

REPORT CM/7.1/18.02



WAVERLEY
COUNCIL

Subject: Bondi Pavilion Stakeholder Committee Report

TRIM No: A16/0431

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RECOMMENDATION:

That Council:

1. Thanks and acknowledges the members of the Bondi Pavilion Stakeholder Committee for their excellent work in preparing the report into recommended and desired uses and functions of the Bondi Pavilion.
2. Receives and notes the report from the Committee.
3. Notes that the recommendations will inform the development of a revised brief for the architects.
4. Notes the Committee's program for phase two, and that a further report will come to Council in relation to a vision statement and advice on the development of future cultural programming and artistic direction at the Bondi Pavilion.
5. Withdraws the previously submitted development application for the Bondi Pavilion project.

1. Executive Summary

- The Bondi Pavilion Stakeholder Committee was appointed by Council in November 2017 and has been meeting and working intensively since December 2017.
- The Committee undertook a rigorous process to examine the uses and functions of the Bondi Pavilion. The Committee's phase one report has been completed (attached) and contains a set of recommendations.
- The Committee's recommendations will inform the development of a revised brief for the project architects.
- The Committee will reconvene in March 2018 for phase two, to finalise a vision statement and provide advice on the development of future cultural programming and artistic direction at Bondi Pavilion.
- Given the excellent work of the Committee so far, and given that a revised brief will be developed to draw up a new design, officers recommend that the previously submitted development application be withdrawn.

2. Introduction/Background

On 10 October 2017, Council voted to establish a Bondi Pavilion Stakeholder Committee, and voted to appoint members to the Committee on 21 November 2017.

19 members were appointed including members of the community selected through an expression of interest process, stakeholder and precinct representatives and Bondi Ward Councillors.

The Committee met on six Saturdays between December 2017 and February 2018. Three of the meetings were held at the Bondi Pavilion, and three at Council Chambers.

The Terms of Reference including deliverables and timeframe for the Committee are attached.

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
Council Meeting 21 November 2017	CM/7.6/17.11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Treats the Expressions of Interest and Panel Recommendations attached to this report as confidential under section 10A (2) of the Local Government Act 1993 as it contains personal information concerning particular individuals who are not Councillors. 2. Adopts the Bondi Pavilion Stakeholder Committee Terms of Reference as attached to the report subject to the following amendments: <ol style="list-style-type: none"> a) Clause 4 being changed to reflect the total number of representatives on the Committee b) A new clause 4 (h) be added to read 'One nominee of the Bondi Precinct' c) At the end of the first sentence of clause 8, the following words be added: 'and will be made available on the Council website' 3. Thanks all applicants for submitting an Expression of Interest in the Bondi Pavilion Stakeholder Committee. 4. Expands the Stakeholder Committee by inclusion of a traditional owner, a representative of the North Bondi Precinct, a TV and film specialist and a youth representative. 5. Approaches the Bondi Precinct to see if they wish to select a representative for the membership on the Committee. 6. Appoints the following people to positions on the Bondi Pavilion Stakeholder Committee: <p style="margin-left: 20px;">Michael Cohen Terence Jenkins</p>

Council or Committee Meeting and Date	Minute No.	Decision
		<p>Michael Lynch Adrian Newstead Neil Schofield Di Smith Faith Wieland Peter Winkler Rhonda Dixon Grosvenor Leo Shaw-Voysey Mark Gould North Bondi Precinct Representative (TBC) A representative from the Waverley Access Committee</p> <p>7. Notes that Friends of Bondi Pavilion has appointed Gemma Deacon to the Bondi Pavilion Stakeholder Committee.</p>
Council Meeting 23 October 2017	CM/4.2/17.10E	<p>That Council conducts a media process to inform the public that Council will debate the following motion at its next full Council Meeting:</p> <p>‘That:</p> <ol style="list-style-type: none"> 1. Council acknowledges the community support for Bondi Pavilion to undergo a refurbishment that retains the Pavilion as a community and cultural centre, and that will not reduce community space. 2. Council receives a report on the current state of the development application for the refurbishment of the Bondi Pavilion and advice on how the current plans can be modified or whether the project of redevelopment of the Pavilion should be completely reassessed. 3. Council considers the establishment of a Bondi Pavilion Project Committee to thoroughly review current plans, Council’s community research, business plan and public submissions, Council’s project management record to date and its future capacity, and preferred stage options for refurbishment; and make its recommendations public. 4. Council establishes a Bondi Pavilion Stakeholder Committee by public expression of interest tasked with articulating future cultural and community programs and artistic direction of the Pavilion; and that the selection of committee members and the chair of this committee be transparent and open. 5. Both the Bondi Pavilion Project Committee and the Bondi Pavilion Stakeholder Committee be supported by Council, including a secretariat for accurate minute-taking. 6. Council receives the Bondi Beach Cultural Landscape

Council or Committee Meeting and Date	Minute No.	Decision
		<p>Conservation Management Plan prepared for Council in December 2016 by architect Jean Rice at the inaugural meeting of the Strategic Planning and Development Committee.</p> <p>7. Council notes that the following reports should be tabled at the same meeting as the report requested in clause 2 above:</p> <p>(a) Fair Use Policy.</p> <p>(b) Additions to the Bondi Pavilion Cultural and Community Use Impact Assessment (adopted on 4 July 2017).</p>

4. Discussion

The attached report provides the recommended and desired uses and functions for Bondi Pavilion (deliverables (b) and (c)). The Committee undertook a rigorous process to examine the uses and functions of the Bondi Pavilion. A significant number of recommendations have been unanimously agreed by the Committee. The Committee's recommendations will inform the development of a revised brief for the architects.

The Committee will reconvene in March 2018 for phase two, to finalise a vision statement and provide advice on the development of future cultural programming and artistic direction at Bondi Pavilion. In this phase the Committee will also review the draft Fair Use Policy and Guidelines and provide advice on the most appropriate overall management / operational model for the Bondi Pavilion, as this is closely related to artistic direction. The Terms of Reference will also be reviewed and revised to determine the future role of the Committee.

Several Committee members produced indicative plans showing possible location of key uses and functions, and the Committee has elected to incorporate some of these as attachments to the report. The plans are useful in that they indicate general placement of key uses and functions, but they have been created quickly by Committee members for the purposes of general discussion. They are not accurately drawn and do not take into account a great many factors which inform and constrain building design, such as compliance with the Building Code of Australia, accessibility issues, provision of essential services or fire safety.

Officers will provide feedback to the Committee on the feasibility of key elements of the plans and will seek further input from the Committee on the Theatre and forecourt in the Committee's next phase.

Previously submitted development application

Council previously submitted an integrated development application for the Bondi Pavilion upgrade & Conservation Project in March 2017. The assessment of this DA has progressed to some extent, but could not be finalised until the Heritage Council provided formal assessment. This has been delayed for a number of reasons.

The previously submitted DA includes some elements that are very likely to be replicated in new designs, which will be developed. However the work of the Bondi Pavilion Stakeholder Committee shows that there are many aspects of the previous DA which are likely to be changed significantly. For this reason officers recommended that the previously submitted development application be withdrawn.

A new integrated development application will be submitted once new designs have progressed to the appropriate stage, expected to be later in 2018.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

- Direction: C6 Arts and cultural activities foster an involved community and a creative environment.
 Strategy: C6a Enrich the community's cultural life and support life long learning through a variety of cultural events and activities, balancing the needs of residents and visitors.
 Deliverable: A diverse and exciting range of arts and cultural events across Waverley.

6. Financial impact statement/Time frame/Consultation

Additional architect fees will be absorbed into existing budget for the Bondi Pavilion Upgrade and Conservation Project.

Time frame

20 February	Report to Council on recommended uses and functions
March / April	Stakeholder Committee meet and finalise report on phase two – vision statement and advise on artistic direction
March/April	Officers provide revised brief to the architect, informed by Stakeholder Committee recommendations as attached
Date TBC	Proposed schematic plan/s considered by Council with appropriate Committee/community consultation.

It is hoped that a new integrated development application would be submitted in the second half of 2018.

Consultation

The first phase of this project has involved extensive consultation with the Bondi Pavilion Stakeholder Committee which is made up of councillors and members of the community. This consultation will be ongoing as the Committee continues to provide advice on the operation of the Bondi Pavilion as well as the conservation and upgrade project.

7. Conclusion

There is a considerable amount of community interest in the upgrade of the Bondi Pavilion, and this Committee has proven to be a successful means of enabling ongoing and effective community consultation on this project.

The report from the Bondi Pavilion Stakeholder Committee will inform a revised brief for architect for the Bondi Pavilion Upgrade and Conservation Project.

The next phase of the Committee's work will inform the way in which the Bondi Pavilion is managed, including its artistic direction.

8. Attachments

1. Bondi Pavilion Stakeholder Committee Report .

Bondi Pavilion Stakeholder Committee Report

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1. Introduction

On 10 October 2017 Waverley Council voted to establish a Bondi Pavilion Stakeholder Committee, and members of the community were invited to express interest in membership. A panel of the Mayor, Deputy Mayor and General Manager reviewed the expressions of interest, and made recommendations to Council for appointment to the Committee.

