

REPORT TO COUNCIL

Reporting on Council's 2010/2013 Delivery Program (A10/0189)

Report dated 6 December 2010 from the Director, Corporate and Technical Services reporting on progress with implementing Council's 2010/2013 Delivery Program as required by section 404(5) of the Local Government Act 1993.

Recommendation: That Council receive and note progress to date with actions from Council's Operational Plan in delivering on Council's 2010/2013 Delivery Program.

Purpose of Report

This report and the review that accompanies it aim to provide a summary of progress to date with the actions from our 2010/2011 Operational Plan as they reflect progress with our 2010/2013 Delivery Program.

The reporting format is in line with the motion adopted by Council in July 2010 that "in the case of the six monthly reporting of the Operational Plan, a new version of the executive exception reporting could include comment on progress that has significantly stalled, or has well exceeded expectations, thereby not requiring the reader to delve into the detailed report for these items".

Background / Introduction

Section 404(5) of the Local Government Act 1993 requires that 'the general manager ensure regular progress reports are provided to the council as to its progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every 6 months'.

We have chosen to report on progress with actions from the Operational Plan as a measure of how well we are moving forward with the Delivery Program and ultimately with progress in the directions from the Community Strategic Plan.

Council's planning is based on a long term community plan, *Waverley Together 2*, which sets out the community's vision for Waverley in 2022 and the directions that Council needs to pursue to help achieve this vision. In accordance with the legislation, sitting under the Community Strategic Plan is a four year Delivery Program and a one year Operational Plan.

The Delivery Program is the commitment from Council, over its four year term, on what it is going to deliver to progress Council and the community towards the directions set in the Community Strategic Plan.

The one year Operational Plan sets out the actions being taken in a particular year to progress what the Delivery Program is to deliver.

Our decision to report on progress with actions from the Operational Plan as a measure of how well we are moving forward with the Delivery Program is based on a number of factors including the longer term output based nature of the progress measures in the Delivery Program and the integration of the Delivery Program and the Operational Plan – we need to completed the identified actions in the Operational Plan to deliver what we have said will be delivered in the Delivery program.

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Our approach to using the Operation Plan action for reporting on the Delivery program is in line with comments from the Planning and Reporting Manual for Integrated Planning produced by the Division of Local Government, which states (at page 101) that the “the Operational Plan is a sub set of the Delivery Program.....and needs to be wholly complementary”.

Analysis

This review suggests that t good progress has been made with Operational Plan actions against the targets set.

- **Financial:** Actions in the 2010/2011 Operational Plan are included in the budget adopted when the Plan was adopted by Council in June 2010. Funding to implement the Delivery Program over its term is based on the resourcing strategy that supports the Program. This includes our longer term financial plan, work force plan and strategic asset management plan. The components of the resourcing strategy have also been adopted by Council.
- **Delivery Program/Operational Plan:** Strategy G8b in our Delivery Program required that we provide statutory, financial and management information and reporting on time and with a high degree of accuracy. The deliverable for this strategy is the provision of reports required by legislation or requested by Government departments and agencies. Reporting as required by legislation on the Delivery Program is part of this deliverable and meets the progress measure set.
- **Consultation:** Operational Plan progress is based on information provided by Directors and Divisional Managers across Council.

Timeframe

This progress review covers the period up to November 2010. The next report on progress will be provided to Council in June 2011.

Recommendation: That Council receive and note progress to date with actions from Council’s Operational Plan in delivering on Council’s 2010/2013 Delivery Program

Bronwyn Kelly

Director, Corporate & Technical Services

Author: Rob Hogan