

**MINUTES OF THE WAVERLEY COUNCIL AUDIT  
COMMITTEE MEETING HELD AT THE WAVERLEY  
COUNCIL CHAMBERS ON FRIDAY, 25 AUGUST 2017**

**Voting Members Present:**

Mr N Hall	Independent Member (Chair)
Mr M Bass	Independent Member
Cr B Mouroukas	Waverley Council

**Also Present:**

Ms C Henderson	Acting General Manager
Mr S Helweh	Internal Auditor
Ms T Su	Executive Manager, Financial Waverley
Ms J Worthy	Internal Ombudsman
Mr R Coelho	Governance and Internal Ombudsman Officer

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*At the commencement of the meeting at 10.06 am, those present were as listed above.*

**A-1708.A**

**Apologies**

Apologies were received and accepted from Cr T Kay (Alternate Councillor member).

**A-1708.DI**

**Declarations of Interest**

The Chair called for declarations of interest and none were received.

**A-1708.1**

**Confirmation of Minutes of Previous Meeting – 9 June 2017**

**DECISION:** That the minutes of the Waverley Council Audit Committee Meeting of 9 June 2017, a copy of which was distributed to each Committee member, be received and that such minutes be confirmed as a true record of the proceedings of that meeting.

**A-1708.2****Amended 2017–18 Audit Plan (A10/0345)**

The Internal Auditor presented the amended 2017–18 Audit Plan.

**DECISION:** That:

1. The Committee adopts the amended 2017–18 Audit Plan attached to the agenda.
2. As a priority, the Committee develops a Three-Year Audit Plan that includes all incomplete items.
3. By the next meeting of the Committee, Council considers developing and maintaining a register to monitor all management actions emanating from the Committee.

**A-1708.3****Follow-up Register (A09/1105)**

The Internal Auditor presented the Follow-up Register.

**DECISION:** That the Committee receives and notes the Follow-up Register attached to the agenda.

**A-1708.4****Bondi Pavilion Upgrade and Conservation Project – Interim Report (A15/0272)**

Report from the Acting General Manager on the Bondi Pavilion Upgrade and Conservation Project.

**DECISION:** That the Committee receives and notes this report.

**A-1708.5****Waverley Audit Committee – Report to Council on its Activities (A09/1105)**

Report from the Independent Members on the Audit Committee’s activities for the period November 2015 to August 2017.

**DECISION:** That the Audit Committee’s report to Council on its activities attached to the agenda be submitted to the October 2017 Council Meeting, subject to the following amendments:

1. On page one, insert ‘25 August 2017’ as the date of the report.
2. On page three, amend the paragraph before the heading ‘Analysis’ to read as follows:  
  
‘The Committee has considered all the above factors and regards its overall progress as satisfactory in the circumstances. A detailed review of incomplete work has been conducted, together with consideration of new work, and a prioritised Plan (attached) has been

developed to match resources available for 2017/18. A Three-Year Audit Plan is scheduled to be developed.'

3. On pages three and four, delete the two paragraphs under the heading 'Delivery Program/Operational Plan'.

#### **A-1708.6**

##### **Future Review of the Audit Committee – Terms of Reference (A09/1105)**

The Acting General Manager led a discussion on the future review of the Audit Committee in light of the changes to the *Local Government Act*.

**DECISION:** That the Committee receives and notes the discussion.

#### **A-1708.7**

##### **Next Meeting of the Committee**

The next meeting of the Committee is scheduled to be held on:

- Friday, 8 December 2017 at 10.00 am.

**DECISION:** That the meeting be brought forward to Friday, 3 November 2017 at 10.00 am.

#### **A-1708.8**

##### **GENERAL BUSINESS**

#### **A-1708.8.1**

##### **Whistleblowing**

**DECISION:** That the report by the Executive Manager, Financial Waverley, on the ICAC's investigation into Botany Bay Council's chief financial officer be an item of business at the next meeting of the Committee.

**THE MEETING CLOSED AT 11.59 AM.**