On 21 November 2017, Council voted to appoint members to the Committee. In addition to community members who had expressed interest, representatives were appointed from the three local precincts– Bondi, Bondi Beach and Bondi North, the Friends of Bondi Pavilion, Waverley Council’s Access Committee and individuals to represent indigenous people and young people. A broad spectrum of skills, expertise and interests was gained from the EOI process, and the panel also invited a member to join the committee with specialist knowledge of film and television. 19 positions in total were created. One of these was shared by two people. During the two months of deliberations, two Committee members withdrew.

The Committee met on six Saturdays: 2 and 9 December 2017; 13 and 20 January 2018; 3 and 10 February 2018 for a total of 33 hours. Three of the meetings were held at the Bondi Pavilion, and three at Council Chambers. The meetings were chaired by the Mayor and attended by the Deputy Mayor, Bondi Ward Councilors, General Manager (4 meetings), Executive Manager Enriching Waverley (6 meetings), Manager Facilities (5 meetings), Project Officer Project Waverley (5 meetings), Curator and Visual Arts Coordinator (1 meeting) and Senior Producer Cultural Programs (6 meetings).

The full membership of the Committee, and meeting attendance, is at [Attachment A](#). Meetings of the Bondi Pavilion Stakeholder Committee were open to the public. Minutes of meetings held are at [Attachment B](#).

2. Purpose

The purpose of the Committee (as outlined in the Terms of Reference) is to:

- Recommend and prioritise desired uses and functions of the Bondi Pavilion as a cultural and community centre
- Advise on future cultural and community programs and artistic direction of Bondi Pavilion, to ensure a 21st century community cultural centre

The full Terms of Reference document is included at [Attachment C](#).

3. Deliverables

The Committee has the following Deliverables:

- (a) Develop a vision statement which guides the committee’s process and communicates the values and mission for Bondi Pavilion as a vibrant community and cultural centre
- (b) Identify a matrix of recommended and desired uses and functions for Bondi Pavilion, in order to inform the Bondi Pavilion Upgrade & Conservation Project. This matrix must include prioritisation of potential uses and improvements.
- (c) Provide a report to Council on the matrix of recommended and desired uses and functions, to be finalised by Monday 29 January 2018 so that it can be considered by the Operations & Community Services meeting on 6 February 2018. This report may include consideration of broad locations of uses and functions if desired by the Committee.
- (d) Provide advice on the development of future cultural programming and artistic direction at Bondi.

Deliverables (a) to (c) are the subject of this report, and (d) will be the focus of the Committee’s next phase, commencing in March 2018.

The Committee's Terms of Reference indicate that the Committee was to finalise its report by 29 January, to be considered by Council's Operations & Community Services meeting on 6 February 2018. However, the Committee is reporting to the full Council meeting on 20 February 2018.

The submission of this report concludes a first phase of the Committee's work. The second phase will commence in March 2018, and focus on the Committee's second purpose, and deliverable (d). Dividing the work in this way has been necessary to meet the February deadline for this report. The Committee will provide a second report on the phase two issues listed below.

Phase two work will be:

- finalization of the vision statement
- providing advice on the development of future cultural programming and artistic direction at Bondi Pavilion
- review of the draft Fair Use Policy and Guidelines for the Bondi Pavilion
- gathering feedback from Committee members for a review of the Committee's Terms of Reference in relation to its future function

The Committee believes that it is necessary for it to review the draft Fair Use Policy and Guidelines before these are presented to Council. The subject matter of the draft Fair Use Policy and Guidelines relates directly to the issue of priority of uses and functions within the Bondi Pavilion, and it is a purpose of the Committee to make recommendations to Council on this issue.

The Committee believes that in order to properly advise on the development of future cultural programming and artistic direction, it will need to consider the appropriate management model for the Bondi Pavilion Community Cultural Centre, as the issues of programming, artistic direction and venue management are inter-related.

4. Uses and functions of the Bondi Pavilion

Bondi Pavilion is a Community Cultural Centre. It follows that priority of use and function should be given to community use and to cultural use. Commercial operations should be aligned to the vision and purpose of the Bondi Pavilion and clearly defined and constrained by policies, contractual arrangements and effective management.

Bondi Pavilion represents our cultural heritage in its broadest sense, and provides services and programming of great value to Waverley residents. The Pavilion also provides essential services to beach users and visitors to Bondi. Council will determine the level of visitor services to be provided. The Committee believes that these should be kept to the minimum necessary to ensure that in general, priority is given to community and cultural use within the Pavilion.

A wide range of commercial operations are conducted within the Pavilion, by Council, by venue hirers and by leaseholders who operate cafes, restaurants and retail shops. This generates income for Waverley Council.

A strict priority of uses and functions with the Bondi Pavilion is difficult if not impossible to prescribe, and is very closely related to programming, the artistic direction of the Pavilion and how the Pavilion is managed, which the Committee has not yet properly considered.

As a starting point to this task, uses and functions were grouped into 6 'clusters' of similar or related activity or service, and resource implications of these were noted. These are not exhaustive lists, and there is considerable overlap between clusters, as for instance, an activity can be both community and cultural, or cultural and commercial, etc. There is not 100% agreement between Committee members on every use listed, or the resources that should be provided. However, the Committee believes that the table is useful to those developing a new plan for works to upgrade the Bondi Pavilion, and also to officers in the management and programming of the Pavilion.

This information is provided as a table at [Attachment D](#).

The Cluster analysis was used to generate the first list of draft recommendations, and recommendations were then refined over the course of two more full day meetings. If there appears to be any contradiction between material in the Clusters table and the Committee's recommendations, the recommendations are the accurate representation of the Committee's views.

5. Recommendations

Before coming to the recommendations, the Committee notes the following:

- There will be **further recommendations** arising out of phase two, particularly relating to fair use and artistic direction.
- The issues of **artistic direction** and of **Indigenous representation and leadership** are of critical importance. Recommendations were put forward and seriously considered for inclusion in this report. However, because of the complexity of these issues and the need to give enough time for deliberation, it was decided to refer to phase 2 any decision on recommendations on these issues.
- The Committee believes that an ongoing **cultural advisory committee** will be needed but the nature and purpose of such a committee is closely related to that of artistic direction, so a decision on this issue is also deferred to phase two.
- The Committee believes that the Bondi Pavilion should be **financially sustainable** but not be required to be self-funding.
- Bondi Pavilion should be a place to learn about Bondi culture in all its aspects, and all plans for the Bondi Pavilion's future should give due regard to the original function of the building as a bathers' pavilion, and the long-standing close relationship of the building to **Bondi surf history and culture** and to the important role Bondi has had in surfing history in Australia.
- Design and planning for **future use of technology** is critically important. This includes provision of space for a control room, design and installation of technology and systems that enable technologically enabled operational systems, building infrastructure, high bandwidth fast internet and connectivity between spaces and to and from the Bondi Pavilion.
- The Committee endorses Council's desire to achieve 5 star green building rating for the Bondi Pavilion, and fully supports any possible initiative to reduce the building's environmental load and create **environmental sustainability**. The Committee would like to see the Bondi Pavilion become a plastic free building in support of the marine environment.
- The Committee fully supports Council to develop and run a best practice **maintenance program** for the Bondi Pavilion that takes account of the exposure of the interior and exterior of the building to the elements.
- The Committee recognises the importance of providing essential services, both space and equipment, to enable the functions of the building, such as for:
 - storage for all uses and anticipated future uses (eg seating, shade, equipment, battery storage) including building maintenance
 - adequate back of house facilities – eg technology control room, theatre dressing rooms, green room, storage, venue technical services/control room
 - work access to venues (loading, rigging etc)
- The Committee notes the importance of considering **accessibility** from the users' point of view, and considering all user groups – participants, hirers, visitors, performers etc, and requests that accessibility be a central consideration of all aspects of the Bondi Pavilion's design, both for areas that are refurbished and those that are not, as there are locations within the Bondi Pavilion at present that do not currently meet accessibility standards.
- Because services provided by the Bondi Pavilion are of benefit to Sydney and the state of NSW, the Committee believes that where **government funding** can be obtained it should be pursued.
- The Committee believes that the Bondi Pavilion's **operational structure, outreach and communications strategies** need to be reviewed, and this will be undertaken in phase 2.

Recommendations

The Committee presents to Council for consideration, the following recommendations determined at the meeting on 10 February 2018¹.

1. General

- a. Bondi Pavilion be recognized as a Community Cultural Centre and priority be given to community and cultural use consistent with the surfing heritage of Bondi
*(Unanimously agreed) **
- b. the Bondi Pavilion vision statement include recognition of Indigenous people and culture
*(Unanimously agreed) **
- c. each space should be earmarked for a primary use – for instance, community hireable spaces made available first to the community
*(Unanimously agreed) **
- d. facilities for pottery and artists' studios be retained
*(Unanimously agreed) **
- e. no less and ideally more area of community hireable space remain
*(Unanimously agreed) **
- f. a location be found for a community radio station
*(Majority agreed (2 abstain)) **
- g. the schematic floorplans prepared by members of the Committee in the course of deliberations be incorporated into this report
*(Unanimously agreed) **

2. Waste management

- a. Council give consideration to three alternative locations for waste management – the current location, a location external to the pavilion and the north-west corner
(Unanimously agreed)
- b. external pickup for waste is essential (trucks not to come into courtyard)
(Unanimously agreed)
- c. sufficient back of house, waste management and storage facilities must be built into each tenancy and be strictly managed
(Unanimously agreed)
- d. the Pavilion adopt environmentally sustainable waste management practices
(Unanimously agreed)

3. Toilets

- a. Council consider a decentralized toilet placement model
(Majority agreed 1 against)
- b. the decentralised model for toilet placement should include consideration of several locations across the building including but not limited to the current locations
(Majority agreed 1 against)
- c. the decentralised model for toilet placement should include consideration of the northern courtyard
(Majority agreed 6:3)

¹ Those in attendance at this meeting are listed in Appendix A. * indicates that GD was not present at this time.

