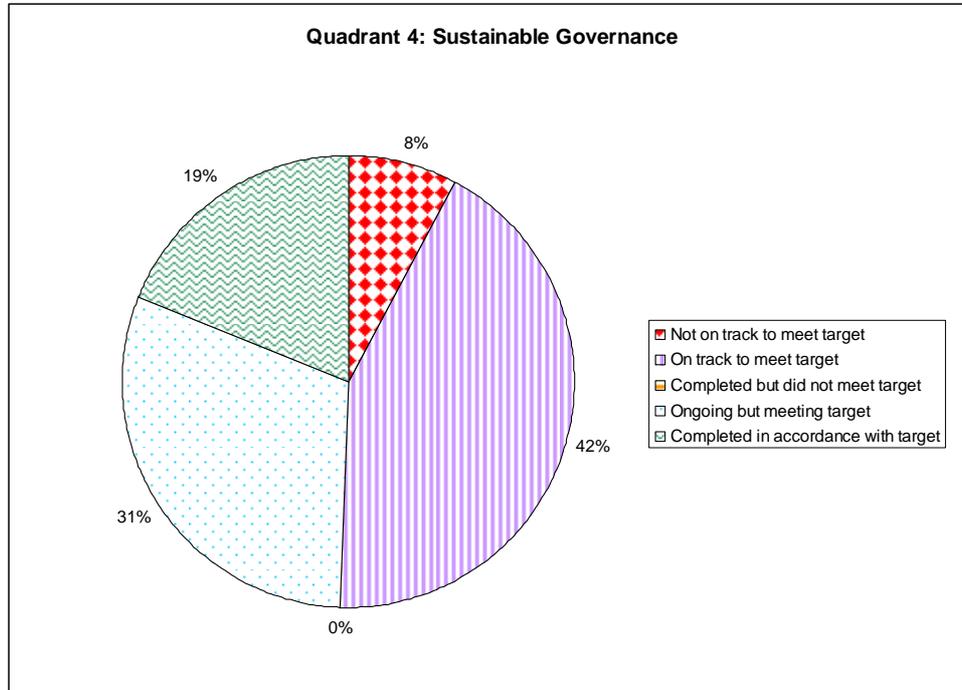


Ninety six (96%) percent of the deliverables within the Sustainable Environment Quadrant are on track, ongoing but meeting target or have been completed in accordance with their target, with only

## REPORT TO COUNCIL

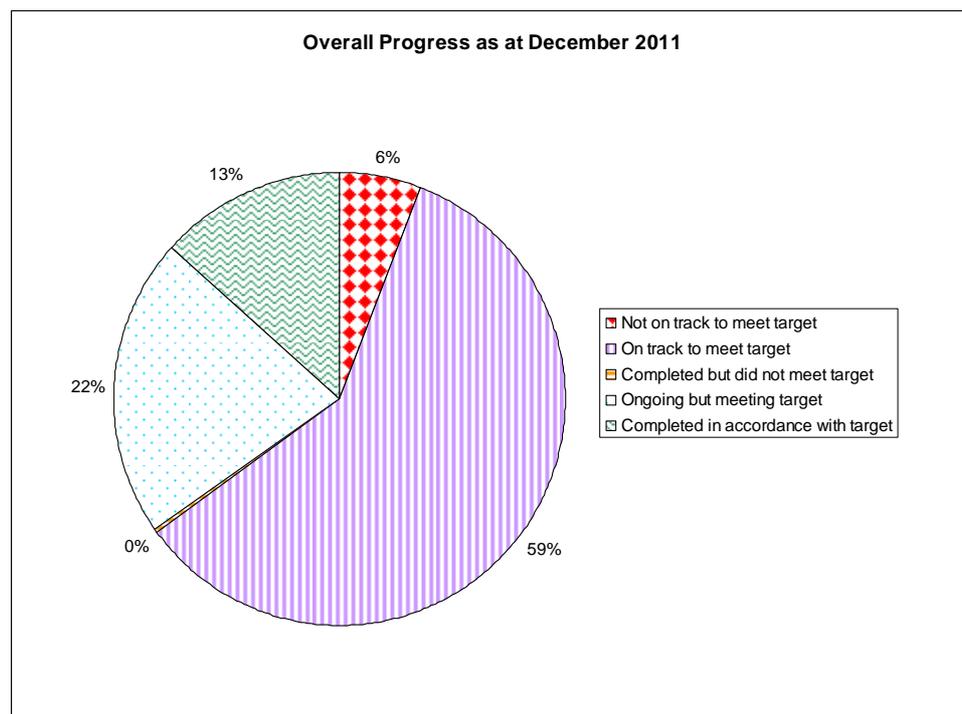
4% not on track to meet their target. Insufficient funding is currently available to allow their completion.

