

APPLICATION FOR PERMIT

Commercial fitness groups and personal trainers



Waverley Council Customer Service Centre
55 Spring Street, Bondi Junction (open 8.30am–5pm, Monday–Friday)
PO Box 9, Bondi Junction NSW 1355
PHONE **9369 8000**
FAX **9387 1820**
WEB **www.waverley.nsw.gov.au**

ABN 12 502 583 608

NOTE

See Waverley Council's *Commercial Fitness Groups and Personal Trainers Policy*. For your copy, please call the Council Officer listed overleaf or visit www.waverley.nsw.gov.au/things_to_do/sport_and_recreation/use_of_public_open_space
Application does not guarantee approval. Council may contact you for further information.

APPLICANT Name

Company

Street address

Postal address

Phone (business hours) (after hours).....

Mobile Fax

Email

Website

Do you agree to Council displaying your company details (company name, trainer's name, contact number and website address) on its website if you are approved for a permit. Yes No

ACTIVITY Nature of activities

.....

.....

.....

CATEGORY Please tick which category you are applying for:

Category 1: 1-2 participants, no fixed location, no equipment, non-static

Category 2: Up to 6 participants, fixed location and own equipment

Category 3: Up to 12 participants, fixed location and own equipment

Category 4: Up to 18 participants, fixed location and own equipment

START DATE FOR PERMIT

TRAINING AREA

1st preference

2nd preference

3rd preference

Information on permitted training areas is available on Council's website as FAQs at www.waverley.nsw.gov.au/things_to_do/sport_and_recreation/use_of_public_open_space. Alternatively, please contact the Bondi and Beaches Division on **8362 3428** or email waver@waverley.nsw.gov.au for more information.

INSURANCE All applicants for Commercial Fitness Groups and Personal Trainers' Permits must provide a valid Certificate of Currency for a public liability policy which indemnifies Waverley Council and has a **minimum cover of \$10 million** for the period of activity.

AGREEMENT By signing this application form you, the Operator, agree that:

- You will conduct the training at your own risk and **Council shall not, in any circumstances be liable for any damage to property or injuries to participants caused by the training howsoever occasioned. Notwithstanding any implication or rule of law to the contrary, Council shall not be liable for loss or damage to the Operator by reason of neglect or omission of Council to do any act or thing in respect of the training.**
- You will comply with all conditions of Waverley Council's *Commercial Fitness Groups and Personal Trainers Policy* and any additional conditions on your permit.

As the applicant or the authorised agent of the applicant, I have **read the *Commercial Fitness Groups and Personal Trainers Policy*** and **agree to comply with all conditions stated in the policy, on this form** and on any permit issued regarding this application.

Name (please print)

Signature Date

FEES

Fees apply and must be paid prior to commencement of activities. If approved for a permit, you will be sent an invoice with total fee payable.

METHOD OF PAYMENT

In person

Waverley Council
Customer Service Centre
55 Spring St, Bondi Junction

8.30am–5pm, Monday–Friday

Cheque payment by mail

Waverley Council
PO Box 9, Bondi Junction
NSW 1355

Credit card payment over phone

PHONE **9369 8000**
(1% credit card fee applies)

DOCUMENTATION REQUIRED

- current Senior First Aid Certificate
- evidence of Public Liability Insurance cover, minimum value \$10 million, indemnifying Waverley Council
- registration with Fitness Australia or other registered fitness association
- a head shot photo for your ID card (please email as an attachment to lawriew@waverley.nsw.gov.au).

APPLICATION AND APPROVAL PROCEDURE

- Read Waverley Council's ***Commercial Fitness Groups and Personal Trainers Policy***.
- Complete this application form and attach required documentation.
- Where available, attach any other supporting documentation, for example:
 - a copy of a roster of your program/activities
 - a list of trainers/support persons that apply to the license permit (refer to the Policy for more detail).
- Submit your application and supporting documentation to Council.
- A Council officer will assess your application and notify you of the outcome of the assessment within 14 working days.
- If your application has been approved, an invoice stating the application fee and appropriate permit fee will be sent to you.
- Your permit and permit identification card will be sent to you once payment has been received and confirmed.
- Your company information will be posted on Council's website under 'Fitness trainers registered with Waverley Council.'
- Council's application and assessment procedure is described in more detail in the *Commercial fitness groups & personal trainers permits FAQs* at www.waverley.nsw.gov.au/things_to_do/sport_and_recreation/use_of_public_open_space

CONTACTS

For more information, please call the Bondi and Beaches Division on **8362 3428** or email waver@waverley.nsw.gov.au

PRIVACY: The personal information supplied on this form is required in order to provide the service requested. It will be used by Council staff and stored in our record system for only as long as necessary. During this time it can be accessed and amended by you, and will only be given to third parties with your consent or as required by legislation. **Your details will only be shared on Council's website if you have agreed to it above.**