- d. increased female amenities, a parents' room and accessible shower and toilets be provided
(Unanimously agreed)
- e. consideration should be given to all possible options for placement of toilets, showers and change rooms to minimize amenities' footprint within the Pavilion, including external to the Pavilion such as in Bondi Park
(Unanimously agreed)
- f. overall there should be no reduction in the total number of toilets provided in the Pavilion from that number currently provided
(Unanimously agreed)

4. Front

- a. Commercial activity (café/restaurant/shops) be restricted to the eastern (beach) frontage whilst accommodating
 - i. first aid room and access to the lifeguard change room
 - ii. access to an integrated visitor centre (see 10.j.iii.) and the Bondi Story Room
(Unanimously agreed)

5. Southern wall

- a. the music and recording studios remain in their current location and be refurbished
(Unanimously agreed)
- b. the area between the commercial tenancy (current occupant Lush) and the music studio be reconfigured to provide storage, toilets or other requirements
(Unanimously agreed)
- c. the south west corner of the Pavilion be reconfigured to accommodate additional toilets, a small office, a kitchen facility or other requirements with due consideration to public safety concerns
(Unanimously agreed)

6. Southern courtyard

- a. Council obtains a costing on the construction of a single storey annex of approx. 200 m2 in the southern courtyard adjacent to the current gallery, for use as a community hireable / cultural space
(Unanimously agreed)
- b. Traffic be managed in the southern courtyard, with strict limitations on parking, with vehicles permitted into a defined area for delivery and pick up only
(Unanimously agreed)
- c. The southern courtyard be activated as a community / cultural space
(Unanimously agreed)

7. Western wall

- a. the High Tide room be retained in its current location and be refurbished
(Unanimously agreed)
- b. a weather and shade awning be installed off the high tide room
(Unanimously agreed)
- c. Investigate the possibility of additional storage next to the high tide room on the northern side
(Unanimously agreed)

- d. retain an amphitheatre in its current location, but further consideration be given to the most suitable seating structure to enhance and activate the space and ensure consistency with the Pavilion's unique heritage values
(Unanimously agreed)
- e. the caretakers cottage be used primarily for Pavilion administration
(Unanimously agreed)
- f. the architect look for a way to minimise the impact of the fire stairs on the courtyard space
(Unanimously agreed)

8. Northern courtyard – western wall

- a. the north west wall footprint remain as is, with no further encroachment into the courtyard
(Unanimously agreed)
- b. a mural be reinstated on the western internal courtyard wall of the northern courtyard
(Unanimously agreed)
- c. the access point through this wall be retained and use encouraged
(Unanimously agreed)

9. Northern courtyard – northern wall

- a. the access point through this wall be retained and use encouraged
(Unanimously agreed)
- b. the northern wall can be widened by up to a maximum of 4 m protruding into the courtyard, and recommends that Council provides 2 alternative layouts for that proposed space which incorporate a green room / retractable stage and other artisan facilities (for example, pottery) and/or public amenities accessible both internally and/or externally
(Unanimously agreed)
- c. the northern courtyard have predominantly grass with some mixed surface
(Unanimously agreed)
- d. create a passive and low impact active recreation space in the northern courtyard and ensure improved hosting of festivals
(Unanimously agreed)
- e. in order to reduce the impact on the northern courtyard, create further opportunities, and ensure consistency with the Pavilion's unique heritage values consideration be given to partial or total demolition and/or redesign of the two story building at the rear of the commercial tenancy on the northern end of the building's ocean facing front
(Unanimously agreed)

10. Central building ground floor

- a. the ground floor of the central block of the Pavilion should be primarily used as community and cultural space
(Unanimously agreed)
- b. the internal atrium planter box be removed
(Unanimously agreed)
- c. the nationally and internationally acknowledged swimming, surfing and lifesaving heritage of Bondi Beach and the First Nations people of this area and their living culture should be reflected appropriately and respectfully throughout the building and in a dedicated

- location within the Bondi Pavilion
*(Unanimously agreed) **
- d. the art gallery be retained and/or enlarged
*(Unanimously agreed) **
 - e. the transect corridor on the ground floor be opened up for public use and consideration be given to its uses and how it is activated
(Majority agreed)
 - f. the entry and atrium reflect the history of the Pavilion and current activities within
*(Unanimously agreed) **
 - g. the entry and atrium be refurbished to be welcoming and better activated
*(Unanimously agreed) **
 - h. consideration be given to relocating the lift if it leads to better circulation within the building, accessibility and increased community space
*(Unanimously agreed) **
 - i. that consideration be given to opening the space to create a larger atrium / foyer incorporating a creative co-working space
*(Unanimously agreed) **
 - j. the interior of the central block should incorporate the following:
 - i. good articulation for people movement throughout the building
 - ii. adequate wayfinding and informational signage
 - iii. tourist information office, concierge, what's on and box office (integrated visitor centre)
 - iv. an art gallery
 - v. essential building services, which might include a server/patch room
 - vi. a lift
 - vii. the Bondi Story Room
 - viii. amenities
 - ix. information about local Aboriginal contemporary and historic culture and events with promotion of local Aboriginal culture
*(Unanimously agreed) **

11. Central building top floor

- a. the Theatre remains in its current location on the first floor and be refurbished
(Unanimously agreed)
- b. the uses and functions of the top floor remain basically unchanged, with the addition of a very low impact "coffee cart" and small servery
*(Unanimously agreed) **
- c. the seagull room remains predominantly for community use as at present
*(Unanimously agreed) **
- d. the ocean /dolphin rooms remain predominantly for community use as at present and consideration be given to alteration of the wall between the two rooms
*(Unanimously agreed) **
- e. the balcony remains accessible to all
*(Unanimously agreed) **

- f. on the top floor, space and approval for a coffee-cart type food and beverage outlet could be provided that is small in size and does not prevent public access to the balcony
*(Unanimously agreed) **
- g. the Theatre should be made accessible, for performers as well as for audience
*(Unanimously agreed) **
- h. recognises that accessibility problems exist due to the location of the lift and recommends that this be addressed
*(Unanimously agreed) **
- i. backstage areas of the theatre be reconfigured with a view to sharing backstage facilities (dressing rooms, green room) with the Seagull room
*(Unanimously agreed) **
- j. a functional dance studio be provided within the Seagull room
*(Unanimously agreed) **
- k. consideration be given to reinstating the full extent of the internal facing balcony
(Unanimously agreed)
- l. toilets be reconfigured to increase capacity and functionality
*(Unanimously agreed) **
- m. bar area and foyer be retained in their current location
*(Unanimously agreed) **
- n. a bar window servery be allowed to serve directly to the balcony
*(Majority agreed (1 against, 1 abstain)) **

6. Context

A concept design put forward for public consultation by Waverley Council for works on the Bondi Pavilion at the end of 2015 drew considerable comment from a broad cross-section of the local community, with more than 700 submissions being made. Concerns centred around several elements of the concept design including repurposing of the first floor of the Pavilion, replacement of the current theatre with a new multi-purpose space in the southern courtyard, and loss of the current music and recording studios, pottery studio and community hireable space.

As a result, a consultation process was undertaken, conducted by consultants KJA, which confirmed these concerns. In November 2016, Council resolved to proceed with the works in stages, and a proposed Stage 1 was approved and has since been submitted as a Development Application (received by Council on 31 March 2017).

Although the Committee has not been given the task of reviewing the Stage 1 plans, they form the background to the Committee's deliberations while the DA is still pending.

The Committee commenced work on 2 December 2017 with a briefing on the Terms of Reference and information about current operations at the Bondi Pavilion. The Committee has reviewed:

- Information about current usage and operational issues (prepared by Council officers)
- Plans from the Stage 1 development, approved by Council, and currently subject to a pending Development Application (prepared by the architect Tonkin Zulaikha Greer)
- Draft plans showing options for theatre layout (prepared by the architect Tonkin Zulaikha Greer)
- Theatre consultant's report (prepared by DarkHouse Production Design and provided by the architect Tonkin Zulaikha Greer)

- Extracts from the Cultural and Community Use Impact Assessment Report, submitted on 27 June 2017, which related to the plans for the Bondi Pavilion developed by the previous Council (prepared by CRED Consulting)
- Additional draft plans to illustrate options for toilet layout (prepared by the architect Tonkin Zulaikha Greer)
- Site Waste and Recycling Management Report (prepared by MRA Consulting Group and provided by the architect Tonkin Zulaikha Greer)

Committee members have also provided comments and submissions to the Committee to aid discussion, and circulated submissions from others. Some ideas have been consolidated, and the relevant submissions for inclusion in this report are the indicative schematic designs, with accompanying discussion papers submitted by:

- Adrian Newstead and Lenore Kulakauskas,
- Gemma Deacon for Friends of Bondi Pavilion; and
- Diane Smith

These are at [Attachment E](#).