### Quadrant 4: Sustainable Governance



Ninety two (92%) percent of deliverables within the Sustainable Governance Quadrant are on track, ongoing but meeting target or have been completed in accordance with their target, with only 8% not on track to meet their target. The majority of those deliverables which are not on track to meet their target have been affected by insufficient funding and staffing shortages.

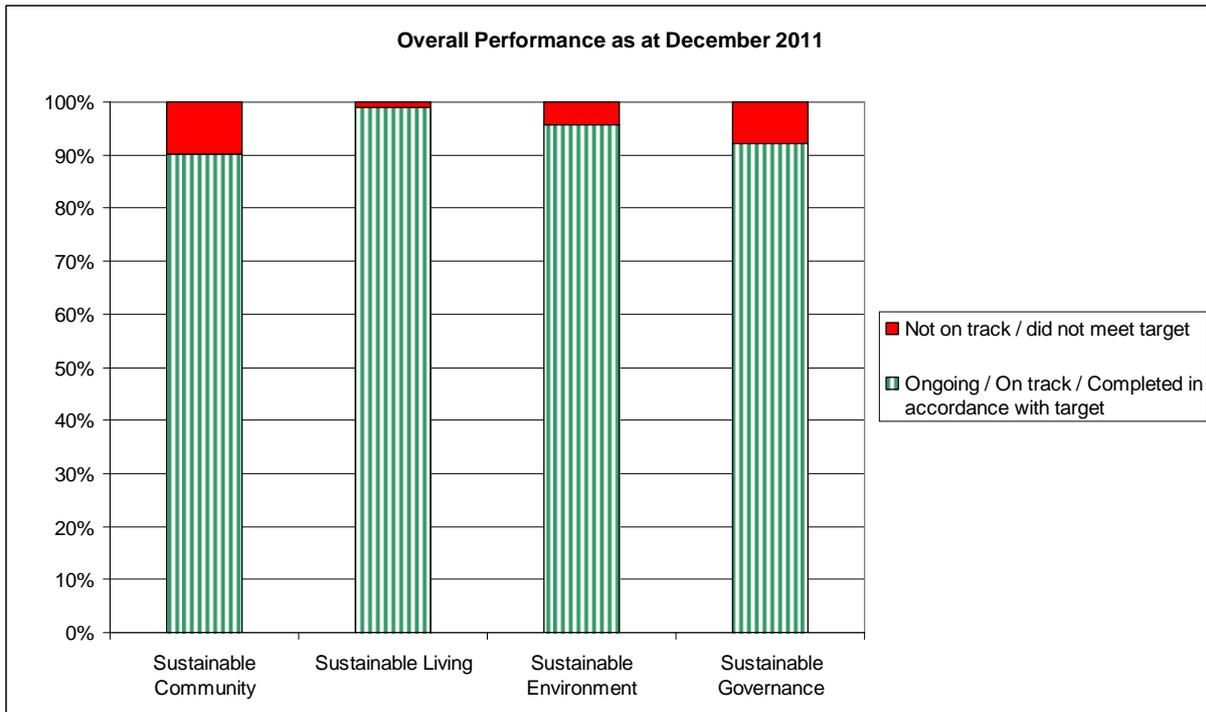
### Overall Progress



## REPORT TO COUNCIL

Overall ninety (90%) percent of the deliverables in the Operational Plan are on track to meet, ongoing but meeting, or have been completed in accordance with, their target. Only 10% of the deliverables are not on track to meet their target. As noted above, the reasons for these not being achieved are mainly due to lack of available funding, staff shortages and/or changing priorities.

The chart below shows that Council is tracking very well in the achievement of its targets in each of the quadrants. Each quadrant is achieving over 90% of their deliverable targets.



- **Financial:** Actions in the 2010/2011 Operational Plan are included in the budget adopted when the Plan was adopted by Council in June 2010. Funding to implement the Delivery Program over its term is based on the resourcing strategy that supports the Program. This includes our longer term financial plan, work force plan and strategic asset management plan. The components of the resourcing strategy have also been adopted by Council.
- **Delivery Program/Operational Plan:** Accords with Strategy G8b in our Delivery Program required that we provide statutory, financial and management information and reporting on time and with a high degree of accuracy.
- **Consultation:** Operational Plan progress is based on information provided by Directors and Divisional Managers across Council.

**Timeframe**

This progress review covers the period up to December 2011. The next report on progress will be provided to Council in June 2012.

**Recommendation:** That Council receive and note progress to date with actions from Council's Operational Plan in delivering on Council's 2010/2013 Delivery Program.

Bronwyn Kelly  
**Director, Corporate & Technical Services**

Author: Paul Spyve Divisional Manager Governance & Integrated Planning