7. Attachments

Attachment A: Committee membership and meeting attendance

Attachment B: Minutes of Committee meetings

Attachment C: Terms of Reference

Attachment D: Clusters of uses and functions

Attachment E: Committee Member Submissions

Attachment A

Committee membership / Meeting Attendance

Chosen via EOI: Michael Cohen*
 Terence Jenkins
 Michael Lynch
 Adrian Newstead
 Nell Schofield*
 Di Smith
 Faith Wieland
 Peter Winkler

Appointed representatives:

Friends of Bondi Pavilion Gemma Deacon
 Indigenous Community Rhonda Dixon Grosvenor
 Young people Leo Shaw-Voysey
 Film and TV Mark Gould
 North Bondi Precinct Joy Clayton
 Bondi Beach Precinct Lenore Kulakauskas
 Bondi Precinct Gabbi Tobias (appointed after 2 December)
 Waverley Access Committee Mary Doyle / Sophie Stevens Radford (sharing position)
 Bondi Ward Councillors John Wakefield (Mayor)
 Dominic Wy Kanak (Deputy Mayor)
 Leon Goltsman

19 positions, 20 individuals in total

**Nell Schofield and Michael Cohen have withdrawn from the Committee.*

Meeting attendance:

Name	2/12/17	9/12/17	13/1/18	20/1/18	3/2/18	10/2/18	NO.
Joy Clayton	YES	YES	YES	YES	YES	YES	6
Michael Cohen*	YES	YES					2
Gemma Deacon	YES	YES	YES	YES	YES	YES	6
Rhonda Dixon Grosvenor	YES		YES		YES		3
Mary Doyle/ Sophie Stevens Radford		MD	MD				2
Mark Gould	YES	YES	YES	YES	YES	YES	6
Terence Jenkins	YES	YES	YES	YES	YES	YES	6
Lenore Kulakauskas	YES	YES	YES	YES	YES	YES	6
Michael Lynch	YES		YES				2
Adrian Newstead	YES	YES	YES	YES	YES	YES	6
Nell Schofield*	YES	YES					2

Leo Shaw-Voysey	YES	YES		YES	YES	YES	5
Di Smith	YES	YES	YES	YES	YES	YES	6
Gabbi Tobias		YES					1
Faith Wieland	YES	YES	YES	YES	YES	YES	6
Peter Winkler	YES	YES	YES	YES	YES	YES	6

COUNCILLORS

John Wakefield	YES						
Dominic Wy Kanak	YES		YES		YES		3
Leon Goltsman	YES	YES	YES	YES	YES		5

Attachment B

Minutes of Committee meetings

Bondi Pavilion Stakeholder Committee (BPSC)					
Meeting minutes 2 December					
Date:	Saturday 2 December 2017				
Time:	10.00am – 3.30pm				
Location:	Bondi Pavilion Theatre				
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley	Mayor	Terence Jenkins		TJ
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Lenore Kulakauskas	Bondi Beach Precinct	LK
Cr Leon Goltsman	Councillor Waverley	LG	Michael Lynch		ML
Joy Clayton	Bondi North Precinct	JC	Adrian Newstead		AN
Michael Cohen		MC	Nell Schofield		NS
Gemma Deacon	Friends of Bondi Pavilion	GD	Leo Shaw-Voysey		LS
Rhonda Dixon Grovenor		RG	Di Smith		DS
Mark Gould		MG	Faith Wieland Weisbrot		FW
Peter Winkler		PW			
Council staff:					
Linda Bathur	Executive Manager Enriching Waverley	LB	Andrew Best	Manager, Facilities	AB
Delia O'Hara	Senior Producer, Cultural Programs	DO	Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					

appendices:

- A – BPSC Members Statements;
- B – Desired Uses
- C – Clusters.

BPSC 2 December 2017 Minutes Appendix A – Statements

The ideal Bondi Pavilion should be...
or experiences the Bondi Pavilion should provide are...

- The building holds landmarks of our live/lifetime landmarks;
- Preserve as a place of gathering, interaction and belonging;
- Adaptive and responsive
- Sustainable community cultural hub;
- Relating interest of the community and other stakeholders;
- Interface between Bondi beach culture and the rest of Australia;
- Incubator of cultural development;
- Inclusive;

- Supporting and encouraging;
- Place for local cultural and creative participation;
- Outdoor and open;
- Entertaining and informative;
- Equality and Community pride;
- Benefiting everyone/an incubator;
- Celebrating Bondi's story/stories;
- Welcoming/warm welcoming;
- Salty;
- Receptive to the weather/seasonality;
- Busy;
- Vibrant;
- 21st Century;
- Multicultural;
- Indigenous;
- Accessible;
- Visible; and
- Indoor/outdoor eg see something after going for a swim;
- Lots of things happening.

BPSC 2 December 2017 Minutes Appendix B – Desired Uses

Desired uses for the Bondi Pavilion “what do you want to do here?”

- More cinema;
- Refer to lists generated from the workshops that followed the “Future Pav” events in 2016;
- Look at categories of activity/clusters of activity;
- Remember the dual nature of the building – both a “town hall” and “community events” centre;
- Who or what has a right to be here;
- Multiple layers of users – local, Sydney based, NSW based, National and International;
- Note the economic multiplier effect from activities at the pavilion that bring people to the beach;
- Very relevant to consider integration to the Park area;
- For everyone, it is a meeting place, and about sharing ideas.

BPSC 2 December 2017 Minutes Appendix C – Clusters

CLUSTER	EXAMPLES/ILLUSTRATIONS	NEEDS
Community Activities	Classes and meetings; and Support services (eg: AA).	Rooms
Sport and Recreation	Capoeira; Basketball; and Indoor soccer.	Multi-purpose room (indoor); Multi-purpose court (outdoor); Surfboard hire?
Creative Arts	Performance; Cinema; Electronic Arts; Ceramics; Music; Installation Art; Public Domain/Outdoor Art; Literature; and Languages.	Art gallery/exhibition space – that needs lighting, hanging, screens and technology; Larger gallery; Incubation; Library; Programming; Dedicated performance and cinema space; Flexible performance/cinema space; or Separate cinema space/multi-purpose with exhibition space; All spaces to be electronically interactive with each other, and technology enabled;

		Functional dance studio; User foyer for exhibitions; Learning space; VR Room; Artist studio; Pottery studio; Broadcast facilities; and Multimedia room for training.
Festivals		Outdoor festival space – secure and contained; Design to encourage traffic into the courtyard; Food vending space in courtyard; Permanent stage in courtyards (could be ground level) – call it: external events space; Move outdoor cinema inside; Retain amphitheatre; Programming; More open courtyard; Use both inside and outside; Aid hirers regarding public liability; Noise transference; and Best location for outdoor stage area.
Landmark Events	One-off events, eg: significant birthdays	Hireable spaces;
History/Culture/Environment		Servery – not for cooking; Food service facilitation; Use balcony as part of the bar/café; Review bar's operation.
Outreach		Technology.
Tourist Services		Tell indigenous stories; Commercial operators that service tourists; Tourism information centre – multi-functional, include shop.
Commercial		Ideally exclusive use on ground floor only; If on top floor not to exclude people from balcony.

Bondi Pavilion Stakeholder Committee					
Meeting Minutes 02 final					
Date:	Saturday 9 December 2017				
Time:	10.00am – 3.00pm				
Location:	Council Chambers, Queens Park Room level 3				
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Michael Cohen		MC
Cr Leon Goltsman	Councillor Waverley	LG	Di Smith		DS
Joy Clayton	Bondi North Precinct	JC	Peter Winkler		PW
Gemma Deacon	Friends of Bondi Pavilion	GD	Adrian Newstead		AN
Lenore Kulakauskas	Bondi Beach Precinct	LK	Nell Schofield		NS
Gabbi Tobias	Bondi Precinct	GT	Leo Shaw-Voysey		LS
Mary Doyle	Access committee	MD	Faith Wieland		FW
Terence Jenkins		TJ	Mark Gould		MG
Council Staff					
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH
Delia O'Hara	Senior Producer, Cultural Programs	DO	Andrew Best	Manager, Facilities	AB
			Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Rhonda Dixon Grovenor		RG
Michael Lynch		ML			

Meeting Minutes 02			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Mayor welcomed attendees and opened the meeting.		
1.2	Mayor apologised on behalf of DK and RG for their absence.		
1.3	Amendments to the previous meeting minutes 01 were approved.		
1.4	LS notified attendees that he would be leaving the meeting at 11:30am.		
1.5	Mary Doyle (MD) from Access Committee introduced herself. MD is a volunteer and provides advice on accessibility.		
1.6	Mayor advised that the meeting minutes will be agreed upon by a unanimous vote.		
2.0	Critique and finalisation of Clusters		
2.1	Clusters were viewed on the screen and were critiqued by BPSC members. Refer to Appendix to review the Clusters and amendments highlighted in red.		

Meeting Minutes 02			
No.	Item	Action	Date
2.2	Mayor advised that the purpose of the clusters is to create ideas that can be introduced into the Pavilion.		
2.3	MC recommended that we introduce a list of Principles that should be considered, including: <ul style="list-style-type: none"> • Permeability; • Engagement; • Promotion; • Connectivity; and • Accessibility. 		
3.0	Theatre		
3.1	Council staff distributed theatre options, including a document prepared by the theatre consultant on the advantages and disadvantages of each option. Mayor advised that we briefly review these options and arrange another meeting to review in detail.		
3.2	TJ recommended the theatre be used as a multi-purpose theatre with the ability to hold theatrical productions, conferences etc. TJ suggested that the architects/theatre consultant prepare a presentation.		
4.0	Toilets		
4.1	Council staff distributed amenities options prepared by the architect. Mayor advised that these are preliminary concepts that have been prepared at very short notice.		
4.2	Mayor advised that Council is undertaking a feasibility study to install new amenities at Bondi Beach.		
4.3	The following people excused themselves from the meeting at 2pm, MH, NS, DS, MC and FW.		
5.0	Waste		
5.1	MRA Consulting is the waste consultant on the project.		
5.2	Proposed waste room location is due to access, proximity to tenancies and pedestrian safety.		
5.3	Council staff to investigate building out from corner opposite courtyard.		
5.4	Investigations were carried out to build the waste room underground. This option didn't allow for sufficient room for the trucks to turnaround.		
6.0	Summarise meeting / next steps		
6.1	The following meetings have been proposed in the New Year with the possibility of an additional meeting if required. <ul style="list-style-type: none"> • 13 Jan 18: Meeting 3 located at the Bondi Pavilion: <ul style="list-style-type: none"> ○ 10am to 12pm: Theatre discussion (Theatre Consultant to attend); ○ 12pm to 2pm: Courtyard/amphitheatre/toilet/waste management locations to be reviewed. • 20 Jan 18: Meeting 4 located in the Queens park room: <ul style="list-style-type: none"> ○ 15 minutes POM discussion; ○ 30 minutes on Vision statements; ○ Principles list continued; ○ Future management of venue; ○ Finalisation of clusters • 03 Feb 18: Meeting 5 located at Queens park room <ul style="list-style-type: none"> ○ Plenary meeting – consideration of draft report. • 10 Feb 18: Meeting 6 (only if required). 		
6.2	It was agreed that 75% attendance is required for a quorum for a Committee meetings to proceed.		

Meeting Minutes 02			
No.	Item	Action	Date
6.3	Council officers to draft the BPSC report and circulate to members after meeting 4.		
6.4	BPSC members are requested to hold Saturday, 10 Feb 18 free for a possible meeting.		
7.0	Other Business		
7.1	Mayor outlined the progress of the previously approved and ongoing Development Application (DA) for Stage 1.		
7.2	Council staff advised that the works will be delivered in stages so there is minimal impact to the community.		
7.4	BPSC members agreed to their emails being shared with each other.		
7.5	Council staff to distribute Bondi POM.		
7.6	Council staff to distribute schedule of events at the Bondi Pavilion.		
7.7	Mayor advised that the intention is to commence construction works July 18.		
7.8	PW advised that he has been approached by the Waverley Historical Society and raised their intention to be involved in discussions relating to content.		
7.9	TJ recommended that there is a dedicated surfing museum to recognise past, present and future heroes of Bondi. Mayor advised that the museum should be a dedicated space for Bondi's history.		

Bondi Pavilion Stakeholder Committee					
Meeting Minutes 03 FINAL					
Date:	Saturday 13 January 2018				
Time:	10.00am – 3.00pm				
Location:	Bondi Pavilion, Seagull Room				
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Michael Lynch		ML
Cr Leon Goltsman	Councillor Waverley	LG	Di Smith		DS
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Rhonda Dixon Grovenor		RG
Joy Clayton	Bondi North Precinct	JC	Peter Winkler		PW
Gemma Deacon	Friends of Bondi Pavilion	GD	Adrian Newstead		AN
Lenore Kulakauskas	Bondi Beach Precinct	LK	Faith Wieland		FW
Sophie Stevens Radford	Access committee	SSR	Mark Gould		MG
Terence Jenkins		TJ			
Council Staff					
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH
Delia O'Hara	Senior Producer, Cultural Programs	DO	Andrew Best	Manager, Facilities	AB
			Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					
Gabbi Tobias	Bondi Precinct	GT	Leo Shaw-Voysey		LS

Agenda items:			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Welcome from the Chair		
1.2	Apologies noted.		
1.3	Mayor advised that MC had resigned from the BPSC.		
1.4	Minutes of last meeting. <ul style="list-style-type: none"> Item 7.3 deleted; Item 5.4 (underground location of waste room) to be further investigated in more detail by Council Staff. 	Council staff	
2.0	Committee timetable, and clarification of priority work for the Committee at this stage.		
2.1	The outline of meetings and Committee deadlines was discussed: <p>Saturday 20 January Meeting 4, to receive and discuss a report (provided in outline form), based on vision, clusters and results of Meeting 3 discussion.</p>		

	<p>Saturday 3 February</p> <p>By 6 February</p> <p>Further meetings to be determined, commencing 17 February</p>	<p>Meeting 5, to review and finalise the Report and agree the program of work for Committee's next stage</p> <p>Submit report for consideration at Council meeting of 20 February</p> <p>Further meetings will consider:</p> <ul style="list-style-type: none"> • Management structure • Artistic direction • Consultation on theatre design • Consultation on design of other purpose-built cultural spaces • Ongoing cultural and community programming 		
2.2	Mayor advised that the theatre and forecourt are significant items to be discussed and will require a separate meeting. Mayor advised that the BPSC will have the opportunity to meet on 03 March 18 to discuss these areas.			
2.3	Mayor advised that the BPSC report will be put forward at the 20 Feb 18 Council meeting.			
2.4	At this point, Stage 1 DA is still running to prevent slowing down the approval process.			
2.5	Mayor advised that they are working on a contingency plan to start some of the works in winter. There will be works undertaking on the high tide roof this year, this work is unrelated to the DA.			
2.6	Mayor advised that a survey will be issued today at 2.15pm today listing a number of questions specific to areas.			
2.7	GD raised concerns that the BPSC only have a limited time to complete the survey today and asked if it could be circulated today and have more time to complete it.			
3.0	Vision			
3.1	Mayor distributed a summary of Committee discussions to date on vision. Committee worked in 3 groups to identify key phrases that should form part of the vision statement, or come up with a draft vision statement to share.			
3.2	<p>Groups reported back following their discussions.</p> <p>First group (MG, PW, GD, LK, SSR) came up with a draft vision statement:</p> <p>Celebrating and developing Bondi cultures</p> <p>And added the start of a draft mission statement, which could incorporate many of the words and phrases in the summary document provided:</p> <p>The Mission (why does the Pav exist? / what is it for?),</p> <ul style="list-style-type: none"> • To be inclusive, adaptive, responsive • To provide well-resourced community spaces / a cultural hub ... [see list] • To be an incubator of cultural development, a place for participation, a showcase • To be creative and proactive in engaging, initiating and connection 			
3.3	Second group (FW, TJ, JC, DS) also provided a draft vision statement: Vision statement:			

	<ol style="list-style-type: none"> 1. A place of gathering, belonging and interaction for all 2. Pavilion holds the landmarks of life in Bondi – surfing, indigenous, multicultural: yesterday, today and tomorrow 3. A beach recreation gateway to local culture 4. Inclusive and accessible for locals: youth, creatives and community 		
3.4	<p>Third group (LG, ML, RG, AN) also provided a draft vision statement, and noted that the square brackets indicate where phrases could be adjusted.</p> <p>A [financially self sustaining] [vibrant community cultural hub] that [reflects the history and social heritage] of Bondi for the benefit of [locals and visitors]</p>		
4.0	Walk around / lunch		
4.1	BPSC undertook a walk around of the proposed locations for waste room, colonnade, amenities and reduced amenities in Northern courtyard areas.		
4.2	Mayor explained that some of the elements are essential including, waste, amenities etc.		
4.4	The meeting reconvened in the Seagull room, at which point ML left the meeting.		
5.0	Priority uses and functions		
5.1	Mayor introduced waste as an issue to illustrate complexity of the key issues.		
5.2	GD recommended there should be a policy to provide community with priority.		
5.3	AN referred to the two concept designs submitted which provide for additional community hireable space.		
5.4	<p>Committee members were invited to say what would they like to keep exactly as is? MG, PW, GD, TJ, DS and LK advised:</p> <ul style="list-style-type: none"> - Theatre; - Amphitheatre; - Seagull room; - Main toilets; - Art gallery; - Music studios. 		
5.5	SSR advised that she would like to see the accessibility improved for the building overall. There are many issues to be addressed.		
5.6	JC advised that she would like to see the current utilisation of the spaces before commenting.		
5.7	AN advised that the amphitheatre and waste room should be retained in their current location. Toilets could be moved if better use could be made of the space.		
5.8	<p>Mayor asked BPSC members what areas could go or fundamentally change:</p> <ul style="list-style-type: none"> - MG: little rooms around the building (but noted more storage was needed); - PW: usable courtyard space; - GD: glass doored corridor outside the music studios. Courtyard could be re-designed; - LK: suggested we utilise the dolphin room as storage; - RG: atrium, dolphin room could be changed. Also suggested any storage spaces expanded and lots of space where people can move around; 		

	<ul style="list-style-type: none">- FW: southern area facing the beach;- JC: southern courtyard;- DS: atrium, flickerfest office, Council offices, veranda at rear, music studio corridor, "bubble";- AN: agrees with DS, added 'bucket list' areas and suggested we could make the courtyard into a creative space		
5.6	Committee reviewed the list of Clusters (attachment to Minutes of 9 December meeting) and noted some amendments.		
5.7	Committee members were given a survey to complete.		
5.8	2.30pm Meeting closed.		

Bondi Pavilion Stakeholder Committee					
Meeting Minutes 04 FINAL					
Date:	Saturday 20 January 2018				
Time:	11.00am – 4.00pm				
Location:	Bondi Pavilion, Seagull Room				
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Peter Winkler		PW
Cr Leon Goltsman	Councillor Waverley	LG	Adrian Newstead		AN
Gemma Deacon	Friends of Bondi Pavilion	GD	Faith Wieland		FW
Joy Clayton	Bondi North Precinct	JC	Mark Gould		MG
Lenore Kulakauskas	Bondi Beach Precinct	LK	Leo Shaw-Voysey		LS
Di Smith		DS	Terence Jenkins		TJ
Council Staff					
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH
Delia O'Hara	Senior Producer, Cultural Programs	DO	Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					
Gabbi Tobias	Bondi Precinct	GT	Michael Lynch		ML
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Sophie Stevens Radford		SR
Gabbi Thomas	Access committee	GT	Rhonda Dixon Grovenor		RG
Andrew Best	Manager, Facilities	AB			

Agenda items:			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Mayor apologies on behalf of DW, RG, AB, ML, SR and GT for their absence.		
1.2	Amendments to the previous meeting minutes 13 January 18 include: <ul style="list-style-type: none"> - Date amended from December to January; - Item 5.8 amended PW comment to unused courtyard space. 		
2.0	Report		
2.1	Mayor advised that the purpose of the report is to define recommendations including desired uses and functions. The report will be submitted to Council from the BPSC.		
2.2	Mayor presented the draft report prepared by Council officers and began to critique each sections with BPSC members. Mayor noted that the executive summary will be updated once BPSC members have finalised the list of recommendations.		
2.3	LB presented the three vision statement options for Committee member's consideration. Mayor noted that the vision statement will be finalised at a future meeting in phase 2.		

Agenda items:			
No.	Item	Action	Date
2.4	Mayor restated that Council will be investigating the location of amenities at the southern and northern ends of Bondi Beach.		
2.5	Council staff distributed the 'fair use policy' and 'fair use guidelines' in DRAFT format. Mayor noted that this policy is confidential and not to be distributed.		
2.6	Mayor reiterated that the forecourt (including any discussion of the current tenancy The Bucket List) and theatre design will be discussed separately at another meeting with the theatre consultant and architect.		
2.7	Committee members discussed the following: <ul style="list-style-type: none"> - amphitheatre/music and recording studio to remain in its current location; - consideration of more creative activities in the southern courtyard; - creative artist/director; - southern courtyard to be a multi-purpose space with the area to be paved; - no more than 4m of encroachment on the northern courtyard; - northern courtyard - area for passive recreation; - northern courtyard surface finish to be a combination of grass and paving; - no water feature; - Lockers - Forecourt to have outdoor seating with portable shade structures; - Level 1 to have limited retail/commercial space, such as a small portable coffee cart that serves sandwiches and coffee. 		
2.8	The Mayor raised the issue of the Amphitheatre not being viewed as sympathetic to heritage of the building by the Heritage Council and suggested the Committee consider options if the Amphitheatre in its current form were removed. The Committee's response was to retain the Amphitheatre and that its removal would not be supported.		
2.9	CH advised that the lifeguards will require a designated area for changing facilities.		
2.10	The Committee further discussed the report. A further draft will be circulated to members in advance of the next meeting, so that Committee members can respond and have their responses noted prior to the next meeting.	LB/DO: Update report and circulate v2	
3.0	Essential Services		
3.1	3.00pm DS left the meeting		
3.2	3.15pm LG and MH left the meeting		
3.3	Discussion of essential services. Committee resolved to include a recommendation that the three options for the waste room so far canvassed be explored and experts to provide recommendation.		

Agenda items:			
No.	Item	Action	Date
3.4	<p>Discussion of toilet options. Discussed that a mixed option should be considered – some toilets at current location but reduced number, some in the far south west corner (behind the High Tide room) and some in the northern courtyard where pottery studio currently is located.</p> <p>In this model pottery and artists studios could be moved to a proposed cultural precinct in the southern courtyard.</p> <p>LK noted that earlier security concerns about locating toilets in the northern courtyard are somewhat alleviated if changes to the Surf Club plans are forthcoming, and that moving toilets to the northern courtyard opens up the centre of the building for community / cultural purposes.</p> <p>FW requested the Committee receive copies of the risk assessments that were undertaken for the proposed toilet location in stage 1 and that she had some concerns still about the safety of the proposed plaza.</p> <p>Discussed the options for the toilets. The Committee recommends that Council consider a decentralized toilet placement being across three locations on the ground floor - in the south-western (High Tide / office) corner; the northern courtyard (but no greater than 7m wide) and retention of a reduced number in the central building</p>	LB provide risk assessments stage 1 toilet location	
3.5	4.00pm meeting closed		

Bondi Pavilion Stakeholder Committee					
Meeting Minutes 05 FINAL					
Date:	Saturday 03 February 2018				
Time:	10.00am – 3.30pm				
Location:	Council Chambers, Queens Park Room				
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Peter Winkler		PW
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Adrian Newstead		AN
Cr Leon Goltsman	Councillor Waverley	LG	Faith Wieland		FW
Gemma Deacon	Friends of Bondi Pavilion	GD	Mark Gould		MG
Lenore Kulakauskas	Bondi Beach Precinct	LK	Leo Shaw-Voysey		LS
Joy Clayton	Bondi North Precinct	JC	Terence Jenkins		TJ
Di Smith		DS	Rhonda Dixon Grovenor		RG
Council Staff					
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH
Delia O'Hara	Senior Producer, Cultural Programs	DO	Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					
Gabbi Tobias	Bondi Precinct	GT	Michael Lynch		ML
Andrew Best	Manager, Facilities	AB	Sophie Stevens Radford		SR
Gabbi Thomas	Access committee	GT			

Agenda items:			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Mayor apologised on behalf of Mary Doyle from the Access Committee.		
1.2	PW suggested that an additional meeting may be required to finalise the report. Mayor advised that it would be scheduled if needed.		
1.3	Mayor advised that the work of the Committee will effectively be broken up into the following phases: <ol style="list-style-type: none"> 1. Phase 1 – Report; 2. Phase 1b – Internals of Theatre; 3. Phase 1c – front forecourt; 4. Phase 2 – management / artistic director and other matters (eg vision statement, review of Fair Use Policy and Guidelines) 		
1.4	Mayor advised that the Stage 1 Development Application (DA) will likely be put on hold until the re-design has been finalised.		
1.4	Mayor advised that High Tide Roof will be replaced from end March to April.		

Agenda items:			
No.	Item	Action	Date
1.6	Mayor raised his intention to meet with Office of Environment and Heritage (OEH) within the coming weeks.		
1.7	Mayor advised that there will be a PCG meeting next week to discuss the status of the project.		
1.8	Previous meeting minutes have been amended as per the below: - Item 3.3: remove the word 'agree' and replace with 'consider'		
1.9	Mayor clarified that the meeting minutes will not form the basis of the report.		
1.10	DO distributed Committee members draft report comments.		
1.11	FW summarised the comments emailed in from MD. These will be considered in the design development.		
2.0	Report		
2.1	MH distributed the draft report.		
2.2	Committee members discussed the report.		
2.3	Mayor noted that a consensus view from the Committee on recommendations is the ideal.		
2.4	AN and LK distributed a suggested plan for the ground floor, which was discussed.		
2.5	MH distributed the existing ground floor and level 1 plans.		
2.6	Committee members discussed a number of issues relating to layout.		
2.7	Mayor advised that the architects will be asked produce two concept designs.		
2.8	In response to comments about the toilets, CH advised that the Pavilion has two full time cleaners from 6am to 10pm, and that due to congestion continuous cleaning / toilet closure was not possible during peak periods.		
2.9	Committee members agreed on a number of resolutions for inclusion in the report.		
2.10	The Committee discussed priority uses area by area, moving around the ground floor of the Pavilion.		
3.0	Other Business		
3.1	Mayor excused himself from the meeting at 1pm and returned at 1.30pm.		
3.2	AN left the meeting at 1pm.		
3.4	Agreed to meet again on 8 February to complete the process of discussion of priority use area by area.		
4.0	Meeting closed 3.30pm		

Attachment C

Terms of Reference

**Bondi Pavilion
Stakeholder Committee
Terms of Reference**

21 November 2017

1. Purpose

The Bondi Pavilion Stakeholder Committee is established to:

- Recommend and prioritise desired uses and functions of the Bondi Pavilion as a cultural and community centre
- Advise on future cultural and community programs and artistic direction of Bondi Pavilion, to ensure a 21st century community cultural centre.

2. Deliverables

The Committee will:

- (e) Develop a vision statement which guides the committee's process and communicates the values and mission for Bondi Pavilion as a vibrant community and cultural centre
- (f) Identify a matrix of recommended and desired uses and functions for Bondi Pavilion, in order to assist the review of the Bondi Pavilion Upgrade & Conservation Project. This matrix must include prioritisation of potential uses and improvements.
- (g) Provide a report to Council on the matrix of recommended and desired uses and functions, to be finalised by Monday 29 January 2018 so that it can be considered by the Operations & Community Services meeting on 6 February 2018. This report may include consideration of broad locations of uses and functions if desired by the Committee.
- (h) Provide advice on the development of future cultural programming and artistic direction at Bondi.

3. Interpretation

For the purpose of this document

Member means member of the Bondi Pavilion Stakeholder Committee

Committee means Bondi Pavilion Stakeholder Committee

4. Membership

The Committee is comprised of up to 20 members as follows:

- (a) Bondi Ward Councillors
- (b) Up to eight members appointed by Council following a public Expression of Interest campaign
- (c) One member who is a young person, appointed by Council
- (d) A representative of the Traditional Owners
- (e) A representative who is a film and TV specialist
- (f) A representative from the Waverley Access Committee
- (g) One nominee from Friends of Bondi Pavilion

- (h) One nominee of the Bondi Beach Precinct
- (i) One nominee of the North Bondi Precinct
- (j) One nominee of the Bondi Precinct

Senior Council staff and other appropriate staff, as nominated by the General Manager, will attend and provide information and support to the Committee's meetings.

5. Chair

The Mayor and the Deputy Mayor will alternate responsibility for chairing meetings, as agreed.

6. Terms of Reference Review

After the submission of the Committee's report due 29 January 2018, Council will review the Terms of Reference of the Committee, and will have regard to the Committee's role as advising on cultural and arts programming and identified other matters for Bondi Pavilion into the future.

At the Committee's final meeting before 29 January, feedback will be sought from Committee members as a part of this review.

Amendments to this Terms of Reference can only be approved by the Council.

7. Meeting Schedule

Meetings will be held on Saturdays 25 November, 3 December and 10 December 2017.

Future meetings will be scheduled as required after consultation with Committee members.

8. Meeting Agenda & Minutes

The meeting notice, agenda and business paper is provided to members in advance and will be made available on the Council website. Committee members may request items to be included on the agenda.

Minutes of meetings will be made available on the Council website.

9. Code of Conduct

All members of the Committee are required to comply with the provisions of the Council's Code of Conduct and any other policy or requirement applicable to the proper functioning of the Committee.

10. Confidentiality and privacy

Members may come in contact with confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information unless the member is authorised to do so.

Privacy legislation governs the collection, holding, use, correction, disclosure and transfer of personal information.

11. Media protocol

Members are not to speak to the media in their capacity as Committee members.

In accordance with Council's Media Policy, the Mayor is the only person permitted to speak to the media on behalf of the Council and the Committee.

Attachment D

Clusters of uses and functions

Clusters of uses and functions

Cluster	Uses and functions:	Resourcing and implications
<p>Community activities</p> <p>Includes sport and recreation</p>	<p>In the southern courtyard:</p> <ul style="list-style-type: none"> • an outdoor area to supplement the high tide room, including seating and an awning • a covered walkway alongside the High Tide room to allow covered access • access for equipment and bump in to the music studios, theatre and art gallery • traffic management (eg removable bollards) for this access • hard surfacing eg paving • a creative precinct or annex to the central building to be considered <p>in the northern courtyard:</p> <ul style="list-style-type: none"> • a flat, level grass surface for play and passive recreation, or mix of grass and hard surface • building into the northern courtyard is possible but not along 'western' wall and no more than 4m into the courtyard where pottery studio is • the northern courtyard should remain as predominantly open space <p>within the Pavilion:</p> <ul style="list-style-type: none"> • support for beach users and swimmers eg change rooms somewhere to shower off (Plaza) • passive recreation spaces • venues in which to hold meetings, workshops and classes eg yoga, Capoeira, baby ballet, music tuition • access to community support services such as AA (everything from AA – Zumba) • arts and craft for the community eg pottery studio, artists studio • a sheltered place to sit • support for young people & good health • venues for community activities eg schools performances • a community radio station 	<ul style="list-style-type: none"> • northern courtyard to have grass or mixed surface • southern courtyard to have hard surface • consider needs of tenants for seating and shade – both northern and southern courtyards • consider needs for storage • courtyard should include shelter for users who are not utilizing tenancies • clean, pleasant toilet, shower & change facilities are needed • installation of basketball hoop/s • a plaza area with showers and toilet facilities would support beach users and swimmers better • no less and ideally more m2 of community hireable space should be provided • no special purpose sporting facilities to be built inside, it's sufficient to provide multi-purpose rooms suitable for physical activity, eg yoga, dance, capoeira • consider retaining waste management where it currently is, slightly larger

Cluster	Uses and functions:	Resourcing and implications
<p>Cultural activities</p> <p>Include festivals</p>	<p><i>“the Pavilion must provide...</i></p> <ul style="list-style-type: none"> • places to present and consume the arts both inside and outside eg <ul style="list-style-type: none"> • live performance • cinema • installation art • public art • other visual arts • cultural activities for all ages and demographics • a place to hold festivals eg <ul style="list-style-type: none"> • outdoor family events eg festival of the winds, carols by the sea • music festivals eg Latin Festival, youth music festivals • information about and access to Aboriginal culture 	<ul style="list-style-type: none"> • retain the Theatre on the top floor in its current location • retain the other purpose built cultural spaces inside the Pavilion (art gallery, artist studio, pottery studio, music recording / rehearsal studios) • the amphitheatre should be retained but further consideration can be given to most suitable seating • a multi-purpose space built in the southern courtyard to facilitate, for eg - museum, learning space / multimedia learning space, control room for wired in tech, broadcast facilities, a dedicated cinema • all spaces to be electronically interactive with each other, and technology enabled • any museum should incorporate use of VR • hireable studio spaces to include a functional dance studio • foyer should be usable for exhibitions • entire courtyard space should be designed to best accommodate all outdoor uses including both festivals and regular activities • consideration should be given to providing a one stop Aboriginal Information and Art shop • part time Aboriginal Director appointed to develop, produce, oversee Aboriginal and Torres Strait Islander events and workshops
<p>Bondi culture</p> <p>Include history/ culture/environment</p>	<p>a place to learn about Bondi culture in all its aspects, including</p> <ul style="list-style-type: none"> • current cultural events / attractions • surfing history / surfing culture • indigenous culture • local culture – multiple nationalities • local history • information about the environment • relevant Council programs 	<p>Several approaches to this:</p> <ul style="list-style-type: none"> • create physical space / resources to meet this need • incorporate these elements into all levels of programming • incorporate into building design

Cluster	Uses and functions:	Resourcing and implications
	<p>NB</p> <p>The notion of providing access to Bondi culture also sits within cultural activities eg</p> <ul style="list-style-type: none"> • museum space • recognition of indigenous heritage • acknowledgement of history of the venue • respect for the environment <p>and is also closely related to visitor services</p>	
<p>Venue management</p> <p>Include venue hire</p> <p>Include public engagement</p>	<ul style="list-style-type: none"> • management policies and practices and an operational structure and staffing that enable the Pavilion to meet the needs of all uses and functions • an attractive and welcoming, operationally efficient suite of venues that fulfil all uses and functions • easy access to information about the Pavilion and all levels of activities to all demographics, locally, nationally and internationally and across all relevant mediums • the ability to promote cultural programs to attract audience • the ability to engage with the community about all activities, programming and events 	<ul style="list-style-type: none"> • each venue should be earmarked for a primary use – for instance, community hireable spaces made available first to the community • review operational structure to provide artistic leadership as well as operational management • provide sufficient resources • create engagement strategies • office space for venue management on site (min 60m2) • signage, effective promotion & adequate technical infrastructure
<p>Essential services</p> <p>Include toilets and amenities</p> <p>Include visitor services</p>	<ul style="list-style-type: none"> • accessibility to everyone to all services and forms of engagement • compliance with fire safety, building and other applicable regulations • clean, well-functioning public amenities (toilets, showers, change rooms) • technical services and infrastructure to support the functions of the building (loading areas, waste management, services) • visitor services of a standard to meet Waverley Council's best practice objectives for customer service, public amenities, tourism, and other relevant programs (such as cultural programs) • best practice environmental protection practices • lockers 	<p>Design of the building must be based on providing all essential services, including</p> <ul style="list-style-type: none"> • adequate storage for all uses (eg seating, shade, equipment) including building maintenance • adequate back of house facilities – eg technology control room, theatre dressing rooms, green room, storage, front of house, venue technical services • work access to venues (loading, rigging etc) • accessible design at all levels and for all uses • electronic connectivity • technological design to meet future needs (taking into

Cluster	Uses and functions:	Resourcing and implications
	<ul style="list-style-type: none"> emergency / first aid room 	<ul style="list-style-type: none"> account solar / batteries for eg) traffic management and limitations on parking consideration of all possible options for placement of toilets to minimize footprint within the Pavilion
<p>Commercial operations Include retail leaseholders</p>	<p><i>on the ground floor</i></p> <ul style="list-style-type: none"> some commercially leasable space including outlets for food and beverage and leasable outdoor seating for use of these tenants <p><i>on the first floor</i></p> <ul style="list-style-type: none"> a coffee-cart type food and beverage outlet, small in size, of similar type to the Crab Hole at Bondi Icebergs, which does not prevent public access to the balcony Council run commercial operations to provide services to the community and support the financial sustainability of the venue. 	<ul style="list-style-type: none"> shade and seating (and storage) is needed for outdoor seating areas on the ground floor, both on forecourt and within courtyards appropriate waste management and storage facilities must be provided for each tenant the balcony is not suitable for shade umbrellas because of high wind and storage issues the forecourt surface needs consideration the hours of operation for top floor tenants requires further consideration

Attachment E

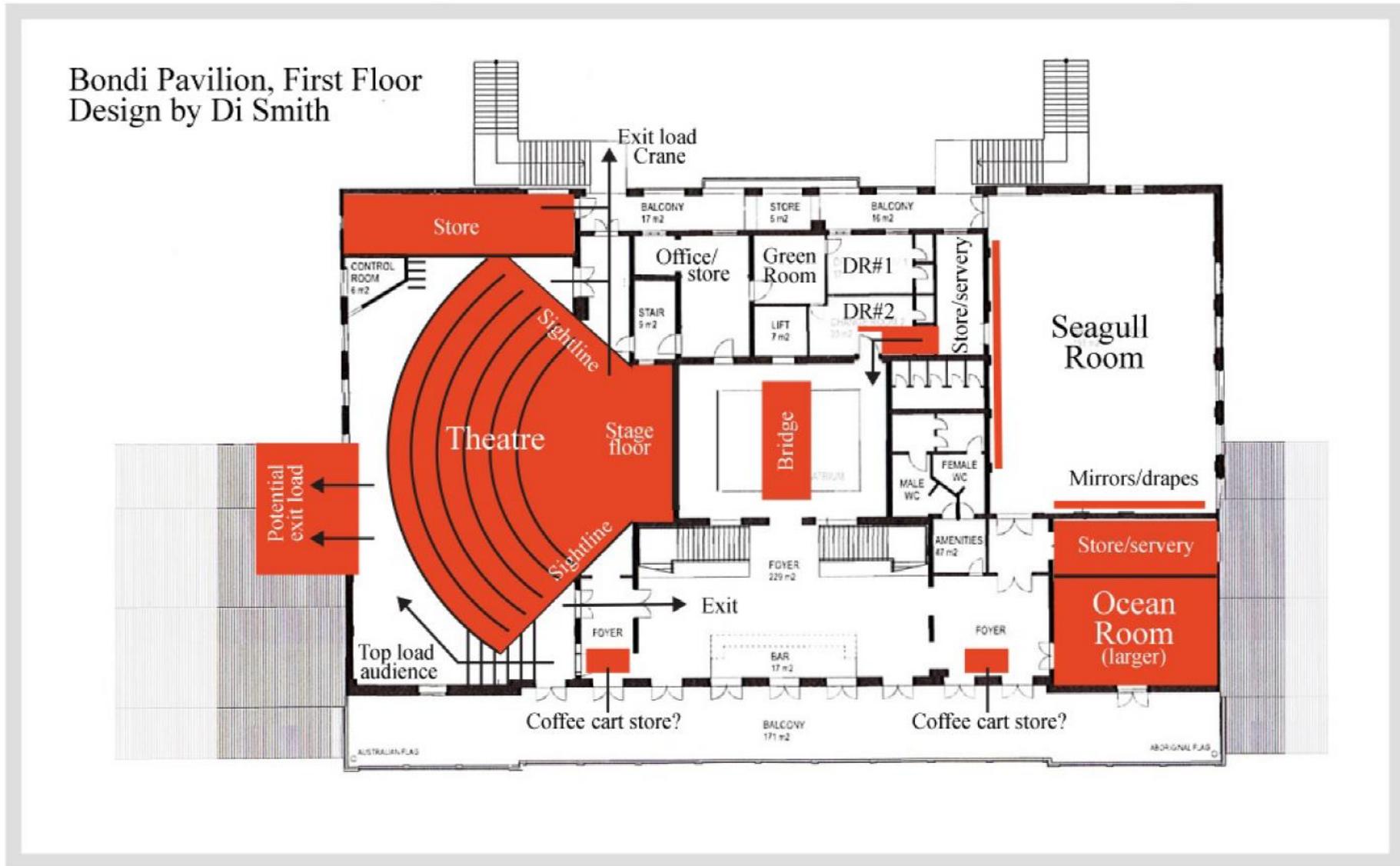
Committee Members Submissions – groundplan schemas

From Di Smith - first floor

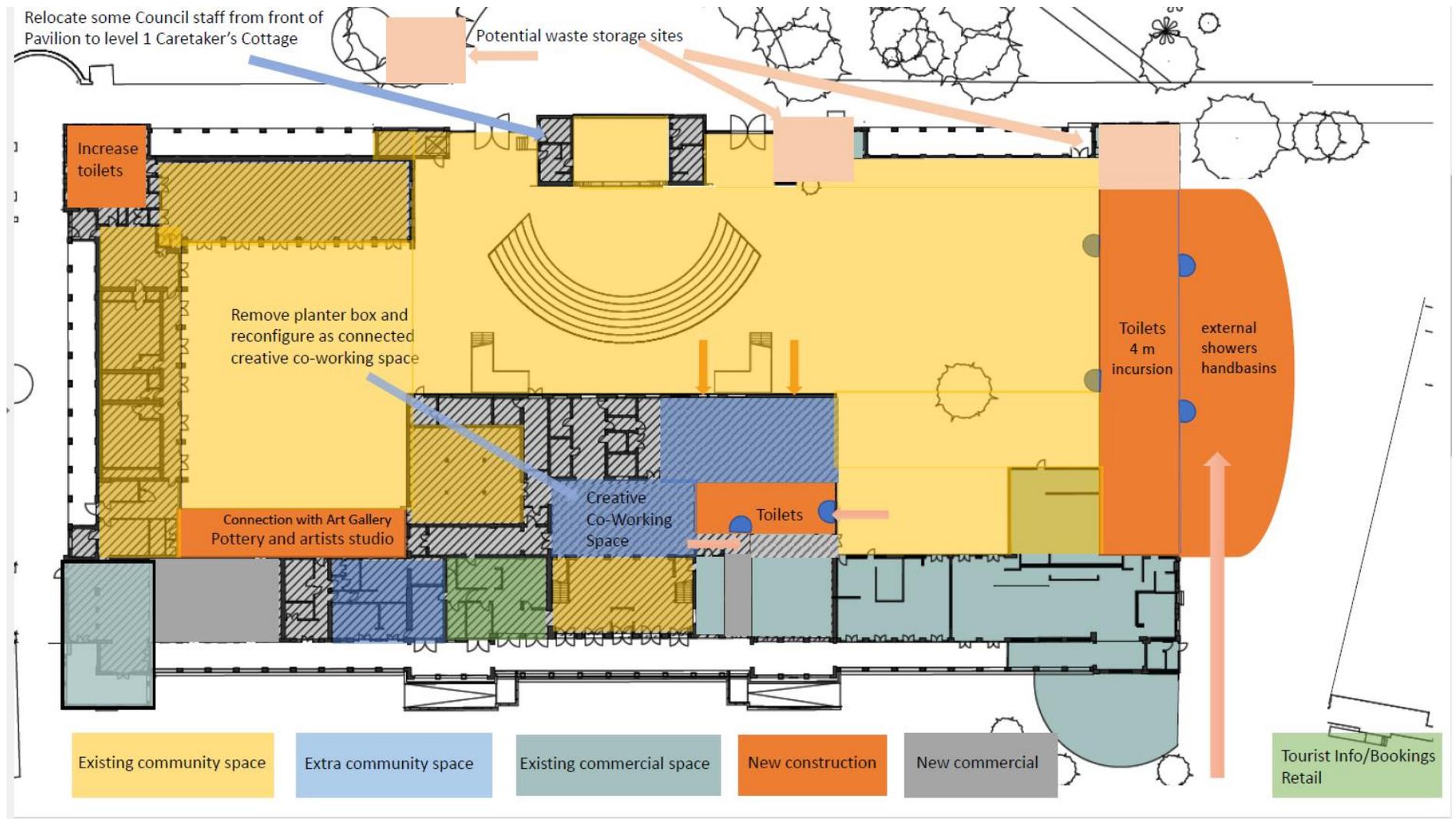
From Adrian Newstead / Lenore Kulakauskas – ground floor

From Gemma Deacon (Friends of Bondi Pavilion) – ground floor

From Di Smith - first floor



From Adrian Newstead and Lenore Kulakauskas



From Gemma Deacon (Friends of Bondi Pavilion)

FuturPav

An Alternate Proposal (rev)

Bondi Pavilion Ground floor, Feb 2018

New construction
 (size to be determined)

Reconfigured

Access, flow, display

